

## **WATERBEACH PARISH COUNCIL**

Minutes of the meeting of Waterbeach Parish Council held on 6 January 2015 at 7.30 pm at the Old Pavilion, Cambridge Road, Waterbeach.

### **OPEN FORUM**

The following issues were raised by members of the public: -

- Planning application for 95 Bannold Road, Waterbeach

### **PARISH COUNCIL**

**PRESENT:** Cllrs M Williamson (Chair), Bull, Gaunt, A Grant, K Grant, Gilzean, B Johnson, P Johnson, Rabbett, Shipp, Smart, Williams, J Williamson, Wright

**APOLOGIES FOR ABSENCE:** Cllr Howlett

### **MINUTES**

Open Forum – It was agreed to amend the minutes by adding the following “It was clarified that the legal expenses insurance did not apply to the existing Smart case as at the time the insurer had assessed the council’s case as only having a 49% chance of success”

**Proposer: K Grant    Seconder: B Williams                    11 In favour    3 Abstentions**

14/96   Cllrs P Johnson and A Wright also left the meeting before 14/96 Item C.

It was agreed to carry the above amendment for the Minutes.

**Proposer: M Williamson    Seconder: A Wright    Unanimous in favour**

A proposal was put to the meeting to adopt the Minutes of the meeting of the Council held on 2 December 2014 with the acceptance of the above comments.

**Proposer: P Johnson    Seconder: A Grant    Unanimous in favour**

Minutes and Confidential Minutes of the Parish Council Meeting held on 9 December 2014 (continuation of Parish Council Meeting held on Tuesday 2 December 2014)

The minutes from the Parish Council meeting held on the 2 December and 9 December 2014 did not show those present at the meeting. It was requested that this is incorporated in all meeting minutes going forward.

A proposal was put to the meeting to adopt the continuation Minutes subject to the above comment.

**Proposer: A Wright    Seconder: A Grant    7 In Favour    1 Against    6 Abstentions**

### **14/109 MEMBERS’ INTERESTS**

Cllr P Johnson – South Cambridgeshire District Councillor

## 14/110 PLANNING APPLICATIONS

The following planning applications were submitted for comment:

i) **S/2815/14/ FL Extension**

Cambridge Vacuum Engineering Ltd, Pembroke Avenue, Waterbeach, Cambridge, CB25 9QX

The Council had no objections to this application. However, they are disappointed with the lack of landscaping and trees for screening and suggest the South Cambs Trees Officer might view this site, and come up with an enhanced plan. With all the traffic issues it is disappointing that employees are not being encouraged to cycle, and note that no cycle rack provision has been provided in the application.

It was AGREED to approve the above application.

**Proposer: A Wright Seconder: A Shipp 12 In Favour 1 Abstention**

ii) **S/2800/14/ FL Erection of three dwellings following demolition of existing agricultural buildings**

Land adjacent 95 Bannold Road, Waterbeach, Cambs, CB25 9LQ

The Council have no objections to this application. However, the Council requests that a sufficient sized pipe is used for the bridged entrances over the existing ditch to allow water flow as the ditch is prone to blocking.

It was agreed that a letter be written to the District Council to upgrade the bridged entrance pipe work to alleviate problems with the ditch blocking and flooding.

**Action: Letter to be written to District Council**

It was AGREED to approve the above application.

**Proposer: A Wright Seconder: A Shipp Unanimous in favour**

iii) **S/2380/14/ FL Residential extension to a 90's detached 3 bedroom property.**

27 Lode Avenue, Waterbeach, Cambs, CB25 9PX

The Council had no objection to this application. However, the Council requests that all materials are kept on site and contractor vehicles are kept on site whenever possible and do not block the road.

It was AGREED to approve the above application.

**Proposer: M Gaunt Seconder: I Gilzean Unanimous in favour**

iv) **C/11/40/093 Application to undertake work on trees situated within a Conservation Area**

1 Barkers Close, Waterbeach, Cambs, CB25 9NX

It was AGREED to approve this work.

**Proposer: A Shipp Seconder: I Gilzean Unanimous in favour**

## **14/111 GRANT FUNDING**

An application for funding has been received from The Over Day Centre Association.

It was AGREED not to support this application due to the tenuous links to the village. A letter to be sent to inform the Centre of the Council decision and ask whether they are seeking travel scheme funding.

**Action: Letter to be sent to Over Day Centre Association**

**Proposer: K Grant Seconder: B Johnson Unanimously in favour**

## **14/112 WATERBEACH ALMSHOUSE CHARITY**

A letter from the Waterbeach Almshouse Charity has been received regarding the nomination of Trustees. No notification had been sent to the Council stating that the 4 year term for Trustees was up and Cllr K Grant and Ms G Smith have continued in post.

There being no other interest in the post of Trustee it was AGREED that Cllr K Grant and Ms G Smith would continue in post.

**Proposer: B Williams Seconder: B Johnson 11 In Favour 2 Abstentions**

## **14/113 FINANCE**

The Chair reported that the Finance Committee had done a first review of the budget for 2015/16. The general conclusion is that it is quite tight to adhere to a 2% rise. The Finance Committee needs to be arranged ASAP to agree budgets. It was suggested that this meeting could take place following the Planning Meeting on Tuesday 20 January.

The Precept is due in to SCDC on the day before the next Parish Council Meeting on Tuesday 2 February. The Chair to call SCDC to confirm he can submit the information first thing on Wednesday 3 February.

**Action: Chair to ring SCDC**

## **14/114 HEALTH AND SAFETY**

- Cllr A Grant reported that the overhanging tree at the station has still not been cut back.
- Cllr Gaunt felt a meeting was needed with Balfour Beatty regarding the new street lighting in Chittering. She also raised concerns of items blocking the road from a new build.
- Cllr Rabbett reported that the Christmas lights are still up on the green. Cllrs Gilzean and Wright offered to take these down.
- Cllr Gilzean reported on how bad the parking and traffic problems were at the Junior School. He also had concerns regarding the road damage in Coronation Close – this will be taken up by Cllr Leeke.
- Cllr Shipp also raised concerns regarding the pot holes in Burgess Drove.
- Cllr A Grant reported that lights to the entrance of the 5-a side area had been smashed again.
- Cllr A Wright reported that the St Andrews Hill road sign is broken.

Cllr Gilzean reported that he has contacted his suppliers to source a vandal proof fitting for the bus shelter.

## **14/115 REPORTS**

- a) Parish Clerk – no report
- b) County Councillor - Cllr Leeke reported that there had been 3 accidents on the road between Landbeach and Cottenham due to icy roads. As this is a designated secondary route it does not get gritted unless there are 5 consecutive days of frost. He had recently attended a meeting that highlighted that there was no additional money available for gritting, and there was a possibility that the County Council would be asking farmers if they would undertake the role. It is also a possibility that Parish Councils may be asked to contribute to the road gritting in their areas. At this point Cllr Leeke is not aware of how the costs would be shared out with the Councils. Currently, as gritting is so erratic due to the type of winter weather we experience, the purchase of salt is done on an average of the last 5 years. It is likely that costs passed on to the Parish Councils would be on the same basis.  
Cllrs P Johnson and M Leeke will raise a petition to get the road between Landbeach and Cottenham as a designated road for gritting, and ask the Parish Councils in Waterbeach, Landbeach and Cottenham if they are interested in being part of this.  
Concerns were raised that the road between Landbeach and Cottenham is a main school bus route and some Councillors have heard that school children are sitting three to a seat, and sometimes even sitting on the floor of the bus. Cllr Leeke will take these concerns forward to County Council.  
Cllr Leeke confirmed that the County Council had no liability for driver fault.  
Concerns were also raised regarding the pot holes in Rosemary Road and the whole area needs attention.  
The flooding in Station Road still remains.  
Burgess Drove/Fen Road is now in a very bad state and does not seem to be maintained as it had been in the past, in particular the short stretch from Bannold Road to the first house.  
Social Services call on residents and it is becoming extremely difficult for them to use this road. Again Cllr Leeke will take these concerns forward.
- c) District Councillor – Cllr P Johnson again raised his concerns on the lack of gritting.  
Parking in Cambridge Road is an ongoing problem especially at the junction with Car Dyke Road. Cllr P Johnson will take any issues to SCDC.

At this point Cllr J Williamson left the meeting (8.53 pm)

- d) Chairman – issues to be discussed later on the Agenda.
- e) Library Officer – The charge for rent remains at £2k.
- f) Tree Officer – Cllr K Grant is awaiting the tree audit.
- g) Cemetery Working Party – Urban & Civic are working with the Council regarding land to extend the cemetery.
- h) Skate Park Working Party – Tender document is currently being worked on.
- i) Emergency Plan Working Party – So far 4 members of the public had volunteered to help. The deadline will closed by the next Parish Council Meeting.
- j) Toddler Playgroup Working Party – Cllr Bull had had a meeting to assess the old groundsman shed and will report back at the next meeting.

## **14/116 ACCOUNTS**

The following queries were raised on the December payments.

307 – Handwash and Hi-Viz Jacket  
312 - VAT on G&J Peck invoice  
319 – How did the exercise equipment get damaged?  
323 + 324 What were are the seeds and fertiliser for.

**Action: Assistant Clerk to clarify queries to Councillors via email**

As the broken window at the Tillage Hall had been caused by some members from one of the users groups of the hall it was felt these charges should be carried by Tillage Hall.

A proposal was put to the meeting to accept the December payments.

**Proposer: B Bull    Seconder: J Rabbett   8 In favour    1 Against    4 Abstentions**

#### **14/117 FUTURE AGENDAS**

The Neighbourhood Plan will be included as an Agenda item going forward.

The Declaration of Interest to be added to all Confidential Agendas going forward.

#### **14/118      EXCLUSION OF PUBLIC**

*It was **RESOLVED** in accordance with section 1 (2) of the Public Bodies (Admission to Meeting) Act 1960 that as publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted at the next agenda item the Chairman asked that in the public interest the public and press be temporarily excluded from the meeting and were instructed to withdraw.*

**Proposer: A Wright    Seconder: B Bull      Unanimous**

**Chair**