

## WATERBEACH PARISH COUNCIL

Minutes of the Parish Council Meeting held at 7.30 pm on Tuesday 6 November 2018 at the Old Pavilion, Waterbeach.

### THOSE PRESENT / APOLOGIES FOR ABSENCE

**Present:** Cllrs Bull, Gilzean, Howlett, B Johnson, P Johnson, Rabbett, Seamarks, Shipp, B Williams, J Williams, J Williamson, M Williamson, Wright

**Apologies:** Cllr Bavester, Grant, County Cllr Bradnam

**In Attendance:** S Mason – Clerk, District Cllrs Rippeth and Smith

### 18/120 OPEN FORUM

A member of the Waterbeach Residents Company committee spoke in support of item 18/126ii); they updated the meeting on work to date and ambitions going forwards

### 18/121 MEMBERS' INTERESTS

Cllr Shipp declared a pecuniary interest in item 18/133c.

### 18/122 MINUTES

The minutes of the Parish Council meeting on 23 October were agreed and signed a true record of the meeting.

**Proposed: Cllr Rabbett Seconded: Cllr P Johnson In favour: 9 Abstentions: 2**

### 18/123 PLANNING ISSUES

**S/3774/18/FL Construction of 9 dwellings and new access Land at rear of 10A, Rosemary Road, Waterbeach, CB25 9NB**

The Council points out that there is no Highways report available. It has some concerns about parking in the vicinity and expects that this issue will be dealt with in the Highways response. If the County Highways reports supports the application then the WPC recommend approval.

**Proposed: Cllr Wright Seconded: Cllr Rabbett In favour: 8 Against: 1 Abstentions: 2**

District Cllr Hazel Smith arrived

### 18/124 RECREATION GROUND CAR PARK

Standing Orders were suspended to enable the Project manager to present his paper.

Council **AGREED** that the following should be included in the planning application:  
46 parking spaces + 3 for disabled drivers

A goalpost to restrict high sided vehicles from entry

Low-level lighting on PIRs and timer (this will need to be as vandal proof as possible).

Cllr M Williamson arrived

The bike sheds may need to be relocated and a different planting scheme may be needed to mitigate foliage that was lost.

**Proposed: Cllr Gilzean Seconded: Cllr Seamarks Unanimous**

The Project Manager would now complete a planning application with a view to securing approval by the end of January.

**Standing orders were reinstated.**

**18/125 S106 FUNDING INDEMNITIES**

i) To approve the signature of the indemnity for execution regarding S106 monies now due to be received from SCDC in respect of the following sites:

- a. Land North of Bannold Road – Persimmons (90 dwelling site)
- b. Land North of Bannold Road – Persimmons (45 dwelling site)

These items were deferred to the Planning Committee meeting on 20 October 2018.

**18/126 S106 PROJECTS**

i) It was **AGREED** to formally reserve indicative s106 funding for two projects as follows :

- Recreation Ground Car Park – up to £210k
- Bowls Pavilion – up to £100k

**Proposed: Cllr Bull Seconded: Cllr: Wright Unanimous**

ii) a Community Playground for Haling Park – it was **AGREED** to reserve S106 funding of up to £50k for a new facility which the Waterbeach Residents Company Ltd were keen to pursue

**Proposed: Cllr B Williams Seconded: Cllr: Wright Unanimous**

iii) New goalposts

Cllr Seamark declared a personal interest as a Colts coach

It was agreed to provide S106 funding of up to £600 for the posts which would be used by Waterbeach Colts and other adult clubs. The Colts should be encouraged to clean up the old ones and use as back up.

**Proposed: Cllr B Williams Seconded: Cllr: J Williamson In favour: 6.**

**Abstentions: 4 Against:1**

**18/127 PARISH PRECEPT FOR 2018-19**

i) To review the SCDC estimates for the tax base for Waterbeach Parish and determine if they are correct or changes are needed

ii) To decide if the PC wishes to respond to the SCDC consultation document on proposed frequency of payment, dates for payment and calculation of amount

iii) To ask Members to feed in suggestions to the Clerk regarding items of expenditure to be taken into account in the preparations for the 2018/19 budget setting round

Cllr M Williamson offered to review the SCDC estimates for the tax base. Other issues would be taken at future meetings.

**18/128 MONTHLY PAYMENTS AND BANK RECONCILIATION STATEMENT**

The payment list for August was **APPROVED**.

**Proposed: Cllr Bull Seconded: Cllr: Howlett In favour: 9. Abstention: 3**

The Bank reconciliation was noted.

**18/129 HALF YEAR BUDGET REVIEW**

To agree recommendations from the Finance Committee for virements between Cost Centres.

Council received the paper submitted and **AGREED** with the virements proposed.

**Proposed: Cllr Bull Seconded: Cllr: Shipp Unanimous**

**18/130 AMENDMENTS TO WPC FINANCIAL REGULATION**

To agree recommendations from the Finance Committee

Council discussed the recommendations and **AGREED** the proposals outlined in the paper.

**Proposed: Cllr B Williams Seconded: Cllr Howlett Unanimous**

**18/131 USE OF WPC LAND**

**i) Colts Beer Festival**

Council **AGREED** to grant permission for the Beer Festival to take place on the Recreation Ground over the weekend of 24-26 May (with an additional day either side to set up/take down).

**Proposed: Cllr B Williams Seconded Cllr P Johnson Unanimous**

**ii) dog-training sessions on the Recreation Ground**

Further information was requested from the applicant and a discussion would be deferred until this was available.

The Clerk was asked to write to other groups using the Rec to ensure they had appropriate insurance cover.

**A GREENWAY FOR WATERBEACH**

**18/132** The Council noted that the Greater Cambridge Partnership were holding a drop-in event on 12 November and would discuss this at a later date..

**MAJOR DEVELOPMENTS – STANDING ITEM**

- 18/133**
- a. Supplementary Planning Document
  - b. Energy from Waste Plant S3372/17/CW
  - c. RLW Outline Planning permission for land East of the Barracks S/2075/18/OL
  - d. Urban and Civic S/0559/17/OL.

Nothing raised

**18/134 HEALTH AND SAFETY**

The Chair reported a meeting with a resident of Chapel Close regarding concerns on leaves in their guttering which SCDC had cleared before the leaf fall.

The Chair reported that the play area at Chittering had been tidied up and rubbish removed. The tree was due to be taken down once quotes had been received. The Clerk

was asked to approach the owner of the adjoining property to raise the problems caused by the overhanging conifers.

**18/135 COMMITTEES AND WORKING PARTIES**

The following reports were made:

**Emergency Plan** – this was being revised and a fresh call for volunteers was planned.

**Neighbourhood Plan** – two workshops were being held in November to start off the mid-way consultation process.

**18/136 OFFICER AND COUNCILLOR REPORTS**

**The Clerk** had submitted a written paper. She reminded Council that SCDC were going to organise training on planning issues and asked for any suggestions on what could be covered to be ordered to her.

**District Cllrs** had submitted a written paper. The following issues were also raised:

- District Cllr Rippeth had arranged to visit Milton Primary School to lead a session on recycling and was hoping that Waterbeach School would arrange a session in the New Year
- District Cllr Smith advised she was happy to intercede if the Council needed her assistance regarding Precept discussions with SCDC officers

The **County Councillor's** report had been circulated.

**18/137 PROJECT SCHEDULE**

This item was deferred to a future meeting.

**18/138 EXCLUSION OF THE PUBLIC**

*It was **RESOLVED** in accordance with section 1 (2) of the Public Bodies (Admission to Meeting) Act 1960 that as publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted at the next agenda item (s) the Chairman asked that in the public interest the public and press be temporarily excluded from the meeting and were herewith instructed to withdraw.*

**Proposed: Cllr Bull Seconded: Cllr P Johnson Unanimous**

**18/139 MEMBERS INTERESTS**

None reported

**18/140 CONFIDENTIAL MATTERS**

The Council **AGREED** to appoint LGS Services as its Internal Auditor for 2018/9.

**Proposed: Cllr M Williamson Seconded: Cllr Wright Unanimous**

The Council's Confidential Minutes book has a record of the proceedings on other confidential items discussed.

**The meeting closed at 9.40pm**

Signed.....

Date.....