

WATERBEACH PARISH COUNCIL

Minutes of the Parish Council Meeting held at 7.30 pm on Tuesday 4 December 2018 at the Old Pavilion, Waterbeach.

7:00 A Presentation On Waterbeach Toddler Playgroup Relocation was held before the meeting

Jo German from the County Council Education capital project team advised that the coexisting children's building is no longer fit for purpose, thus they are seeking an alternative facility. Plans to relocate the the barracks area have reached an impasse and alternatives need to be considered. Following a meeting with the Clerk and the Chair she is arranging for a feasibility study on all park sites within the recreation ground. After discussion it was suggested that the study be widened to consider other WPC areas too. The results of the study will be discussed in more detail during the January Parish Council meeting.

THOSE PRESENT / APOLOGIES FOR ABSENCE

Present: Cllrs B Bull, C Rabbett, J Williamson, B Williams, M Bavester, A Shipp, K Grant, I Gilzean, N Seamarks, M Williamson, A Wright, M Howlett, J Williams, P Johnson

Apologies: Cllr B Johnson, Judith Rippeth

In Attendance: B Westwood – Admin Clerk, District Cllrs Bradnam, Smith

18/141 OPEN FORUM

Two residents expressed safety concerns arising from the congestion on Greenside and the lack of bus stop markings – Cllr Bradnam will raise this with County Highways.
A member of the Haling Park residents committee asked if the Parish Council would consider a contribution to the cost of £405 for pre-planning advice. He was advised that this would be raised on the agenda for the January parish Council meeting. Representatives from Waterbeach Toddler Playgroup decided not to comment following the presentation regarding the relocation of the Playgroup.

18/157 OFFICER AND COUNCILLOR REPORTS

The Clerk's report had been circulated
District Cllrs report had been circulated
The County Councillor's report had been circulated.

18/142 MEMBERS' INTERESTS

Cllr B Williams & Cllr J Williams – Item 18/144

18/143 MINUTES OF MEETING

The minutes of the Parish Council meeting on 06 November were agreed and signed a true record of the meeting.

Proposed: Cllr Bull; Seconded: Cllr I Gilzean In favour 9 Abstained: 3

18/144 PLANNING ISSUES

To comment on the following application:

[S/3635/18/FL](#) Redevelopment of two mobile homes into two dwellings
Fenland, Bannold Road, WATERBEACH, CB25 9LN

Cllrs B Williams and J Williams left the room

The council recommends **APPROVAL**. S Cambs District Council have indicated that as long as the conditions are met, they are happy to approve this development.

Proposed: Cllr Bull; Seconded: Cllr Seamarks In favour: 11 Abstained: 1

Cllrs B Williams and J Williams returned to the room

18/145 RECREATION GROUND CAR PARK

The Council agreed that a layout with more parking spaces is required, and notes that this would require an interceptor. The Project Manager was asked to prepare a revised drawing which will also include two parent / child parking spaces, as well as the relocation of the bike stand.

18/146 S106 FUNDING INDEMNITIES

Council **APPROVED** the signature of the indemnity for execution regarding S106 monies now due to be received from SCDC in respect of the following sites:

- a. Land North of Bannold Road – Persimmons (90 dwelling site) – [link](#)
Community Space £51,340.67
Sports Space £106,760.40
Play space £153,004.53

Proposed: Cllr Wright; Seconded: Cllr M Williamson In favour:10 Abstained: 2

- b. Land North of Bannold Road – Persimmons (45 dwelling site) – [link](#)
Community Facilities £24,049.77
Off-site Sports £52,973.01

Proposed: Cllr Wright; Seconded: Cllr M Williamson In favour:10 Abstained: 2

The documents were duly signed by Cllrs Bull and B Williams

18/147 MONTHLY PAYMENTS AND BANK RECONCILIATION STATEMENT

The payment list for November was **APPROVED**.

Proposed: Cllr M Williamson, Seconded B Williams In favour: 7 Abstained: 5

18/148 PAYROLL

The Council **APPROVED** the appointment of Red Shoes Accounting Services to run the WPC payroll following the withdrawal of the current provider (Cambs ACRE – [see link](#)) at the end of November.

Proposed: Cllr B Williams, Seconded Cllr C Rabbett In favour: 7 Abstained: 5

18/149 BIKEABILITY TRAINING

To consider a request from the County Council to make a contribution towards the cost of [Bikeability training](#) offered in Cambridgeshire primary schools (current cost = £40 per head). Before making a decision, the Council have asked the Clerk to ascertain that funding will be solely used for Waterbeach school, the Clerk to confirm the training provider for this initiative.

Proposed Cllr M Williamson Seconded: A Wright, In Favour 11 Abstained 1

- 18/150 TRAINING COURSE**
The Council **APPROVED** LCPAS training course on Finance for the Clerk at a cost of £40.
Proposed Cllr B Bull, Seconded: Cllr K Grant, Unanimously in favour
- 18/151 USE OF WPC LAND**
To respond to a [request](#) to run dog-training sessions on the Recreation Ground.
The Council **REFUSED** this application
Proposed Cllr A Wright, Seconded: Cllr n Seemarks, Unanimously in favour
- 18/152 A GREENWAY FOR WATERBEACH**
To agree a response (if needed) to the [Waterbeach Greenway consultation](#)
The PC have agreed not to respond to this as the application is now closed
- 18/153 MAJOR DEVELOPMENTS – STANDING ITEM**
- a. Supplementary Planning Document – Cllrs K Grant and B Bull signed a letter to South Cambs District Council expressing concerns regarding the way the process has been conducted. Cllr K Grant has requested an electronic copy of the SPD comments raised by stakeholders.
 - b. Energy from Waste Plant [S3372/17/CW](#) – **Nothing raised**
 - c. RLW Outline Planning permission for land East of the Barracks [S/2075/18/OL](#) – **Nothing raised**
 - d. Urban and Civic [S/0559/17/OL](#).- **Nothing raised**
 - e. [S/0791/18/FL](#) Relocated Railway Station – **Nothing raised**
- 18/154 HEALTH AND SAFETY**
To report on any other H&S issues (if any) – Nothing to report
The Chairman has asked that Cllrs volunteer for meeting dates in January
- 18/155 ACTION AGAINST SCAMS**
To consider how to support the Cambs and Peterborough Against Scams Partnership – see [note](#) outlining 5 simple steps.
- Cllrs M Williamson and P Johnson have done the online training, Cllr Bull encouraged all other councillors to do the training, and to present their training certificates at the next meeting.
- 18/156 COMMITTEES AND WORKING PARTIES**
To receive reports (if any) from any Committees or Working Parties that have met since the last Parish Council meeting and which are not listed elsewhere on the agenda: Planning, Highways, Finance, Employment Panel, Recreation User Group, Neighbourhood Plan, Cemetery, Communications, Emergency Planning.
- Highways:** Update on MVAS Speed monitoring from Cllr Gilzean who noted that he can access the raw data received from these devices, which he will then share with the Council.
- Neighbourhood Plan:** Cllr B Williams gave an update on design principals report which has now been received – Councillor B Williams will circulate to all councillors

Cemetery: Update from Cllr Wright on the foundations at the cemetery, with particular mention to the stone-laying work which needs to be a priority

Communications: Update from Cllr M Williamson on the Newsletter, and mention of the need for a revised communications policy

Emergency Plan: Update from Cllr J Williamson on call for volunteers and requested that the admin clerk send out a list of skills and tools needed to all councillors

18/157 OFFICER & COUNCILLOR REPORTS

These had been tabled at the start of the meeting

18/158 PROJECT SCHEDULE

Projects noted. Cllr J Williamson mentioned that a new warden has been appointed to the warden's scheme. Cllr k Grant suggested adding a new column indicating the Budgeted amount per project

18/159 DATE OF NEXT MEETING

It was **AGREED** that the next meeting will be held on Tuesday 8 January 2019
Proposed Cllr B Bull, Seconded: Cllr B Williams, Unanimously in favour

18/160 ANNUAL PARISH MEETING 2019

It was **AGREED** that the Annual Parish Meeting with Waterbeach residents will be held on Wednesday 1 May 2019.

Proposed Cllr I Gilzean, Seconded: Cllr J Williams, Unanimously in favour

18/161 WATERBEACH TODDLER PLAYGROUP RELOCATION

A substantive discussion was deferred to a future meeting to enable the prior completion of a feasibility study on the options identified.