

WATERBEACH PARISH COUNCIL

Minutes of the meeting of Waterbeach Parish Council held on **4 August 2015** at 7.30 p.m. at the Old Pavilion, Cambridge Road, Waterbeach.

15 / 70 THOSE PRESENT / APOLOGIES FOR ABSENCE

PRESENT: Cllrs Bull, Gaunt, A Grant, K Grant, Gilzean, Shipp (delayed and arrived during item 15/73), J Williamson, M Williamson (Chair), Wright

APOLOGIES: Cllrs B Johnson (away), P Johnson (away), M Howlett (out of parish), Rabbett (away), Williams (away).

NOT PRESENT: Cllr Smart

15 / 71 OPEN FORUM

It was agreed to bring forward item 15/76(b) on the agenda and that members of the Bowls Club and the Senior Groundsman could speak to this item.

15 / 72 MINUTES

The Minutes of the meeting of the Council held on 7 July 2015 were approved as a correct record and were signed by the Chair;

Proposed: Cllr J Williamson. Seconded Cllr Wright In favour 7 Abstentions: 1

15 / 73 MEMBERS' INTERESTS

None declared but it was noted that many members present had a potential interest in item 15/74 regarding street lighting and the Clerk granted a dispensation as otherwise the meeting would not be quorate for that item. [Cllr Shipp arrived during this item]

15 / 76 SPORTS CLUBS

(b) Bowls Green Improvement

It was acknowledged that the bowls club was an important part of the village scene, had always been meticulous in paying its fees and deserved the support of the Council. It was recognised that the work required needed to be done as soon after the end of the season as possible. After some discussion it was **RESOLVED** that the Council would undertake the work needed to improve the edging of the bowls green. The Clerk was asked to obtain formal quotations and at the same time to work with the fundraising working party to seek grant funding towards the project, with the balance to be paid from s106 funds. The Clerk to report back to the September meeting regarding the funding situation for formal allocation of s106 funds as needed.

Proposed: Cllr Gaunt Seconded: Cllr Gilzean Unanimous

15 / 74 STREET LIGHTING

(a) After some discussion it was **RESOLVED** to authorise the Clerk to sign the agreement for the County Council to act as administrator for the payment of energy usage for Street Lighting for those lights owned by the Parish Council.

Proposed: Cllr J Williamson Seconded: Cllr Gaunt Unanimous

It was also agreed that councillors should investigate each of the lights listed and report back to the next meeting as there had been ongoing uncertainty about the accuracy of the list. Cllr Gilzean agreed to take the lead in getting this done. Also councillors recalled that when the lights had been taken over from the District Council (perhaps in 2006 or 2008), the Parish Council had been told that they would **NOT** be responsible for maintenance of those lights. The Clerk will try to find relevant meeting minutes so this can be followed up.

(b) There was considerable concern regarding lighting being switched off at some significant points in the village - specifically on Station Road (last train at 12.15 am) and junctions on Denny End Road and Bannold Road. The Clerk agreed to draft a response to the County Council noting the

specific areas/junctions concerned. She will circulate this to councillors for input before sending it in to the County Council.

15 / 75 ASSETS OF COMMUNITY VALUE (ACV)

It was **RESOLVED** to ask the Clerk to write to the District Council to ask for the various pubs in the parish to be listed as ACVs – i.e. The Sun, the White Horse, Brewery Tap, the Bridge and Travellers Rest.

Proposed: Cllr Gilzean Seconded: Cllr J Williamson

In favour: 7 Against: 1 Abstentions 1

The Clerk will also enquire as to whether the Beach Club could be eligible to be an ACV.

15 / 76 SPORTS CLUBS

a. Use of Football Pitches

After some discussion it agreed that the new team could be allowed to use the recreation ground pitches if they are available at the times requested. They should be asked to pay a deposit in advance of £100 towards the pitch fees for the season.

15 / 77 SKATEPARK

It was **RESOLVED** that the Clerk be authorised to sign the formal contract for construction of the Skatepark

Proposed: Cllr Shipp Seconded: Cllr Gaunt Unanimous

15 / 78 DOG GLOVES/BAGS

It was resolved to cease providing dog gloves/bags as from 1 October 2015.

Proposed: Cllr M Williamson Seconded: Cllr Wright Unanimous

Notices to be put up to this effect as soon as possible and the decision publicised on the website, Facebook page and in the next Newsletter. A dispenser and supply will still be provided inside the sports pavilion for the use of those clearing the pitches.

15 / 79 POLICY ON USE OF SOCIAL MEDIA AND IT

Councillors felt that options for this type of policy needed to be looked into in more detail as it could be very restrictive on people with their own businesses or with strong views who wished – for example - to campaign on issues unconnected with the Council. Also there were other issues not mentioned that should be covered. Councillors were invited to send ideas and feedback to the Clerk who would also look into other sources of model policies.

15 / 80 LOCAL PLAN

Cllr Bull confirmed to members that the inspectors had put the consultation on hold until March 2016 and would not accept any inputs in the interim. There has also been a suggestion that CIL might be brought forward and introduced in advance of the Local plan.

It was agreed that the Clerk should upload the Inspector's letters to the parish council website

15 / 81 HEALTH AND SAFETY

It was again emphasised that any H&S issues should be reported directly to the clerk as soon as they are noticed. The following items were raised: -

- The matting on the floor of the shelter on the recreation ground needs attention
- Potholes on Bannold Road have become very dangerous. Councillors were asked again to report these directly to the County Highways via their website. The same applies to the hump in the road at the level crossing on Bannold Road.
- The rubbish outside the groundsman's store has been collected today.
- An adult had been noticed sitting on the ladybird springer on the Gault

- The trees on Car Dyke Road are again overhanging dangerously and need to be cut back and the same applies to the road approaching the Bridge. The Clerk agreed to report these to County Highways.

15 / 82 OFFICER & COUNCILLOR REPORTS

- i. **County Councillor**
Cllr Leeke was present and confirmed that he had enquired and there were no restrictions on the access driveway to the recreation ground. He has noted the recent report of flooding and overflowing sewage problems on Bannold Road. He reported that Mark Lloyd, County CEO was leaving to go to the LGA. Through the City Deal “demand management” is being considered for the city traffic – this may lead to congestion charging. Cllr Leeke has mentioned the trees on Car Dyke Road and Way Lane to county officers and encourages the Parish Council to report these again..
Questions were asked about the ditch at the far side of the Bowls Green and the Clerk agreed to try and find out whose responsibility this is and to contact British Telecom to find out if they are draining their ducts into the ditch.
- ii. **District Councillor(s)**
Cllr Hockney was not present and had not sent a report.
Cllr P Johnson (who was now on holiday) had submitted a detailed written report.
- iii. **Parish Clerk**
A report had been circulated. Various suggestions were made about a suitable venue for Lucy Frazer (MP)’s visit in September which the Clerk will investigate. It was agreed that information about the neighbourhood plan should be made available, also about the local flooding problems. The Chair will send her copies of his exchange of letters with the former MP Sir Jim Paice on this. It was noted that the parish council is never advised about the discharge of planning conditions regarding drainage.
In addition to the matters on her report the Clerk asked councillors to respond to the email she had circulated regarding planning training. She also spoke about the proposed Bee project. Cllr Gilzean volunteered to take the lead on that.
- iv. **Library Officer**
It was noted from the written report that the number of active readers was increasing and that repairs were due to be carried out to the Community Room by Sanctuary Housing.
- v. **Urban and Civic** – A report had been circulated. There was a question about whether the use of facilities by Waterbeach Colts meant that they would not be using the recreation ground but it was clarified that the facilities were to be used for training. We are trying to find a date for another meeting about the cemetery. There were no other queries.
- vi. **Tree Officer** – It was explained that planting another tree within the village green might restrict other activities on the green.

15 / 83 COMMITTEE AND WORKING PARTY REPORTS

- a. **Neighbourhood Plan** A very productive meeting had taken place with representatives of the District Council. An SLA had been proposed and, as a quick answer was needed, it was agreed to schedule a full council meeting on 18 July before the regular planning meeting so that this can be discussed properly. Members would need to do some research in advance of that meeting e.g. as to whether other NDP areas have similar agreements. It was also reported that there was a potential £14000 in government funding available (rather than £8000) because the proposed plan area includes a strategic site. There has also been an approach from a consultancy department at SCDC asking for a meeting within two weeks. This will not be possible due to holidays.
It was agreed that when the village walk around happens, photos should be taken of the village to record its current state. Urban and Civic offered to share various reports covering traffic flow, drainage etc.
- b. **Emergency Plan** The group had agreed that they need to arrange a meeting with Miles Bebbington at SCDC to get help with the next stage of the plan

15 / 84 ACCOUNTS

It was **RESOLVED** to approve the payment of accounts for the month as set out in the schedule.

Proposed: Cllr Gilzean Seconded: Cllr J Williamson In favour: 8 Abstentions 1

15 / 85 FUTURE AGENDAS

Plans need to be made for a formal open day for the new Skatepark - probably at half-term.

15 / 86 EXCLUSION OF PUBLIC

It was resolved in accordance with section 1 (2) of the Public Bodies (Admission to Meeting) Act 1960 that as publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted at the next agenda item(s) the Chairman ask that in the public interest the public and press be temporarily excluded from this meeting and were herewith instructed to withdraw.

Proposed: Cllr A Grant Seconded: Cllr Gaunt Unanimous

15 / 87 MEMBERS' INTERESTS

None declared

15 / 88 CONFIDENTIAL MINUTES

The Confidential Minutes of the following meetings of the Council were approved as a correct record and were signed by the Chair;

2 June 2015 **Proposed: Cllr J Williamson Seconded Cllr Wright In favour 7 Abstentions: 2**

7 July 2015 **Proposed: Cllr Gilzean Seconded Cllr Bull In favour 7 Abstentions: 2**

15 / 89 CONFIDENTIAL EMPLOYMENT MATTERS

- (a) The Smart tribunal had taken place and a decision was expected in 6 to 8 weeks. The Rabbett tribunal remains scheduled for September.
- (b) The remainder of the minutes concerned staff remuneration and can be found in the council's confidential minute book.

The meeting closed at 9.25pm

Chair