

WATERBEACH PARISH COUNCIL

Minutes of the Parish Council Meeting held at 7.30 pm on Tuesday 5 December 2017 at the Old Pavilion, Waterbeach.

17/153 THOSE PRESENT / APOLOGIES FOR ABSENCE

Present: Cllrs Bull, Gaunt, Gilzean, A Grant, K Grant, Howlett, Smart, Williams, J Williamson, M Williamson, Wright

Apologies: Cllrs B Johnson, P Johnson, Rabbett

In Attendance: S Mason – Clerk, County Cllr Bradnam (part)

17/154 OPEN FORUM

A resident complained that the withdrawal in January of Stagecoach bus services from Cody Road area would cause considerable inconvenience and increase the car dependency nature of the area.

Two residents raised serious concerns about the intention by RLW developers to make Cody Road a main access route to the new station, given its inherent unsuitability.

The owner of a local business asked what the Council was proposing to do regarding an insurance claim relating to damage to two cars. [item to be discussed under confidential section of the meeting]

A skateboarder complained that action was still awaited on steps to tackle the incidence of stones on the skate park [item to be discussed under xxx health and safety] and asked for the skateboarders to be consulted via their Facebook page.

17/155 MINUTES

The minutes of the meetings held on 7 November 2017 were approved as a true record.

Proposed: Cllr J Williamson Seconded: Cllr Bull. In favour: 11. Against 0. Abstentions:1

17/156 MEMBERS' INTERESTS

Cllr Shipp declared a non-pecuniary personal interest in item 17/157i) as he had an interest in RLW.

Cllr Bull declared a personal interest in item 17/164 as a relative is purchasing a house on the Bovis development.

PLANNING ISSUES

17/157

i) To consider the following planning application:

S/4177/17/E1 Relocated Railway Station, Bannold Road, Waterbeach, Cambs

Applicant: Mr Robert Pile, LDA Design

Cllr Williams asked as a point of order whether it was appropriate for Cllr Shipp to be present for the discussion given his interest. Cllr Shipp withdrew although some members felt this was not necessary as they believed he had been given a dispensation to be present for discussions on RLW planning issues,

It was **AGREED** to oppose the proposal that an EIA was not necessary for the reasons

outlined when the access road was Bannold Road not Cody Road. The reasons given then were equally pertinent and additionally it was counter to the 1st principle of the DFD which both developers had signed up to to say that access would be at a point off the A10 and through U&C land. An EIA should cover ALL roads in the village.

Proposed: Cllr J Williamson Seconded Cllr Williams Unanimous

Cllr Shipp returned to the room.

17/158 RISK ASSESSMENT

An outline framework drawn from a specialist software package had been circulated. Members were asked to look through it and suggest text could be removed as not applicable to WPC; identify risks that didn't yet feature; and consider potential mitigating actions. At this stage the action was to identify the risks; a second step would be to undertake the assessment. The Clerk could separate the items into different spreadsheet tabs if that would prove useful. The headings from the spreadsheet could be more helpful and the Clerk would approach the software developer to explore how this could be done.

17/159 HEALTH AND SAFETY

- **Skatepark** - the Clerk was arranging for a narrow mesh grid to go on top of the stones at the side of the skatepark. She was asked to arrange for weed suppression matting to be placed beneath the mesh to provide a further barrier. This would provide an interim solution pending the implementation of a project to deal with a new path and drainage issues.
- **Lighting Issues** - the Clerk had sought advice on a range of lighting issues. The path lights had failed again and a report on their recent poor performance would be sought.
- **Sports pavilion** – a pull alarm was to be installed in the disabled toilet.
- **Recreation Ground toilet** – the Clerk was instructed to arrange a cleaning regime for the toilet and consider how to organise toilet paper supply.
- **Baby changing facilities** – the Clerk was asked to source quotes for baby changing facility in the recreation ground toilet and the sports pavilion.

17/160 PARISH PRECEPT FOR 2018-19

The Clerk was instructed to ask SCDC if the following new developments/properties could be included in its calculation on the tax base:

Gibson Close
Nurses Accommodation
2 new properties on Way Lane
2 new properties on High street
1 new property on Capper road.

17/161 MONTHLY PAYMENTS

The payments for November were approved.

Proposed: Cllr Williams. Seconded Cllr Howlett.

In favour: 6 Against: 5 Abstentions: 1

17/162 USE OF RECREATION GROUND

Council **AGREED** to a request to hold Waterbeach Dog Show on the recreation Ground on Sunday 6 August.

Proposed: Cllr Gaunt Seconded: Cllr Bull Unanimous

Council **AGREED** to a request from a former resident's son to place a memorial seat on the Village Green but NOT to the burial of ashes beneath it as it did not wish to set a precedent for such request. The Clerk would liaise regarding its siting (which should replace an existing bench) and style of the seat.

Proposed: Cllr A Grant Seconded: Cllr Wright. In favour:11 Abstentions: 1

County Cllr Bradnam arrived at 8.35pm.

17/163 SPORTS STORE AND GROUNDSMAN STORE

The Council would convene at 6.30pm for the January meeting for the purposes of looking inside the sports equipment store and the groundsman's shed.

17/164 SECTION 106 FUNDS

Cllr Bull declared an interest. She circulated some photos for information of the site in question before withdrawing from the room.

The Council **AGREED** it does not wish to take up the option to purchase the open space. It has a policy not to take on balancing ponds/attenuation areas where the risks of high costs associated with any failure were too high to accept.

Proposed: Cllr A Grant Seconded: Cllr Williams. Unanimous

Cllr Bull returned to the room.

17/165 OFFICER AND COUNCILLORS REPORT

The Clerk had circulated a written report for information.

County Cllr Bradnam had also circulated a report but made the following additional points:

- Highways had suggested meeting on 19 December to discuss the suitable locations for the Mobile Vehicles Activation sign WPC was purchasing jointly with Milton and Landbeach PCs. Cllr Gilzean, agreed to be present.
- Changes to the Police complement would come into force in January to contribute towards required savings. This would see more warranted officer and slightly fewer PCSOs.
- Council asked if she could intercede with County officers to raise the case of the poor condition of Burgess Drove.

District Cllr P Johnson 'written report had been circulated.

Library officer - Cllr K Grant ran through recent statistics achieved by the Library Access Point which included 647 active users and 131 primary school children participating in the 2017 reading challenge. She revealed that the Pap had been named best performing LAP at the recent annual meeting. The meeting also highlighted the different kinds of support that precept funding could provide.

Tree Officer – Cllr K Grant said she no longer wished to continue as tree officer and suggested the Council needed to retrieve the last tree audit to complete actions and arrange for regular assessments going forward.

17/166 COMMITTEE AND WORKING PARTY AND PROJECT REPORTS

Neighbourhood Plan survey was now live. Users of pop up café had been invited to complete it while there and 60 forms had been completed of which 40% were not in favour of an integration between the existing village and the new town. A large majority wished to see Waterbeach retain its existing rural character.

The NP Admin Assistant Clerk had resigned and would be leaving at the end of December

Highways - a new 30mph sign had been placed incorrectly on Bannold Road, probably by one of the developers. This would be logged as a fault on the County Highways website

17/167 PROJECT LIST

Owing to a lack of time the list was not discussed.

17/168 FUTURE AGENDA items

Nothing proposed

17/169 DATE OF NEXT MEETING

The Council will next meet on Tuesday 9 January, a week later than normal to allow papers to be circulated after the Christmas break.

Proposed Cllr A Grant Seconded: Cllr Bull. Unanimous

It was agreed to suspend Standing Orders to allow the meeting to continue.

Proposed: Cllr Gaunt Seconded: Cllr J Williamson. Unanimous.

17/170 EXCLUSION OF THE PUBLIC

To exclude the public from the meeting because of the confidential nature of the business to be discussed.

It is hereby resolved in accordance with section 1 (2) of the Public Bodies (Admission to Meeting) Act 1960 that as publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted at the next agenda item (s) the Chairman asks that in the public interest the public and press are temporarily excluded from this meeting and are herewith instructed to withdraw.

Proposed: Cllr Howlett Seconded Cllr J Williamson. Unanimous

17/171 MEMBERS' INTERESTS

None declared

17/172 MINUTES OF THE LAST MEETING

The confidential minutes of the meeting on 3 October 2017 were declared a true record and signed by the Chair

Proposed: Cllr J Williamson Seconded Cllr Gaunt. In favour 7 Abstentions 5

17/173 CONFIDENTIAL MATTERS

To discuss employment and security issues

The minutes for these items can be found in the confidential minute book

There being no further business the meeting closed at 10.30pm