

WATERBEACH PARISH COUNCIL

Minutes of the Parish Council zoom meeting held on **Tuesday 3 November 2020 at 7pm**

20/94 THOSE PRESENT/APOLOGIES FOR ABSENCE

Present: Cllrs Bavester, Bull, Gilzean, Cllr Howlett, Grant, B Johnson, P Johnson, Rabbett, Seamarks, B Williams, J Williams, J Williamson, M Williamson

Apologies: Cllr Wright

Also in Attendance: S Mason – Clerk, County and District Cllr Bradnam, District Cllrs Smith and Rippeth

20/95 OPEN FORUM

A resident spoke on the Waterbeach – Cambridge public transport consultation and complained they had not received the consultation leaflet. Moreover it did not present the full facts since 3 of the options would involve compulsory purchase/demolition of houses on Glebe Road and it was disingenuous to consult without flagging this up. They would be keen to get lawyers involved to fight this and wondered if WPC could help achieve this.

A 2nd resident supported this and added that this deadline for responses should be extended since a consultation during lockdown 2 would restrict opportunities to engage with this most affected.

The Chairman of bowls pavilion had written to Cllrs to advise that the current plans for a brick built pavilion did not reflect the wishes of the bowls club. He felt he had put a lot of work into identifying a better and more cost effective alternative but this option had been disregarded without enabling the club sufficient input into the decision making process.

20/96 MEMBERS' INTERESTS

Item 20/120. Cllr P Johnson declared a personal interest as member of Waterbeach Angling Club

20/97 MINUTES OF THE LAST MEETING

The minutes of the meeting held on 19 October 2020 were approved and will be signed as a true record.

Proposed: Cllr B Gilzean Seconded: Cllr Howlett. In favour: 13 Against: 1

20/113 WAY LANE SAFETY ISSUES OUTSIDE THE SCHOOL

The Council reviewed the Highway Engineer's comments and recommendation. It **AGREED** that while the parish council would have preferred to have seen a pedestrian crossing installed, it is important that something gets done. It is prepared to accept the proposed measures in principle but trusts that these will be subject to the required public consultation so that those living close by also have the opportunity to comment. Furthermore, it notes that the wig wam lights outside the school on High Street sometimes flash at random times such as on a weekend, and asks that the engineers ensure they do actually switch on and off at the correct times.

Proposed: Cllr Seamarks Seconded: Cllr Rabbett Unanimous

20/114 S106 PROJECTS

a.. Recreation Ground Car Park - to discuss outstanding issues (lighting and cycle parking cover, and any others raised)

The clerk explained potential options for lighting on the sports pavilion and TH as well as a solar column onto the middle of the car park. It was **AGREED** these should be implemented subject to confirmation they were acceptable to planning authority. The Clerk was also asked to explore this further but also check what ducting was available should lights need to be connected to the electricity supply.

Proposed: Cllr Seamarks Seconded: Cllr Bull In favour: 13 Against: 1

The Clerk showed some potential designs for the cycle parking cover. Each of them had shortcomings and Cllrs concluded that as the case for cover was not overwhelming, no further action should be taken on this item.

b. Bowls Pavilion – to discuss concerns raised by the Bowls Club

The Chair of the bowls club had reported that the proposed internal layout design had insufficient space for two indoor mats and was therefore not fit for purpose. Although two mats were indicated on the drawing, it was impossibly tight with very little room to manoeuvre around the edges during games. The planning application had been for a brick facility on grounds of durability and versatility, but this was not in keeping with the bowls club wishes. A lengthy discussion ensued and it was concluded that as it was important to get the needs of both Club and Council reconciled, the Clerk should arrange a working meeting with the bowls club committee to move this forwards.

20/115 PARISH COUNCIL LAND

a. provision of a bench or benches outside the Village Pharmacy

The Clerk reported that this was not favoured by the Pharmacy owners who had asked whether an awning would be permitted. She would relay this to SCDC as the planning authority.

b. To discuss [a request to allow a hot food van](#) to use the Recreation Ground car park

c. To discuss a request from the Waterbeach Theatre Company to hold a members' social meeting

d. To review a [sample policy](#) with a view to inclusion in a draft policy for Waterbeach

Items b-C were not discussed owing to current lockdown. On item d, Cllrs were asked to pass any comments on the sample policy into the Clerk.

20/116 PLANNING APPLICATION

To comment on the following application:

Ref: [20/04205/HFUL](#)- Proposal: Ground and first floor rear extension

19 Capper Road Waterbeach CB25 9LY

It was **AGREED** to response that Waterbeach Parish Council **SUPPORTS** this planning application but requests that all building materials and contractor vehicles are kept off road and normal working hours adhered to.

Proposed: Cllr Bull Seconded: M Williamson. In favour: 13 Abstention: 1

20/117 ACCOUNTS

a. The payments scheduled was approved

Proposed: Cllr J Williamson Seconded: Cllr Bavester In favour: 13 Abstention: 1

b. To agree any further invoices presented to Council that are not on the schedule:

Machine Mart – folding ramps (to facilitate trailer loading) £143.98

Canon photocopier/scanner in the office - £996.62

Aspire plumbing for repairs to blocked toilet and dripping taps in the sports pavilion - £165.72

Proposed: Cllr Bull Seconded: Cllr Johnson Unanimous

c. The bank reconciliation for Sept was noted

118 HEALTH AND SAFETY

The following issues were raised:

Bannold Road - the condition of the ditches near Stirling House (on the north side of Bannold Road) were causing serious concerns as they were now full of water which was not draining. Cllr Seamarks had already alerted Anglian Water whose response was awaited.

Cllr J Williamson said that the Fire Officer had said the rubbish compound outside the Grounds shed could constitute a fire hazard which could be minimised by having a container instead.

The Fire Officer had advised that the Tillage Hall internal kitchen shutters which had been deemed dangerous, were not needed from a fire point of view as there were two fire exits in the kitchen. They would remain down for the present so that they did not represent a wider safety hazard, while a longer term solution was considered.

20/119 UPDATES

County Cllr Bradnam apologised that her report had been late (Clerk note – the report has been uploaded onto the website). In discussion the following points were raised

- Cllr Seamarks had been told that Bannold Road would have the road surface dressed by Christmas
- Cllr Seamarks felt it was important that demand responsive bus services in the future should not be at the expense of the removal of scheduled services.

The District Councillors report had been published. The following issues were also raised:

- SCDC were promoting a low carbon agenda and now operated a 100% electric-powered bin lorry
- Cllr Gilzean raised concerns about the poor quality of the pothole repairs which had been undertaken recently near the Chinese takeaway on Chapel Street.

The Clerk's report had been published. The following issues were also raised:

- SCDC were arranging a Covid 19 briefing for PCs – she and the Chair would be joining it and report back any relevant issues/actions.
- It had now been confirmed that all grass roots football was not permitted to continue in lockdown 2. Tennis courts and outdoor gym equipment are also out of bounds. News was awaited on skatepark – Skateboard England were still in discussions with the Government. Closure would present logistical difficulties since it would be important not to take measures that posed H&S hazards in themselves.
- Balfour Beatty had installed the two additional streetlights (Jubilee Close and Burgess Road) but they had not yet been connected up. Cllr P Johnson said the Balfour Beatty representative had indicated this would be done within 2 weeks.
- She would be asking contractors to submit quotes for a lower cost durable and low maintenance surfacing at Chittering playpark since the first set of quotes for a rubber mulch solution had come in at a much higher cost than expected.
- She had expected that the bus shelter had Chittering would have been cleaned by now and would find out why this had not happened.
- Bus shelters outside Cambridge Innovation Park - contractor had been away but is now back and awaiting delivery of the steel panels. The broken perspex should be removed next week

It was unanimously agree to extend meeting for a further 30 mins

Cllr Grant as Library Officer reported that the new bookcases were now in place and looking good. She had also been advised by CCC that Papworth S106 can be used for further fixtures so bringing proposal to next meeting.

Cllr Grant as Trees Officer reported epicormic growth needs removing from lime trees on green

Cllr Bull as Council Chair said she had feedback that a Landbeach resident had met Network Rail who had indicated they were looking at a 20 year timetable for the opening of a new station given technical issues to be dealt with. Cllr K Grant pointed out that the Fen Line Users' Association AGM was coming up and it would be interesting to see if this provided any further clarity.

20/120 TREES

While Councillors were grateful for the two incoming offers of sapling trees, they had a situation where a recent audit had suggested some trees needed thinning. Therefore the Clerk was asked to pass on its thanks but decline the offers and ask if they club felt able to offer them to Waterbeach residents.

20/121 BENCH POLICY

The Clerk was asked to propose some alternatives and bring images to the next meeting when the issue would be discussed.

20/122 THE WATERBEACH TO CAMBRIDGE BETTER PUBLIC TRANSPORT AND ACTIVE TRAVEL PROJECT

It was noted that the Clerk was looking to fix up an open meeting soon before the planning committee so they could have an informed discussion.

20/123 EXCLUSION OF PUBLIC

To exclude the public from the meeting because of the confidential nature of the business to be discussed. It is hereby resolved in accordance with section 1 (2) of the Public Bodies (Admission to Meeting) Act 1960 that as publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted at the next agenda item (s) the Chairman asks that in the public interest

20/124 CONFIDENTIAL STAFFING MATTERS

Details of these items are in the confidential minutes book.