

WATERBEACH PARISH COUNCIL

Minutes of the Parish Council Meeting held at 7.30 pm on Tuesday 7 November 2017 at the Old Pavilion, Waterbeach.

17/127 THOSE PRESENT / APOLOGIES FOR ABSENCE

Present: Cllrs Bull, Gaunt, Gilzean, A Grant, K Grant, Howlett, B Johnson, P Johnson, Shipp, Smart, Williams, J Williamson, M Williamson, Wright

Apologies: Cllr Rabbett

In Attendance: S Mason – Clerk, County Cllr Bradnam, District Councillor Tregoing.

17/128 OPEN FORUM

A director from CamLocks management company spoke regarding item 17/131(iii). He asked if the Council were willing to approach Morris Homes to see if they will agree to transfer the freehold of open space to the Council. If so, this would enable the Council to take on responsibility for the Levitt Lane play area which was now being used increasingly by residents who did not pay a management fee.

Representatives from a local business in Waterbeach raised the case of alleged damage to two cars in the village which had been the subject of an insurance claim and asked the Council to consider the issue further.

A resident raised concerns about the ongoing problem of stones and gravel on the skatepark and referred to an accident that had occurred over the weekend. She asked for the gravel alongside the skatepark to be removed.

A resident was very dissatisfied with the state of the play area at Chittering and asked for this to be remedied and more regular checks put in place.

A bowls club member spoke regarding item 17/132 to commend the proposed air injection treatment to the Council.

17/129 MINUTES

The minutes of the meeting held on 3 October 2017 were approved as a true record.

Proposed: Cllr J Williamson Seconded: Cllr Wright. In favour: 9 Abstentions:5

17/130 MEMBERS' INTERESTS

Cllr Gaunt – Item 131ii - friends with the applicant

Cllr J Williamson – Item 131ii – friends with the applicant

Cllrs P and B Johnson – Item 17/142. The dog show organiser is their daughter in law.

Cllr A Grant – Item 17/131iii. Babysitter for various Camlocks residents.

17/131 PLANNING ISSUES

i) SCDC consultation on Draft Neighbourhood Planning Guidance.

Councillors were asked to feed in comments to the NP Assistant Clerk. Owing to the

tight deadlines the NP working group would respond directly to SCDC by 16 November. The issue was due to be debated at an SCDC Portfolio meeting on 11 December so the Planning Committee will consider if there were additional points it wishes to feed into the District Councillors in time for this.

ii) To consider the following planning application:
Cllrs Gaunt and J Williamson declared an interest.

S/1879/14 and S/3668/17/PO: Discharge of planning obligations for planning permission

Causeway End Farmhouse, Causeway End Farm. Sand Drove, Waterbeach CB25 9PW

The Council has **NO OBJECTIONS** to the application.

Proposed: Cllr Bull Seconded: Cllr B Johnson. In favour 12. Abstentions: 2

iii) To agree a response to the approach from Camlocks regarding the play area at Levitt Lane.

Cllr A Grant declared an interest.

The Council needs to be sure it understands the implications of any decision to increase its land holding. It asked the Planning Committee to explore the wider policy issue before it takes a view on the Camlocks request.

BOWLS GREEN TREATMENT

17/132 The Council **AGREED** to proceed with an air injection treatment at a cost of up to £300 and to review its efficacy after next season to determine if it should be implemented annually.

Proposed: Cllr Bull Seconded: Cllr B Johnson In favour:10 Against: 2 Abstentions: 2.

A NEW WHEELED PARK FOR TODDLERS

17/133 To receive feedback on surface queries and agree preferred quote for the refurbishment of the Old Skatepark.

Cllr Bull reported that a site visit from a thermographics contractor had confirmed the suitability of the surface for the works proposed. The possible opening up the area between the playground and wheeled park had been rejected on health and safety grounds. A different siting modification could be explored but professional advice would need to be sought.

The three incoming quotes had been considered against their respective cost, durability and user attractive and it was agreed to accept Quote 2 (Wickstead).

Proposed: Cllr Williams Seconded: Cllr Wright. In favour 13. Abstentions:1

17/134 **AGE UK WARDEN**

To agree to the WBC nominations of Ingrid Tregoing and Jane Williamson as members of the Management committee

It was **RESOLVED** to agree that Ingrid Tregoing and Jane Williamson would represent Waterbeach Parish on the Management Committee that would oversee the operation of a warden scheme covering Waterbeach and Landbeach parishes.

Proposed: Cllr Williams Seconded: Cllr Bull In favour: 13 Abstentions: 1

17/135 LIBRARY SERVICE LEVEL AGREEMENT:

To discuss incoming document from Cambridgeshire County Council and clarify responsibilities for dealing with it.

After some discussion the Clerk was asked to write to the Library explaining that the Council has no powers in law to run a library and that it was therefore appropriate for the Service Level Agreement to be between WILL and the County Council. The Business Plan that formed part of the SLA required could only be completed by those with a working knowledge of the library. The Council re-iterated its intention to continue support for the library.

17/136 GRANT APPLICATION

It was **RESOLVED** to award £300 to the Fen Edge Twinning Association.
Proposed: Cllr Wright. Seconded: Cllr Shipp Unanimous

17/137 RISK ASSESSMENT

The Clerk was gaining familiarity with the risk assessment software and was looking to break it into sections and export data to a format that could be readily shared among Members to enable them to contribute to the compilation of the register. She also intended to reinstate checklists for various areas in the village. Once more details were available Members expressed a willingness to help complete these.

17/138 HEALTH AND SAFETY

- Skatepark: the Clerk explained that a 4 foot trench of gravel edged the skatepark to provide sufficient drainage and stop the area flooding. As an interim solution this would be covered with close woven matting securely pinned down. The Council would meantime seek advice on a long-term solution as well as the construction of a side path to access the skatepark.
- Work on the Recreation Ground – the Clerk was aware that during October a contractor had started work at 7am which, while early, was still within daylight hours at that time.
- Chattering playpark – the Clerk would organise the removal of the tree and remedial actions around the park. Cllr Smart would forward the results of a walkround on the site.
- Community room baby changing facilities – the lack of facilities had been highlighted – the Clerk was asked to follow this up with the school.

It was agreed to suspend Standing Orders to allow the meeting to continue beyond 9.30.
Proposed: Cllr B Johnson Seconded Cllr J Williamson. Unanimous

17/139 SECTION 106 SUGGESTIONS

Owing to a lack of time this issue will be considered at the December Council meeting

Given time pressures, the agenda was subsequently rearranged - items below are shown in the order in which they were taken

OFFICER AND COUNCILLOR REPORTS

County Councillor Bradnam:

17/143

- A Government Housing Infrastructure Fund had been established with the aim of freeing up additional sites for housing. The Cambridge Northern Fringe (ie north of Cambridge North station) had been identified as one of three potential sites in the county. If it made a long list of sites for support (which would not be clear until Spring 2018) it would mean the water treatment works would relocate which could affect Waterbeach New Town.
- Bannold Road surface – pressure being maintained on CCC to monitor this given the volume of traffic it is now seeing.

District Cllr Johnson:

- There were lots of enforcement issues around Denny End, Bannold and Cody Roads.
- The shortage of one bedroom sheltered housing was becoming a concern.
- The removal of a street light in Jubilee Close was causing difficulties for residents and he asked the Council it investigate having a lamppost reinstated there.

District Councillor Tregoin:

- Changes to SDCDC planning procedures – in future the recommendation of local member to refuse an application would no longer mean it went automatically to SDCDC Planning Committee. Only very large of contentious items would be taken them.
- RLW – her understanding was that RLW were looking to submit planning applications in early 2018 for the station relocation (Jan) and Feb/March for the Outline Planning application.
- Housing in Denny End – there would be 30 properties available for local people which would be advertised on Homelink around next summer. People needed to register soonest.
- Anglia Water were keen to send a representative to talk to the Parish Council on issues around Cambridge Northern Fringe as well as flood management and sewage issues.

A report from the Clerk had been circulated but was not discussed due to lack of time.

MONTHLY PAYMENTS

17/140

i) The payments for October were approved. A recorded vote was requested

Proposed: Cllr Bull. Seconded Cllr J Williamson.

In favour 8: Cllrs Bull, Howlett, P Johnson, B Johnson. Williams, M Williamson, J Williamson, Wright

Against 5: Cllrs Gaunt, K Grant, Gilzean, Shipp, Smart

Abstention 1: Cllrs A Grant

Cllr K Grant left the room.

ii) To approve the payment of £800 to Cambridgeshire Cricket Ltd for vertidrainning aeration works carried out on 25 October. (Invoice has arrived too late for inclusion on the Monthly payments list summary).

The payment was **APPROVED.**

Proposed: Cllr J Williamson Seconded Cllr Bull In favour 10 Against 3

Cllr K Grant returned to the room

17/141 BANKING ARRANGEMENTS

i) To consider options and agree whether to open a money market account
Discussion on this element was deferred due to a lack of time

ii) To agree the transfer the following monies from the WPC current account:
£20,000 to the WPC account with the Cambridge Building Society
£30,000 to the WPC account with Close Brothers

It was AGREED to effect the transfer proposed
Proposed: Cllr A Grant Seconded Cllr Shipp. Unanimous

17/142 USE OF THE RECREATION GROUND

To consider the following incoming requests for events on the Recreation Ground:

i) Waterbeach Dog Show – Sunday 5th August

Owing to a lack of time this was deferred until the December meeting.

ii) Waterbeach Colts Football Tournament (for children aged 5 through to 16) and Beer Festival for the community: 25, 26 and 27 May 2018

It was **AGREED** to give permission in principle for the Beer festival to take place – the Clerk was asked to explore if any stipulations had been placed on the organiser in previous years and report back. She was also asked to discuss with the organisers a contribution to the Council's costs.

17/145

GREATER CAMBRIDGE PARTNERSHIP FUTURE FUNDING PLANS

To agree that WPC should be represented at a consultation event on Thursday 16 November at SCDC offices from 6-8pm

The Clerk had reserved a space. Cllr Williams said he would attend, provided there was no clash with other Council business.

The following items were not discussed due to a lack of time

17/144 COMMITTEE AND WORKING PARTY AND PROJECT REPORTS

17/146 PROJECT LIST

[Note the agenda was issued with no item 17/147 listed]

17/148 FUTURE AGENDAS

17/149 EXCLUSION OF PUBLIC

17/150 MEMBERS' INTERESTS

17/151 CONFIDENTIAL MINUTES

17/152 CONFIDENTIAL EMPLOYMENT MATTERS

The meeting closed at 10.10pm