

WATERBEACH PARISH COUNCIL

Minutes of the meeting of Waterbeach Parish Council held on 5 April 2016 at 7.30 p.m. at the Old Pavilion, Cambridge Road, Waterbeach.

15 / 258 **THOSE PRESENT / APOLOGIES FOR ABSENCE**

PRESENT: Cllrs Bull, Gaunt, Gilzean, A Grant, K Grant, Howlett, B Johnson, P Johnson, Rabbett, Smart, Shipp, Williams, J Williamson, M Williamson (Chair), Wright

APOLOGIES: None

IN ATTENDANCE: E Jones (Clerk),

15 / 259 **OPEN FORUM**

- A representative of the Waterbeach Residents' Association asked the Parish Council (WPC) to contact the County and District about the problem with the number 9 bus accessing Cody Road, caused by the sewerage work for the development site on Cody Road. This could also cause problems for emergency vehicles.
- A resident of CamLocks reminded WPC of the original substantial sum due to be paid through a s106 agreement for the Camlocks Open Space. An increasing number of residents from the rest of the village use the play area. Village areas should not be paid for by a minority and they urge WPC to take over the relevant areas.
- A representative of Camlocks advised that they have written to Morris Homes to see if they will transfer the open space land to Cam Locks Management Company for a nominal sum. They urge that no decision be made until the outcome of this is known. If WPC sticks to the current decision, it could spend s106 funds on the expansion of the play areas on CamLocks site which would be good for that side of the village. There will be increasing use of this facility as homes are occupied not only on Cody Road but also the Persimmon Homes and other Bannold road site.
- It was noted that there is not now sufficient level pavement around the Gault for a mobility scooter because of the grade at the crossing. Also bollards may be needed to flag up the location so cars are warned that cyclists will come out there.
- The representative of Waterbeach Residents' Association also suggested that WPC try to get the play area at Abbey Place reinstated. S106 funds could go towards that.

15 / 260 **MINUTES**

The Minutes of the meeting of the Council held on 1 March 2016 were approved as a correct record and were signed by the Chair;

Proposed: Cllr. Williams Seconded Cllr Gaunt

In favour: 11 Abstentions: 4

The Minutes of the meeting of the Council held on 15 March 2016 were approved as a correct record and were signed by the Chair;

Proposed: Cllr. Bull Seconded Cllr J Williamson

In favour: 9 Abstentions: 6

15 / 261 **MEMBERS' INTERESTS**

Cllr P Johnson – District Councillor for SCDC

Cllr A Wright – Trustee of Museum

Cllr A Shipp – Trustee of Museum

15 / 262 **BANKING ARRANGEMENTS**

In accordance with the Council's Financial regulations, it was **RESOLVED** as follows: -

1. Waterbeach Parish Council wishes to open an account with Unity Trust Bank plc ("the Bank") and the meeting has seen a copy of the Bank's Terms and Conditions for operating an account;
2. The Bank's Terms and Conditions are approved and the Council appoints the Bank as its Bankers;

3. The Bank's Terms and Conditions may vary from time to time and the Council agrees to be bound by them;
4. The Mandate for the operation of the bank account, payment instructions and banking services are approved and provided to the Bank by persons authorised to do so in accordance with the Bank's procedures;
5. The Bank is entitled to rely upon this Mandate until it receives a later Mandate amending it.

Proposed: Cllr B Johnson Seconded Cllr J Williamson

In favour: 14 Abstentions: 1

It was also **RESOLVED** that £5,000 be transferred from the existing current account to open the new account.

Proposed: Cllr B Johnson Seconded Cllr A Grant

In favour: 14 Abstentions: 1

15 / 263 TENDER PROCESS FOR GROUNDCARE

(a) After some discussion, it was **RESOLVED** to continue with the current tender process to establish whether the Council is getting best value in its management of the grounds care.

A recorded vote was requested.

Proposed: Cllr K Grant Seconded: Cllr Gaunt

In favour: 10 Cllrs Gaunt, B Johnson, P Johnson, Wright, K Grant, Gilzean, Smart, A Grant, Shipp, M Williamson.

Against: 4 Cllrs: Williams, Rabbett, Howlett, Bull

Abstentions: 1 Cllr J Williamson

(b) It was further **RESOLVED** to form a working party in accordance with the Clerk's report, to consist of Cllrs: M Williamson, Bull, Williams, Wright and Howlett.

A recorded vote was requested.

Proposed: Cllr M Williamson Seconded: Cllr Gaunt

In favour: 10 Cllrs Williams, Gaunt, B Johnson, P Johnson, Wright, Rabbett, Howlett, Bull, J Williamson, M Williamson.

Against: 4 Cllrs: K Grant, Gilzean, Smart, Shipp

Abstentions: 1 Cllr A Grant,

15 / 264 STAFFING

(a) It was **RESOLVED** that a four day week for the Clerk become a firm arrangement with some flexibility (depending on requirements) as to which days the Clerk works each week.

Proposed: Cllr Williams Seconded Cllr B Johnson

In favour: 14 Abstentions: 1

(b) As there was no allocated budget for additional administrative assistance, it was suggested that a written case should be prepared and submitted to the Finance Committee. In the meantime it was suggested that the Clerk consider using agency staff on a temporary basis.

15 / 265 COMMITTEES - TERMS OF REFERENCE

After some discussion it was **RESOLVED** that the PLANNING Committee should continue to consist of all Councillors

Proposed: Cllr Gilzean Seconded Cllr B Johnson

In favour: 11 Abstentions: 4

It was **RESOLVED** to adopt the revised terms of reference for the PLANNING Committee subject to amendment on membership resolved above.

Proposed: Cllr A Grant Seconded Cllr P Johnson

In favour: 12 Abstentions: 3

It was **RESOLVED** to adopt the revised terms of reference for the FINANCE Committee.

Proposed: Cllr J Williamson

Seconded Cllr Bull

In favour: 13

Against: 1

Abstentions: 1

15 / 266 SKATEPARK – CCTV

It was **RESOLVED** to accept the quotation from the council's current supplier of CCTV as recommended by the Clerk.

Proposed: Cllr Williams

Seconded Cllr J Williamson

Unanimous

15 / 267 ORCHARD

It was agreed that the Parish Council should approach the District Council Tree Officer to assess the old fruit orchard at the end of Pieces Lane to advise whether any of the trees are suitable for TPOs.

15 / 268 PLAY AREAS

There was a discussion about the current lack of a consistent policy on the part of the Parish Council when it comes to adopting open spaces and it was generally agreed that such a policy needs to be put in place – probably to adopt such open spaces in the future.

It was also agreed to postpone any decisions about play areas in either the Cam Locks or the Annington Homes areas and to arrange for councillors to visit all the potential areas along with representatives of both Cam Locks and Waterbeach Residents Association and to then bring the issues back to a later meeting.

15 / 269 PARISH COUNCIL NOMINATED TRUSTEE FOR WATERBEACH MILITARY HERITAGE MUSEUM

It was agreed to table this until a future date in the hope that an appropriate volunteer may come forward from the community either at the Annual Parish Meeting or the re-opening of the museum in May.

15 / 270 OFFICER & COUNCILLOR REPORTS

- The Clerk had circulated a written report. It was noted that two of the bank accounts had more than £50,000 in them, contrary to the current investment policy. However these funds are now protected by the FSCS up to £75,000 in each bank.
- The County Councillor spoke about devolution and the fact that Cambridgeshire had not been consulted on the proposal to join it with Suffolk and Norfolk and for there to be an elected mayor. Cambridgeshire would be resisting the plans. It is said that £900m will come to the region to support the devolution but this will be over a period of 30 years which represents £30m p.a. for the whole region. Cambridgeshire has already been obliged to cut its budget in the current year by £41m.

In response to his query, the Clerk confirmed that additional bins had been requested both in Chittering and on Bannold Road.

Cambridge North station is due to open in May 2017 and will have 3 platforms, one of which will be a terminus. Access will be over a bridge due to the presence of a freight line.

- District Councillor Johnson had circulated a report. He added that there was to be an onsite meeting at the station car park in the week commencing 18th April. Also the problem mentioned in the Open Forum about buses accessing the Cody Road area due to the construction work has been reported to SCDC.

15 / 271 COMMITTEE & WORKING PARTY REPORTS

- The Clerk advised that a report had just been received from Urban & Civic which she would circulate to councillors. Following the recent workshops, round-up sessions for feeding back the key points, and testing with a wider audience will be held on Thursday 21 April 3-8pm, and Saturday 23 April 10am-3pm in the Community Rooms on the Barracks.
- The library officer expressed thanks to Cllr Shipp for allowing them to sell books at his Hyacinth Day,

- The report on the skatepark paths was noted and it was agreed that the Clerk and Cllr Gaunt should move this project forward.

It was **RESOLVED** that the meeting should continue beyond the 2 hour standing order limit of 9.30pm

Proposed: Cllr B Johnson Seconded: Cllr J Williamson Unanimous

15 / 272 MONTHLY PAYMENTS

It was **RESOLVED** to approve the accounts for payment.

Proposed: Cllr Bull Seconded Cllr Gaunt

In Favour: 12 Abstentions: 3

15 / 273 FUTURE AGENDAS

- Location for benches to be donated by the Community Association
- Repositioning of Community Association noticeboard
- Area outside One Stop
- Benches on Old Pond Site
- Car parking area outside Chinese restaurant

Cllr Shipp left the meeting at 9.35 pm

15 / 274 EXCLUSION OF PUBLIC

*It was **RESOLVED** in accordance with section 1 (2) of the Public Bodies (Admission to Meeting) Act 1960 that as publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted at the next agenda item (s) the Chairman asked that in the public interest the public and press be temporarily excluded from the meeting and were herewith instructed to withdraw.*

Proposed: Cllr J Williamson Seconded: Cllr Wright Unanimous

15 / 275 MEMBERS' INTERESTS

Cllr Shipp had already left the meeting

15 / 276 CONFIDENTIAL MINUTES

(a) The Confidential Minutes of the meeting of the Council held on 15 March were approved as a correct record and were signed by the Chair;

Proposed: Cllr. Bull Seconded: Cllr. J Williamson

In Favour: 9 Against: 1 Abstentions: 4

Cllr Gilzean wished to have it recorded that he voted against approval of the minutes because he had wanted his comments to be recorded verbatim. It was explained that this was not an option since in fairness this would mean all comments should be recorded verbatim.

(b) After some discussion it was **RESOLVED** that the decision taken on 15th March at minute 15/257 should appear in the open minutes

Proposed: Cllr. Williams Seconded: Cllr. Bull

In Favour: 13 Abstentions: 1 (Cllr Grant)

The meeting closed at 9.51 pm

Chair