

## WATERBEACH PARISH COUNCIL

Minutes of the Council Zoom meeting held on **Tuesday 6 April 2021 at 7pm**

### **THOSE PRESENT/APOLOGIES FOR ABSENCE**

**Present:** Cllrs Bavester, Bull, Gilzean, Grant, Howlett, B Johnson, P Johnson, Seamarks, B Williams, J Williams, J Williamson, M Williamson, Wright

**Also in Attendance:** S Mason – Clerk, County & District Cllr Bradnam (part), Tim Slater (Planning Consultant) (part)

### **20/197 OPEN FORUM**

No member of the public wished to speak.

### **20/198 MEMBERS' INTERESTS**

The following non-pecuniary interests were declared:

Cllr J Williamson – item 20/209 as a member of the Warden scheme management committee

Cllr M Williamson - item 20/209 as a member of the Warden scheme management committee

### **20/199 MINUTES OF THE LAST MEETING**

The minutes of the meeting held on 26 January 2021 were **AGREED** and will be signed as a true record of the meeting.

**Proposed: Cllr Bull Seconded: Cllr B Williams In favour: 12 Abstentions: 2**

With the agreement of all, item 20/205 was discussed next but will be reported on below

### **20/200 OFFICER & COUNCILLOR, COMMITTEE AND GROUP UPDATES**

The County Councillor's report had been circulated. In response to a question about the A10 speed monitoring report being undertaken as part of the A10 route safety study, it was her understanding is that a report would not be available before the middle of April.

The District Councillors' report had been circulated – a supplementary report had just been sent – the Clerk said she would upload a consolidated version onto the website.

The Clerk's report had been circulated. The following updates were also given:

- Exploring the options for separating out electricity costs from the Tillage Hall and Grounds shed which were currently on the same meter and would report back when this was ready.
- A complaint had been received about skatepark noise – both the clattering from the facility and also use of portable music devices users. The Clerk had arranged for a message to be posted on the Waterbeach Skatepark Facebook page about using the facility responsibly. The Clerk was advised that SCDC environmental health team were able to loan out equipment to monitor noise levels if required.
- The draft leases tabled on last month's agenda were being sent first to the solicitor and an updated version would be tabled when available.

Councillor Bradnam left the meeting.

- A number of concerns had been raised by some nearby residents about the proposed siting of the new table tennis tables adjacent to the Parish Office. Councillors noted the concerns but did not consider there was sufficient justification to reconsider the siting.

The Trees Officer reiterated her concerns about the condition of willow trees on Car Dyke Road. The Chair said she had reported these in and been advised by CCC Highways that they were not considered a risk, so there was little more that could be done.

The Library Officer reported that Waterbeach Lending Library would be continuing with its existing appointment only arrangement which was being well received by users. She understood that all County Council libraries were moving to system of managed browsing.

The Chair had attended part of a workshop on gypsy and travellers which had been funded by the Police and Crime Commissioner and run by the South Cambs Community Safety Partnership. (She had to leave early as it overlapped with another PC meeting).

## **20/201 S106 ISSUES**

**Recreation Ground Car Park** - the meeting discussed the paper documenting the thought processes behind a proposal that the car park project should be accounted for from the following S106 pots:

Sports – 45%

Indoor Community – 35%

Play – 20%

It was concluded that the proposals and reasoning were sound. The Finance Officer will now carry out further work and once the final account has been settled, will bring a proposal relating costs against actual developments.

## **20/202 ACCOUNTS AND FINANCE**

a. The payments schedule for March was **APPROVED**

**Proposed: Cllr Bull Seconded: Cllr Rabbett In favour: 12 Abstentions 2**

b. The following invoices were also **APPROVED** (figs excl VAT), although the Clerk was asked to point out to the school that library access had been restricted during building works - Cllr Grant would arrange for further details to be provided on this.

- Map4Planners - £100 for maps to support the Neighbourhood Plan (already paid)
- Amey Cespa - £53.80 cemetery waste collection (Feb)
- M Seabrooke - £20 Parish Office cleaning
- Pecks – £ 43.17 2 stroke oil and grease
- Waterbeach School - £1,000 rental for library building Oct 2020-March 2021)

**Proposed: Cllr Bull Seconded: Cllr Howlett Unanimous**

c. The [bank reconciliation](#) for February 2021 was noted.

## **20/203 USE OF PARISH LAND**

Following [adoption of a land use policy](#), to consider applications re use of WPC including:

a. Community events:

i) Dog show – Sunday 27 June

ii) Beer festival – late August/Sept – date to be agreed

iii) Plant Sale – May 22

It was **AGREED** to agree these in principle, subject to evidence of insurance cover and a risk assessment, plus a check on prevailing regulations and what was appropriate nearer the time.

b Commercial sports/fitness related activities

Two applications had been received to date:

Buggy Boot Camp

Kidz4Fitness

The PC is keen to support activities promoting physical and mental well-being, especially given the ongoing restrictions, and after an inconclusive discussion on an appropriate charging fee it was **AGREED** to notify the groups that no charge would be implemented until after June 17<sup>th</sup> – but evidence of insurance cover and a valid risk assessment would need to be produced in advance.

**Proposed: Cllr B Williams Seconded: Cllr Wright IN favour 12 Abstentions 2**

The Clerk was also asked to ensure the organisers were aware that there were no toilet facilities available.

Councillors were concerned that other groups may be planning to use PC land and reiterated the importance of identifying these when they did so and arranging for the application form to be submitted.

c. Other Commercial activities

It was **AGREED** to allow a visit from James Dean Fair between 7-9 May (with set up and dismantling time either side), subject to no tightening of Covid-19 regulations and evidence of insurance cover and adequate risk assessment current regulations, keeping clear of paths and not interfering with trees on the Green/Gault.

**Proposed: Cllr Bull Seconded: Cllr Howlett In favour 12 Abstentions 2**

It was unanimously agreed to extend the meeting for up to 30 minutes.

## **20/204 PLANNING APPLICATIONS**

a. Waterbeach Level crossing - to approve the [suggested additions from the Highways Committee](#) to the level crossing consultation

The PC **AGREED** the following response:

The Council fully supports the installation of full barriers at the crossing on safety reasons. However, concerns were raised that considerable queues of vehicles could build up at the crossing if the gates were down for long periods of time.

The Council understands that the full barrier down times could increase significantly from the 30 second gap currently allowed for through trains. Given the level of rail traffic there are no gaps greater than 5 minutes between 7.53 and 8.25. It is concerned this could lead to a situation where passengers could find themselves stuck on the wrong side of the crossing and missing a succession of trains, in addition to the build-up of traffic that will result. Network Rail also needs to consider the potential to displace pedestrian traffic to the potentially more dangerous user worked crossings at Burgess Road (via footpath between the rail line and the allotments) and Bannold Road (via Burgess Drive). If the crossing is to be converted to MCB-OD then the Parish Council believe an alternative way for pedestrians and cyclists to cross the line must be provided.

It is understood that there will be risk assessment reviews undertaken for all the level crossings and the Parish Council would request that the reviews of the Waterbeach level crossings is circulated to the Parish Council. Also if there is any possibility of the AHB+ crossing type being appropriate for this location then this should be considered.

The council would also like to understand how the recent housing developments in Waterbeach and plans for Waterbeach New Town have been taken into consideration.

**Proposed: Cllr J Williams Seconded: Cllr Wright Unanimous**

b. [21/0386/TTPO](#) T1 MATURE LIME ~ there is severe basal decay with main trunk supporting mature large crown. Tree is at front of property overhanging electric lines and busy public footpath on main school run. Repollard at 4.5ms to alleviate weight on decayed area and reduce remaining lower laterals by approximately 1.5 to 2ms to form new smaller crown.  
Site address:44 Bannold Road Waterbeach CB25 9LQ

The Parish Council has no comment to make

c. Any further applications requiring a response before the Planning Committee (20 April)

20/03370/OUT Outline permission with some matters reserved except for access for the demolition of the existing house and the erection of five dwellings 95 Bannold Road, Waterbeach, CB25 9LQ

It was noted that as requested by WPC that the application 95 Bannold Road would be determined by the SCDC Planning Committee on 10 April and **AGREED** that Cllr J Williams would speak for WPC  
**Proposed Cllr Gilzean Seconded: Cllr Wright Unanimous**

## **20/205 MAJOR DEVELOPMENTS**

a. Urban and Civic planning application S/0559/17/OL.

- The Clerk reported that the consultation on new town naming was now live with a closing date of May 12<sup>th</sup>. The weblink is [www.waterbeachconsultation.co.uk](http://www.waterbeachconsultation.co.uk)
- Tim Slater was asked to approach U&C and request whether they had revised plans and timetable for works at the Car Dyke junction in the light of the recent fatal accident at this location.

b. RLW Outline Planning permission for land East of the Barracks [S/2075/18/OL](#)

- It was **AGREED** that Philip Kratz should write formally to SCDC stating that he is instructed by WPC and asking to be involved on a consultative basis on the S106 agreement/conditions.

**Proposed: Cllr Gilzean Seconded: Cllr Grant Unanimous**

c) letter of complaint to be sent regarding the SCDC planning Committee held on 29 January 2021

The draft provided by Cllr Grant was **AGREED** but in addition WPC would also approach Democratic Services to request that the Scrutiny and Overview Committee reviews the proceedings of the SCDC Planning Committee meeting on 29 January on Waterbeach New Town.

**Proposed: Cllr Bull Seconded: Cllr J Williams Unanimous**

### **20/206 HEALTH AND SAFETY**

It was noted that a number of issues had been discussed at agenda item 20/200 (Clerk's report) Cllr Wright that the bench by the bus stop is replaced by a seat.

### **20/207 TRAINING**

a) **The following were AGREED**

- i) Clerk to attend SLCC Regional Seminar £45
- ii) Both Clerk and Finance Officer to attend SLCC webinar training on Creating Accessible MS Excel documents (Finance officer) @ £30

**Proposed: Cllr Gilzean Seconded: Cllr Wright Unanimous**

b) to receive a [proposal for an evening refresher/new Cllr training on Planning matters](#)

The Clerk outlined what the course would cover and felt that while it would be a good induction for a new Councillor it would also be a very valuable refresher for existing ones. Councillors said they would read through the proposal and concluded this would be deferred until after the election.

### **20/208 MEETINGS AFTER MAY 6**

Cllr Bull outlined a range of options for meetings post May 7<sup>th</sup> when the existing regulation permitting remote meetings expired. She and Cllr Gilzean were exploring options in the village but it was too early to consider in details while the outcome of the legal challenge about the interpretation of the current ruling was not yet known. This would be agenda' d for decision, if needed, next month.

### **20/209 VILLAGE WARDEN SCHEME**

Cllr J Williamson presented an update report which anticipated that WPC funding may be needed to enable the scheme to continue throughout the new Financial Year. The management committee were meeting Age UK shortly and the position should be clearer after that.

The meeting closed at 9.18pm

SIGNED..... DATE.....