

Waterbeach Parish Council

Reports for Council Meeting 6/5/2014

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Item 5 – Access ramp to Parish Office

Following the initial round of quotes the following Wheelchair Access Regulations and Job Specification were sent out to all four initial contractors to obtain comparative quotes going forward.

Wheelchair ramp regulations UK Disabled Access Ramps A

wheelchair ramp will comply with Part M if it:

- Has a non-slip surface
- Is 1.5m wide (with a minimum unobstructed width of 1.5m)
- Gradients: ○ 1:20 if longer than 5m ○ 1:15 if longer than 2m ○ 1:12 if shorter than 2m
- Top and bottom landings no less than 1.2m and intermediate landings of 1.8m every 10m
- 100mm high raised kerbs to any open side of ramp or landings
- Continuous suitable handrail on each side of ramp

Job Specification

- Remove existing handrails, landing and ramp complete (reuse handrail where possible) and clear area of work.
- Form new landing 1.8m wide and 2.1m long.
- Form new ramp 1.5m wide (gradient to meet regulations dependent on length).
- Form kerb edge.
- Fit handrail to both sides of landing and ramp.
- Widen current path to match ramp width.

Current Update

Flanders Brothers Ltd were not asked to requote as their original quote met the criteria of the Regulations and Job Spec.

Of the other three original contractors who quoted for the work only one contractor submitted a new quote – Jaggard Projects Ltd.

Quotes

The two comparative quotes for the work are:

Flanders Brothers Ltd	£2933.88 (including VAT)
Jaggard Projects Ltd	£4664.40 (including VAT)

Provided that the Parish Council is happy that the specification above is what is required, then it is recommended that the contract be awarded to Flanders Brothers Ltd.

Item 6 – Tennis Courts

Tennis Court Cleaning

Following the winter the 3 tennis courts on the recreation ground are in need of deep cleaning and treatment of moss.

Quotes have been sought as follows:

Cambridge Courts

To clean 3 tennis courts with high pressure washer and make repairs to fence **£1850**.

Reference

Neil Carson of Matthey – Neil has used Cambridge Courts over more than 7 years and the work has always been favourable. They work quickly, efficiently and they “do what they say they will do”. No hesitation in recommending Cambridge Courts.

Doe Sport

Supply necessary labour and equipment to carefully clean court surface by means of high pressure jet washing **£1430**.

To supply and spray single application of moss killer **£395**.

Reference

Palmers College have recently had similar work done on their courts and were very satisfied with both the quality of work and the costs.

Anglia Surface Care

To high pressure clean all tarmac courts using specialised rotary cleaner followed by water broom to remove moss, algae and dirt from surface and between stones **£1620**.

Reference

Peter Palmer of Stanton Parish Council used Anglia Surface Care on their courts which had been neglected over the years. They did a very professional job in bringing the courts back up to a good surface standard.

En Tout Cas Tennis Courts Ltd

Following a site visit this company felt that due to the age of the courts they needed resurfacing and have put forward a quote for **£17,300** to clean and resurface.

Reference

No reference sought as this cost is outside of the job specification.

Background

The courts have been in situ since circa 1995. During this time it is unclear if the courts have ever been professionally cleaned, however, they have been moss treated by the grounds staff.

Going Forward

If the courts are now professionally cleaned and brought back to a good surface standard they could be cleaned and annually moss treated by the grounds staff.

It may also be worth considering getting them professionally cleaned every three to four years to stop a build-up of dirt etc on the playing surface.

It is recommended that the Parish Clerk be given a budget of a maximum of £2k to progress this work.

Item 7 – Recreation Ground Maintenance

Introduction

This will be a brief report to explain the reasons why we require renovations on the Football pitches and Outfield area. It will explain why the treatment is necessary; the frequencies of treatment required and provide a costing at the end of the report.

Background

In March 2013 the Council was made aware of a project being run by Sport England to provide machinery and operator to carry out renovations to Pitches and outfields at a subsidised rate, aimed at clubs and villages that otherwise could not afford such work.

After a site visit by an IOG adviser, we received a report recommending that we carry out deep aeration (vertidrain), and then oversee the recreation ground with a special machine that plants the seed. The work was carried out in May after approval by the Parish Council.

Aside from a spell in early February, caused by unprecedented rainfall, the ground has remained in good condition all through the season. The ground was recently inspected by our IOG advisor, who commented that the ground is in very good condition given the wet winter we have had.

Despite the winter being the wettest for 250 years, there was a slight improvement in terms of weeks where the ground was unusable.

Renovation Requirements for 2014

After an inspection of the pitches, we would recommend a similar programme to 2013. As the pitches are in good condition overall, it will only be necessary to oversee the worn areas.

However it is important that the decompaction carried out last year is built upon by continuing to have the vertidrain work carried out. It is also suggested that a second Vertidrain operation be performed at the onset of the football season as this will assist drainage through the winter.

Why We Need To Vertidrain & Overseed

The action of the game and the machinery used for maintenance, leads to compaction (The soil is squashed down, reducing the air spaces between individual soil particles). This reduces the soils ability to drain itself, and the grass plant suffers as it is unable to extract the air and nutrients it needs from the soil (the grass roots grow in the air spaces and the roots take in air from the soil). Another benefit of the operation is that it allows gaseous exchange in the soil, allowing CO₂ out and oxygen in. This also enables beneficial microbes within the soil to thrive, which will help to break down any organic materials in the soil releasing nutrients, which reduces the need for fertilisers. Overseeding replaces grass lost due to the wear caused by play, to ensure a good surface for next season.

Frequency of the Operations

Operations should be carried out annually, in the same way as the renovations on the Bowls Green and Cricket Square (scarifying, aerating and overseeding)

The vertidrain and overseeding works need to be carried out at the end of the season in May.

Further Vertidrain can be carried out at any time when ground conditions are suitable.

Consequences of Not Carrying Out Renovations

If we don't carry out renovations, we would see a decline in the grass health, so it would wear out faster in the playing season. Also the drainage would suffer so more games would have to be called off.

Pricing

We have received the following price for the work from the Subsidised Contractor:

Vertidrain all pitches and overseed worn areas: £1000 (Discounted price, full price £1650)

Vertidrain all pitches (In Autumn): £800 (Discounted Price, full price £1250)

Conclusion

We would recommend that the council approves the proposal to have the works above completed to ensure a good playing surface for the Cricket season and the next football season.

These works should be considered as an annual minimum to maintain the playing surface.

30 April 2014

Item 9(a) – Request for grant by Village Society

**WATERBEACH PARISH COUNCIL
GRANT APPLICATION FORM**



Please read the guidelines before completing this form. Please use black ink and block capitals. You may continue on a blank sheet if necessary, but please put the name of your organisation on any additional sheets

A. Your organisation

Please give us the following information about your organisation:

Name of Organisation: **Waterbeach Village Society** (Charity Regn. No. 264909)

Address: C/O Adrian Wright

5 Lode Avenue ,

Waterbeach.....

.....Post Code: CB25 9PX.....Description of your

organisation's activities. Please list your aims and objectives. The Society aims to stimulate interest in, and care for the attractiveness, history and character of Waterbeach and Chittering and their surroundings

B. Contact Details

Name of contact:As above.....

Position: **Chairman**.....

Address for correspondence (if different from above):
.....
.....

C. Your Application

a) Brief description of project or scheme for which grant is intended

To reprint 750 copies of the village booklet 'The Waterbeach Chronicle' by Denis Cheason and Joan Danby published in 1984 for the Village Society. There are no copied left and requests for this and other similar publications are frequently asked for. There are so many new people in the village who would like to know some of the heritage of the village and the environment in which we live..

Who will benefit from the proposed project or scheme and how many of these are Cam residents?

We would expect mostly Landbeach Chittering and Waterbeach residents and people who have moved away. It is a valuable resource for school children and people wanting to know more about

our area *history.*

C Project cost - Two copies of £1491 + £1954 by analysis for printing

Item 12(a) – Parish Clerk’s Report

PARISH CLERK’S REPORT TO PARISH COUNCIL MEETING ON TUESDAY 6 MAY 2014

- The annual inspection of the play areas has been carried out by RoSPA. Reports have just been received and a schedule will be drawn up of any work that is needed.
- The Highways Agency is undertaking statutory consultation on the new proposed A14 improvement scheme. Information is available in the Parish office and there are leaflets available through local shops. The deadline for any response to the proposals is Sunday 15 June 2014.
- I have received representations about poor lighting both in the car park and the recreation ground in general – in particular the path between the car park and the parish office. If councillors agree, I propose to get some quotations for additional lighting but I know the type of lighting suitable has been a matter of discussion in the past so any constructive input from councillors on this matter would be welcomed.
- The people organising “A Day at the Beach” on 17th May, for which we recently awarded a grant, have asked permission to use the Gault or the Green on the day of their event to create a large piece of contemporary art using spray paint on wooden panels 4ft x 6ft supported by a temporary herring fence. They have provided a comprehensive risk assessment and proof of liability insurance and have assured me they will keep the paint away from cars etc. I recommend that we allow this.
- I have been asked by a resident to find out about the possible relocation of the Post Office but I have not been able to ascertain any facts to substantiate this rumour.
- I have been asked to raise the question of traffic calming in the village for further discussion. I have already been in contact with County Highways about the matter of a Give Way/Pinch point at the entrance to the village from the A10 / Car Dyke Road. I am hoping to be able to arrange an onsite meeting with them after which I can bring a detailed report to the council.
- South Cambridgeshire District Council plans to include a feature to mark the anniversary of the First World War in the June edition of their residents’ magazine. They would like to hear from anyone who has any events planned or an interesting link to the event. Contact Gareth.Bell@scambs.gov.uk.
- We have heard from the people who organise the Fairground and they would like to visit Waterbeach Village Green again this year. The probable dates will be 6 to 13 July.

BANK ACCOUNT BALANCES

Sums are currently held with financial institutions as follows:

Close Brothers (6 month notice deposit account)	£50,000.00
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Cambridge and Counties Bank (30 day notice deposit account)	£50,580.32
Cambridge Building Society (Easy Access Council Saver account)	£51,227.45
on 2 May 2014 the balance in Barclays Bank was	£67,437.50