

## WATERBEACH PARISH COUNCIL

Minutes of the meeting of Waterbeach Parish Council held on 3 March 2015 at 7.30 p.m. at the Old Pavilion, Cambridge Road, Waterbeach.

### OPEN FORUM

A representative from Milton Cricket Club spoke to ask councillors to support their request to use the cricket pitch on a regular basis in the coming season (agenda item 14/142).

### PARISH COUNCIL

**PRESENT:** Cllrs Bull, Gaunt, A Grant, Gilzean, Howlett, B Johnson, P Johnson, Rabbett, Smart, Williams, J Williamson, M Williamson (Chair), Wright

**APOLOGIES FOR ABSENCE:** Cllrs K Grant & Shipp

### 14 / 133 MINUTES

The amended Minutes of the meeting of the Council held on 3 February 2015 were approved as a correct record and were signed by the Chair

Proposed: Cllr Williams                      Seconded Cllr Bull  
In Favour: 12    Abstentions: 1 (Cllr Howlett not present at last meeting)

### 14 / 134 MEMBERS' INTERESTS

Cllr P Johnson – Member of South Cambridgeshire District Council (SCDC)

### 14/142 CRICKET PITCHES

This item was taken out of order

It was **RESOLVED** to allow Milton Cricket Club to use the cricket pitch at Waterbeach for their 3<sup>rd</sup> team home games in future on the understanding that fixtures for the Waterbeach cricket teams will take precedence if there is any clash. The contribution to be paid in the coming season will be £70 per match.

**Proposed: Cllr Williams                      Seconded: Cllr J Williamson**  
Unanimous

### 14 / 135 ANNUAL PARISH MEETING

It was **RESOLVED** that the Annual Parish Meeting should take place on Wednesday 22 April.

**Proposed: Cllr M Williamson                      Seconded: Cllr Wright**  
In Favour: 12    Abstentions: 1 (Cllr Smart)

It was agreed that the chairs of the various council committees and working parties will give updates and speakers from local community groups will be invited as well as recipients of grants from the council. Speakers to be given a strictly limited permitted time to speak. The Neighbourhood Development Plan will be covered also.

**14 / 136 PUBLIC OPEN SPACE AND COMMUNITY FACILITIES CONTRIBUTIONS**

It was **RESOLVED** to approve the signature of indemnity for execution regarding s106 monies due to be received from SCDC in respect of the following site:  
Development of Land Adj. 12 Burgess Road, Waterbeach – S/2026/11/FL & S/1649/12/DC- Public Open Space £2475.14 and Community Space £417.74

**Proposed: Cllr J Williamson Seconded: Cllr P Johnson**  
Unanimous

**14 / 137 GRANT FUNDING**

It was **RESOLVED** to approve the grant application from Waterbeach Independent Lending Library. The grant is for £500 towards the provision of books for the Summer Reading Challenge aimed at 4-11 year olds.

**Proposed: Cllr J Williamson Seconded: Cllr P Johnson**  
Unanimous

**14 / 138 REPORTS ON GROUNDS CARE**

A report had been circulated from Councillors Shipp & Smart regarding specifications for grounds care. After some discussion it was **RESOLVED** that the Clerk should work through the details of the IOG report and analyse the data and do any further research necessary in order to create a detailed specification of the work needed on all the open spaces in the village along with a list of other tasks carried out. She will ask for input from councillors as and when needed with the intention of making a comprehensive report available in time for discussion at the May or June Parish Council meeting.

**Proposed: Cllr J Williamson Seconded: Cllr Gaunt**  
In favour: 10 Abstentions 3 (Cllrs Howlett, Rabbett, Smart)

**14 / 139 NEIGHBOURHOOD DEVELOPMENT PLAN**

A draft statement had been circulated and it was explained that the crucial point was to agree to designate the area to be covered by the plan and to put in place plans for further public consultation.

It was **RESOLVED** that after public meetings, information in the Parish newsletter and on the website the Parish Council recommends that Waterbeach Parish is the designated Neighbourhood Area for which together with community representatives they will develop a Neighbourhood Plan. The Council instructs the Clerk to make an application for this designation to SCDC attaching the agreed justification statement.

**Proposed: Cllr Williams Seconded: Cllr Bull**  
Unanimous

**14 / 140 BUS SHELTERS**

The Parish Council agreed that it would be a good idea to install the two proposed bus shelters on Denny End Road and would be prepared in principle to take on the maintenance of such shelters.

However it could not make a formal commitment without further details on the potential commuted sum and potential maintenance costs. The Clerk to investigate further.

#### **14 / 141 CEMETERY**

A report had been circulated from the working party about the cemetery paths. Councillors raised questions about the height of the proposed path edging and the practicalities of the vehicles used by gravediggers being able to drive over it and/or the potential damage to the edging thus caused. Also if the area cut by grass-cutting machinery would be limited or if it could still cut to the edge of the path. The question was also raised about the value of spending money on a cemetery which is almost full but it was argued that this is still a community space and families visit the graves.

Councillors agreed that the path across the top of the cemetery is in a very bad state and that some action will definitely be needed to improve this even if nowhere else.

It was agreed that the questions raised be investigated further and the report considered again at the April meeting.

#### **14 / 142 CRICKET PITCHES**

This item was taken out of order – see after 14/134 above

#### **14 / 143 HEALTH AND SAFETY**

The following matters were raised

- Dog mess on the recreation ground and sports pitches. The Clerk was asked to review the resolution on this agreed at a previous meeting and ensure the actions were implemented.
- The adequacy and maintenance of the local sewage works was questioned. It was agreed that the Clerk should put in an FOI request to Anglian Water asking what maintenance work has been carried out and what alterations made since the plant was installed.
- The public footpath between Chittering and Waterbeach has been blocked. It was agreed this was a County Council issue and should be reported via the County's website.
- A dog bin is still needed on Bannold Road.
- There is still a problem with odour coming from the Amey Cespa site. The Environment Agency number for reporting this has been publicised locally. Any resident can call and report a problem. These calls are logged and they will be given a reference number.
- The Ladybird Springer has still not been repaired and it was agreed that it be taken out of service until a repair can be organised.
- A solution is still being sought to the issue of replacing a light in the bus shelter.

#### **14 / 144 OFFICER & COUNCILLOR REPORTS**

##### **a. Parish Clerk**

The Clerk had circulated a report which is attached to these minutes.

There is still an orange light next to a new light in Way Lane. The Clerk will contact Balfour Beatty to query that.

The date listed for the dog show was queried and the Clerk will check this.

##### **b. County Councillor**

The increase in Council Tax will be 1.99% - the maximum allowable without a referendum. Cuts of £30 million are to be made across the county including cuts in the winter maintenance programme - being achieved this year through revising the spread rate rather than cutting routes. The subsidised bus services are under review – this could affect route 196 through the village. The legal opinion on road gritting had been sent to the Chair. There was great disappointment that

the City Deal meeting had not included any cycle routes outside the city. No-one is happy about the street lighting cuts.

The Chair commented that the City Deal also had not mentioned the A10 at all. He agreed to draft a letter for the Clerk to send on behalf of the Parish Council about this.

It was noted that an amount of £98 per run had been quoted as the cost of gritting a road.

**c. District Councillor(s)**

Cllr Hockney again thanked councillors for their interest and help with the project to revitalise the Tithe Barn in Landbeach. There will be a fundraising Fun Day on 11 April. A further development for 57 houses on Bannold Road has been approved on appeal. SCDC are still waiting to hear about a date for Waterbeach to be discussed at the Local Plan hearings. The petition for school road safety is progressing well. The potholes in Burgess Road are to be fixed.

Cllr P Johnson had submitted a written report (attached) covering some of these and other issues. He also reported that improvements are to be made on Primrose Lane to put in perforated concrete blocks to deal with the fact that many vehicles are wider than the current track. This is planned to be done before next winter.

**d. Chairman**

Councillor training is to be scheduled and the Chair asked if a Saturday morning would be acceptable but a large number of councillors were against this idea.

**e. Library Officer** – covered under grant applications above

**f. Tree Officer** – covered in the Clerk's report

**14 / 145            WORKING PARTY AND PROJECT REPORTS**

**a. Skatepark**

Cllr Gaunt reported that the tender process is moving on with the deadline for responses being this Friday 6<sup>th</sup> March. Papers to be circulated amongst the working party on Monday 9<sup>th</sup> and a marking meeting to take place on Wednesday 11<sup>th</sup> March, exact time to be confirmed but probably late afternoon/evening. A final meeting if needed and a short list to be chosen by Friday 13<sup>th</sup> March. An open day is planned for Saturday 21 March.

**b. Emergency Plan**

A further working party meeting has been held and further progress made on completing the template. Various community groups are being approached for help and a further plea for volunteers has gone into the recent newsletter.

**c. Toddler Playgroup**

Cllr Bull is awaiting a report from the Toddler Playgroup after which the working party will submit a pre-planning application to SCDC.

**d. Urban & Civic**

A project update was circulated. Cllr Williams reported that he will be meeting Andy Brading again on 12<sup>th</sup> March about the sports facilities.

**14 / 146            ACCOUNTS**

It was **RESOLVED** to approve the payment of accounts for the month as set out in the schedule.

Proposed: Cllr .Bull            Seconded: Cllr Howlett

In favour: 11                    Abstentions: 2 (Cllrs Smart and A Grant)

**14 / 147      FUTURE AGENDAS**

A request had been made by a resident for a litter pick. It was noted that the response to a request for volunteers had been very poor last time. It was agreed to try and organise a joint litter-pick with the WI.

**14 / 148      EXCLUSION OF PUBLIC**

*It was resolved in accordance with section 1 (2) of the Public Bodies (Admission to Meeting) Act 1960 that as publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted at the next agenda item(s) the Chairman asked that in the public interest the public and press be temporarily excluded from this meeting and were herewith instructed to withdraw.*

Proposed: Cllr M Williamson.      Seconded: Cllr Bull      Unanimous

**14 / 149      MEMBERS' INTERESTS**

This information can be found in the council's confidential minute book

**14 / 150      CONFIDENTIAL MINUTES**

The Confidential Minutes of the meeting of the Council held on 3 February 2015 were approved as a correct record and were signed by the Chair

Proposed: Cllr J Williamson      Seconded Cllr Wright  
In Favour: 10      Abstentions: 3 (Cllrs Rabbett, Gilzean and Smart)

**14 / 151      CONFIDENTIAL EMPLOYMENT MATTERS**

During this discussion as it was now nearly 9.30 pm it was unanimously agreed to continue the meeting beyond the two hour limit imposed by standing orders in order to complete the discussion of all matters on the agenda.

The remainder of the discussions concerned employees or former employees and the minutes can be found in the council's confidential minute book.

The meeting closed at 9.35 pm

Chair