

WATERBEACH PARISH COUNCIL

Minutes of the meeting of Waterbeach Parish Council held on 3rd September, 2013 at 7.32 p.m. at the Old Pavilion, Cambridge Road, Waterbeach.

PRESENT

Councillor N. Kay in the Chair

Councillors B. Bull, W. Bullivant, J. Cornwell, K Grant, B. Johnson, P. Johnson, A. Lloyd , D. Smart, C Smith, J. Williamson and M. Williamson

Minute taker Acting Clerk T. Toone

APOLOGIES

Apologies for absence were submitted on behalf of Councillors A. Wright, J. Rabbett and M. Howlett.

IN ATTENDANCE

Edward Butler-Ellis of Curtin and Co; and Ian Dewar of CAPALC

PRESENTATION

Presentation given by Edward Butler-Ellis, Developer regarding plans for urbanisation of Cambridge specifically the green belt areas of Fulbourn, Queen Edith and Cherry Hinton. It was considered that this would be of interest to the Parish when feeding back to South Cambridgeshire District Council on the LDF.

- National policy framework – sustainability of infrastructure
- Draft local plan and issues arising such as the highways infrastructure
- Example of North Stow having funding reduced after first phase of development
- Risks of satellite towns
- Deliverability of new towns (there is no “new town” agenda)
- Astra Zeneca relocating to Cambridge
- Application of toll roads to the local transport infrastructure
- The Greater Cambridge City deal bid process
- Influencing of timing of release of documents of bids and consultation, local plans

The following questions/comments were put forward:

- M11 corridor needs to be utilised and not the Northern corridor – response, this would require a full greenbelt review
- What is the potential size of the development – response, approximately 300-400 houses initially and then in the wider scope up to 4,000 and a country park
- Query re greenbelt being untouchable according to Cambridge group “past, present, future” including Waterbeach – lots of dialogue taking place but development will happen but where does it go

OPEN FORUM

The Chairman ascertained that three members of the public present wished to speak. Michael Edwards, Maurice Leeke and Alice Grant.

Mr. Edwards commented that the Annual Parish Council Meeting was well attended and had a good presentation about the skate park. He declared an interest as his house backs on to the park and wanted to be kept informed on any developments related to the Skate Park.

Miss Grant wanted to know whether the new town development “Waterbeach New Town” is a new town next to the village and was it going to be named Waterbeach New Town.? Councillor Williamson advised that the name was given by the developers and would welcome any comments. Chairman N. Kay commented that “Denny St Francis” was the only name she had heard suggested.

Miss. Grant commented regarding the transportation consultation which was due to close at the end of the month. She asked if the A10 improvement was scheduled to take place before or after the proposed development.

Miss Grant asked if there would be a Parish meeting about the LDF or a separate meeting as this was promised in a previous meeting. Chairman N. Kay replied that she had no recollection of this but would look into a meeting being arranged. A. Lloyd proposed that this could be incorporated within the Keep Waterbeach Rural meeting

Mr. Edwards advised that the previous Keep Waterbeach Rural meeting was poorly attended and poorly advertised

PARISH COUNCIL

64/13 MINUTES

The Minutes of the meeting of the Council held on the 6th August 2013 were approved as a correct record and signed by the Chairman.

While the Minutes had been approved as a correct record, Councillor K. Grant referred to confusion over the number of votes passed on 56/13, the Chairman asked if anyone had any recollection, but no-one could be sure to the exact number. The Chairman said that this would be reviewed to see what was sent back to South Cambridgeshire District Council. In addition Councillor J. Cornwell referred to the poor grammar used in 53/13 in the bullet points requiring better clarification. Councillor K. Grant wanted clarification on which bungalow on Way Lane was being referred to on page 4 regarding the 106 payment. The minutes were proposed as being a correct record by Councillor B. Bull, seconded by Councillor J. Williamson, 9 in favour with Councillor K. Grant abstaining.

65/13 MEMBERS' INTERESTS

Councillor P. Johnson declared an interest in all Planning applications as he is the District Councillor and sits on the Planning Committee for South Cambridgeshire District Council.

66/13 CAMLOCKS

Chairman N. Kay proposed a letter to be sent to Morris Homes for further clarification on the ongoing issues with CAMLOCKS. A copy was handed out to all councillors. Councillor K. Grant stated she was not happy

with the letter for several reasons - balancing ponds and additional development and swales may not drain adequately which would be unfortunate. Chairman N. Kay responded that the Morris Home development should be dealt with separately to the balancing pond.

Councillor J. Cornwell asked who is dealing with drainage issue, and said that everyone from the first seventeen houses knew what they were signing up for. In addition she raised a concern about the balancing pond to which Chairman N. Kay asked the Councillor who had advised the Parish Council not to take this on. Councillor J. Cornwell responded that our representative (Amy Richardson, Taylor-Vinters) had a meeting with the developers who advised the Council not to take it on.

Councillor M. Williamson wanted to seek clarification on the intention of the letter. Chairman N. Kay responded that we are asking for information. The letter would be a useful starting point. The chairman proposed that the letter was sent and Councillor M. Williamson seconded the proposal. 10 councillors were in favour with 2 against.

RESOLVED

That the letter be sent as agreed and that a copy is sent to SCDC.

67/13 PLANNING APPLICATIONS

(a) Applications

To comment on the following planning applications submitted to South Cambridgeshire District Council:

- (i) S/1754/13/DC 84 Way Lane, Waterbeach – Discharge of conditions 3 (materials), 4 (boundary treatments) and 5 (landscaping) of planning permission S/0922/14/FL.

Noted.

- (ii) S/1782/13/AD Adjacent to 14 Cody Road and Rosalind Franklin House, Waterbeach – Three free-standing signs and two flagpoles

Noted. Proposed by Councillor Smith Seconded by Councillor B. Bull that the Council recommend approval. In favour 12 councillors with no abstentions

- (iii) S/1548/13/FL 1 Rosemary Road, Waterbeach – Proposed single storey side and rear extension and bay window to front

Proposed by Councillor B Johnson Seconded by Councillor A. Lloyd to recommend approval. 11 councillors in favour with 1 against

(b) Application

To note the following planning application submitted to South Cambridgeshire District Council:

- (i) C/11/40/093 30 Green Side, Waterbeach. Application for tree works

To be added to the agenda for the next Planning Committee Meeting on 17th September

68/13 LAND TO REAR OF ST JOHN'S CHURCH (Requested by Cllr J. Cornwell)

Councillor J. Cornwell referred to Agenda Item 15 from May 2012 (enquiries made re the land behind the church) and Item 13 from August 2013 (valuation survey to be undertaken). Chairman N. Kay responded that the valuation survey was not undertaken and that it was criticised at the Annual Parish meeting by the community. Councillor A. Lloyd said that she thought it was decided not to go any further partly because of the asking price. Chairman N. Kay wanted to know if people's views had changed on the matter since then.

Councillor M. Williamson had attended a meeting earlier today and said it was to be noted that the land is a scheduled ancient monument and the only thing you can do with the land is to graze sheep because of the potential damage. He proposed that the matter should be dropped entirely.

Councillor J. Cornwell said that the land had been looked at as it backed on to the recreational ground for the use of a MUGA in the development of Waterbeach.

Chairman N. Kay said we should be grateful for Councillor M. Williamson's research. Councillor A. Lloyd supported Councillor M. Williamson's proposal to drop the matter.

Councillor B. Bull proposed that the matter is closed seconded by Councillor A. Lloyd. 9 in favour with 3 against

RESOLVED

That no further investigations regarding the purchase of the land in question.

69/13 REQUEST FOR MARQUEE FOR WEDDING RECEPTION-TILLAGE HALL

Councillor J. Williamson confirmed that the caterers would use the Tillage Hall kitchen and members of the party will be on site for security. The wedding party will be cleaning up the site after use including the kitchen and marquee, the marquee would extend beyond the patio area. The Marquee will also be using external lighting, fire extinguishers, flooring and tables, although it was felt that this may be an ambitious plan the marquee representative knew what they were doing and the wedding party seemed very keen.

Councillor B. Bull suggested that some of the recreation ground opposite the doors to be allocated for use for such events in the future and others events like BBQ's. Councillor M. Williamson reminded the council that a land survey still needs to be done and this matter can then be resolved. Councillor C. Smith said that this would be of great benefit not only to the Tillage Hall but to the community as a whole. Councillor J. Williamson did point out that we should look into potential risk assessment and insurance checks before proceeding with a designated BBQ area.

Councillor B. Bullivant asked if any concerns had been raised about noise or parking and Chairman N. Kay said that the event organisers have said that they have asked those attending to make use of the parking facilities at the railway station and to transport as many people in as few vehicles as possible between venues.

Councillor C. Smith proposed the motion, seconded by Councillor P. Johnson. 11 in favour with 1 against

RESOLVED

That the Acting Clerk would send a letter confirming the Council's decision to agree the request for the marquee at the Tillage Hall

70/13 HEALTH AND SAFETY

Members raised the following issues –

- Councillor B. Bull - Trees on the Gault.
- Councillor D. Smart – Insuring of Employees, Volunteers, Contractors, Temporary Staff. Councillor A. Lloyd replied that they are insured by the council, 3rd party or agency insurance. Councillor D. Smart then asked if he could see the council's insurance documents etc at which point it was pointed out to the councillor that all these documents are currently displayed in the office and up to date.
- Councillor J. Cornwell – Reporting back on faults found in Chittering play park - solar light, bench, gates, slide and frame (vandalism) Chairman N. Kay agreed that the bench needs to be replaced, swings need to be reset. The contractor, Wicksteed, need to come out and reposition the octo-barrier and the gate needs to be replaced as the wood has been weathered. Councillor A. Lloyd suggested that the gates be replaced with coloured galvanised steel; Councillor J. Cornwell suggested that they should not be sprung loaded.
- Councillor K. Grant – Asked for an update on quotes on the ramp to the Parish Office as the Equality Commission is chasing for an update on this as she does not want to take the council to court and wants it to get done within a time frame. Chairman N. Kay asked the councillor for a date, the reply was the start of this month. Councillor A. Lloyd added that we took it in good faith from the architect so it's not the fault of the council and this is going against the council. This is frivolous and for Councillor K. Grant's benefit and does not generate a good relationship for the council. Councillor K. Grant replied that she is relying on the Equality Commission. Chairman N. Kay asked Councillor K. Grant a copy of the report from the Equality Commission in order to be able to reassure them.
- Councillor B. Bullivant – Parking near the OneStop shop, it is nose-to-nose parking along the green. Councillor K. Grant added that some vehicles have now been ticketed for not being parked in the allotted spaces.
- The Barracks is now being used for such events like micro-gliding.

71/13 REPORTS

The Council noted reports from the following:

(i) County Councillor

Councillor M. Leeke in his capacity as County Councillor had reported back on the following topics of interest to the council:

- Cycle Racks to be installed at the Railway Station this week
- Poorsfield Road, agreement with the new owner for a new footpath
- 30 mph sign on Denny End Road, the MOD will cut back the hedge, however this is still not resolved, will be going to Whittlesford and Winfold Road tomorrow
- Station Road will be resurfaced in approximately 6 months
- Local Plan

(ii) District Councillor(s)

Councillor P. Johnson reported that:

- Suggested the purchase of a blower for use in the cemetery near where the ashes plots are located as grass covers them sometimes.
- Cemetery signs, would like an update. Chairman N. Kay suggested at this point we aim to get list of all the signs that are needed throughout the parish and agree on the

wording/designs etc, send any suggestions to her and these can be raised at the planning meeting

- Bio-mass boiler deliveries, to be made outside of peak times, confirmed that the bio-mass is comprised of chippings/nuggets and the lorries making the deliveries will be a restricted size
- Highways committee, would like to know if this would be reinstated? Chairman N. Kay said this could go on the agenda for the October meeting
- The former IT-Building, no update
- The Parish Council can ask the County Council to remove and relocate street lights
- OneStop cycle racks? Chairman N. Kay said that this could be put on the October agenda
- White lines by access points at Wellington Close, can we speak to the County Council. County Councillor Maurice Leeke noted this action.

Councillor C. Smith said that the former IT-Building is a historical building and of value to the village and we should put this on the agenda. Chairman N. Kay indicated that no price had been given for this site

(iii) Chairman

- Asked for a resolution to sign the S 106 agreement for the Guest House. Proposed by Councillor C. Smith and all councillors were in favour
- Brought to the attention complaints received about dogs on the recreation ground and that this would be put on the October agenda
- Information on Chittering play park
- Information on Waterbeach play park including the broken net, to look into a possible insurance claim but to see what our excess is on vandalism
- The Consultation on the Local Plan has been extended until the 14th October 2013
- There has been an amendment the number 9 Stagecoach bus through Waterbeach.
- Looking into a fully compliant website because at the moment Councillor M. Williamson does not have the time to update the site. There is a recommended site www.parishcouncil.net that can do this for a one off set up fee and then an annual fee.
- Received literature from the Cambridge Community Service and handed it to Councillor K. Grant to see if it would prove useful in the library
- Councillor Training at Caldecott; the chairman recommended this to the councillors and the clerk would circulate the dates.

(iv) Library Officer

No issues were raised

(v) CAPALC

Ian Dewer gave his report on his observations from the last meeting; this report had been circulated to all councillors prior to the meeting.

(vi) Neighbourhood Watch

No issues were raised

(vii) Trees

No issues were raised

(viii) Project Schedule – Skate Park

After the report was read out by the Acting Clerk T. Toone, Councillor K. Grant asked if we could invite a local company in Downham Market to come and look as this was recommended before. Councillor J. Cornwell asked that if the pictures arrived in good time from the representative of Wicksteed could we hold an Extraordinary Meeting as we need to move on, if possible before the Planning Meeting on the 17th September. At this point Councillor J. Cornwell invited a member of the public to speak about the report that had just been delivered in respect of the skateboard park. The member of the public said he was pleased to hear that the half-pipe was getting attention but he was not happy that younger children could possibly be using the skate park as he did not feel it was safe.

(21:38 Councillor J. Cornwell informed Chairman N. Kay that she would be leaving the meeting and handed her a sealed letter. On her way out the councillor asked about the application to AmeyCespa. The Councillor comment that there had been an excellent application to the Lottery but the lottery fund said that there was not enough heartfelt support from the council and could this go on the next agenda? Councillor J. Cornwell said she would produce a report)

RESOLVED

That an extraordinary meeting take place at 7pm on September 17th.

72/13 ACCOUNTS

RESOLVED

To approve the payment of accounts for the past month as set out on the schedule (copy attached).

Councillor C. Smith proposed the motion to pay the accounts, seconded by Councillor B. Bull, all in Favour

73/13 EXCLUSION OF PUBLIC

RESOLVED

that the public be excluded from the meeting because of the confidential nature of the business to be discussed.

Councillor M. Williamson proposed the motion to exclude the public, seconded by Councillor J. Williamson, all in Favour

RESOLVED

There being no further business the meeting was declared closed at 10.14 pm

Chairman

N. Kay