

WATERBEACH PARISH COUNCIL

Minutes of the Parish Council Meeting held at 7.30 pm on Tuesday 8 January 2019 at the Old Pavilion, Waterbeach.

THOSE PRESENT / APOLOGIES FOR ABSENCE

Present: Cllrs Bavester, Bull, Gilzean, Grant, Howlett, P Johnson, Rabbett, Seamarks, Shipp, B Williams, J Williams, J Williamson, M Williamson, Wright
Apologies: Cllr B Johnson

In Attendance: S Mason – Clerk, County and District Cllr Bradnam, District Cllrs Rippeth and Smith

18/162 OPEN FORUM

A representative from WAY outlined both the challenges facing the organisation and the activities available to young attendees.

18/163 MEMBERS' INTERESTS

None declared

18/164 MINUTES

The minutes of the Parish Council meeting on 6 December 2018 were agreed and signed a true record of the meeting

Proposed: Cllr Howlett Seconded: Cllr J Williamson In favour: 11
Abstentions:3

18/168 GRANT FUNDING

Standing orders were suspended to allow Shelagh Robertson to answer a question raised. She explained that WAY were indeed attempting to identify other funding sources but that it was not always eligible to meet scheme criteria (.e g Children In Need).

Standing orders were reinstated.

It was **AGREED** to grant £4,000 to support Waterbeach Action for Youth.

Proposed: Cllr Shipp Seconded: Cllr Seamarks Unanimous

18/166 HALING PARK COMMUNITY PLAYGROUND

It was **AGREED** to provide £450 from the monies already earmarked for this facility to the Waterbeach Residents Company Ltd (ref 18/126ii) to enable them to obtain pre-application planning advice.

Proposed: Cllr B Williams Seconded: Cllr Rabbett Unanimous

18/165 RECREATION GROUND CAR PARK

Michael Scott, the Project Manager, was in attendance for this item. The Council **AGREED** the revised layout which allowed 50 spaces. The Project Manager would now submit the planning application. The exact locations of the parent/child spaces could be agreed later.

Proposed: Cllr B Wright Seconded: Cllr Howlett In favour: 13 Against:1

Council received the Clerk's report about potential funding for e-chargers and noted the complexity of the issue and the preparatory work required. The ducting for these formed part of the scheme already and it was noted that these could not be included retrospectively. It would use the next Parish newsletter to gauge interest and take-up of e-vehicles by villagers before deciding whether to pursue funding for chargers.

18/167 MONTHLY PAYMENTS AND BANK RECONCILIATION STATEMENT

The payment list for December was **APPROVED**.

Proposed: Cllr Bull Seconded: Cllr J Williamson In favour: 12 Abstention: 1 Against: 1

The Bank reconciliation was noted.

18/169 BIKEABILITY TRAINING

A decision was deferred to the next meeting as a response from the school was still awaited regarding the numbers of pupils who were expected to be training in the 2019/20 Financial Year. The Council could not make a commitment without this information.

18/170 MEMBERSHIP OF CAMBRIDGESHIRE ACRE

It was **AGREED** to renew WPC membership at a cost of £57.

Proposed: Cllr Rabbett Seconded: Cllr J Williamson Unanimous

18/171 TRAINING COURSE

It was **AGREED** to approve the Clerk's attendance at LCPAS training sessions on Conflict Resolution, Health and Safety and Managing Contractors at a total cost of £135. **Proposed: Cllr J Williamson Seconded: Cllr Bavester Unanimous**

18/172 HIGHWAYS

a. Budget preparation. A range of potential works were highlighted which suggested that it would be prudent to include a new heading in next year's budget. At this stage an indicative amount could be earmarked without specifying particular schemes (which would need to be looked at further, initially by the Highways working group).

b. MVAS sign. Cllr Seamarks volunteered to join Cllr Gilzean on the rota for moving the sign, and asked for the rota to be forwarded to him.

c. Gritting. Cllrs Gilzean, Bavester and B Williams agreed to volunteer as grit spreaders. A recent call in the Newsletter had not produced any volunteers. Cllr Wright had advised the Clerk that the route map provided by the County Council was not correct. The Clerk will follow this up with CCC.

18/173 MAJOR DEVELOPMENTS

Standing item

a. Supplementary Planning Document

This was being discussed by the SCDC Scrutiny Committee on 22 January and the PC would seek a slot to speak. The Council remained unhappy that the representations were either hard to access on the website or indeed not there at all (in the case of scanned ones). Cllr Grant presented some slides she proposed should be used at the SCDC Community Forum the following night. It was **AGREED** these should be tabled.

Proposed: Cllr Bull Seconded: Cllr J Williams Unanimous

It was **AGREED** to ask SCDC to accept CLT's proposal that the reference to CLT in the SPD should be strengthened to state that CLT *should* or *must* be used to bring some of the housing forward.

Proposed: Cllr Bull Seconded: Cllr J Williamson Unanimous

County Cllr Bradnam arrived, having been at another Parish Council meetnig earlier.

b. Energy from Waste Plant S3372/17/CW

Standing item – not discussed

c. RLW Planning application S/2075/18/OL

Standing item – not discussed

d. Urban and Civic S/0559/17/OL.

Standing item – not discussed

e. Relocated railway station

Standing item – not discussed

18/174 HEALTH AND SAFETY

The following issues were raised:

Chittering - improvements needed to the grass verge (County Highways land) outside the playpark. The Clerk to approach County Highways to see if white gates could be erected to slow down vehicles.

Bollywood Spice – if suspicious activity is observed this should be reported to the Police

Bannold Road – Councillors continue to press for action on a catalogue of shortcomings and expressed dissatisfaction that these were not being pursued. Cllr Bradman would suggest to County officers a site meeting since the issue involved both County, as highways operator, and District (developer enforcement).

Cllr Rippeth arrived..

18/175 ACTION AGAINST SCAMS

Cllrs P Johnson, Seamarks, J Williamson and M Williamson had completed the training; other Councillors were encouraged to do so.

18/176 WATERBEACH ALMSHOUSES TRUSTEES

It was **AGREED** to confirm Cllr Kate Grant and Gay Smith as WPC Trustee nominations for a further 4 year period

Proposed: Cllr B Williams Seconded: Cllr Seamarks In favour: 8

Abstentions: 6

18/177 COMMITTEES AND WORKING PARTIES

The following updates were given:

Neighbourhood Plan – the group were analysing the midway consultation findings.

The design principles drafted by AECOM had been circulated for comment.

Emergency Plan – The Admin Clerk was continuing to work on this. A recent request for volunteers in the Newsletters had not produced any new volunteers and it was suggested a WPC stall at a community event (perhaps at Feast) should be considered.

18/178 OFFICER AND COUNCILLOR REPORTS

The Clerk had submitted a written paper.

District Cllrs had submitted a written paper. The following issues were also raised: The East-West rail group had met the previous day – Cllr Smith would pass on any updates.

Cambridge Northern Fringe East – this was a major development being taken forward jointly by two district planning authorities and therefore with an area action plan rather than an SPD

SCDC Enforcement officers and an environmental health officer were understood to have visited the scaffolding yard that had been established behind St John’s church.

The Library Officer reported that the library volunteers had not been made aware by CCC of the recent winter reading scheme before its launch.

18/179 EXCLUSION OF THE PUBLIC

*It was **RESOLVED** in accordance with section 1 (2) of the Public Bodies (Admission to Meeting) Act 1960 that as publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted at the next agenda item (s) the Chairman asked that in the public interest the public and press be temporarily excluded from the meeting and were herewith instructed to withdraw.*

Proposed: Cllr Wright Seconded Cllr Seamarks Unanimous

18/180 MEMBERS INTERESTS

None reported

MINUTES OF THE CONFIDENTIAL MEETING ON 6 NOVEMBER 2018

The confidential minutes from the Parish Council meeting on 6 November 2018 were agreed and signed a true record of the meeting

Proposed: Cllr Bull Seconded: Cllr M Williamson In favour: 10 Abstentions:4

18/181 CONFIDENTIAL MATTERS

The Clerk updated Cllrs on staffing matters. The Council’s Confidential Minutes book has a record of the proceedings on other confidential items discussed.

The meeting closed at 10pm