

WATERBEACH PARISH COUNCIL

Minutes of the meeting of **Waterbeach Parish Council** held on 6th November 2012 at 7.30 p.m. at the New Pavilion, Cambridge Road, Waterbeach.

PRESENT

Councillor N Kay, Chair

Councillors B. Bull, W. Bullivant, J. Cornwell, M. Howlett, B. Johnson, P. Johnson, A. Lloyd, J. Williamson and M. Williamson.

APOLOGIES

Apologies for absence were submitted on behalf of Councillors K. Grant, A. Wright, J. Rabbett, C. Smith and D. Smart

OPEN FORUM

The Council was addressed by members of the public with regard to a number of issues during the Open Forum.

A short presentation outlining his credentials and plans was given by Mr Ansa Ali, one of the seven candidates standing for election to the post of Police and Crime Commissioner for Cambridgeshire.

The issue of the lack of definition between the road and pathway on a section of Bannold Road, following building works, was raised by two local residents, who expressed concerns regarding the safety of pedestrians, residents and road uses.

COUNCIL

164/12 MINUTES

The Minutes of the meeting of the Council held on the 16th October 2012 were approved as a correct record and signed by the Chairman.

165/12 MEMBERS' INTERESTS

Councillor P. Johnson declared an interest in the Planning Applications as a South Cambridgeshire District Councillor.

166/12 PLANNING APPLICATION

Members considered the following application for planning permission, as a result of which it was :

RESOLVED

(a) that the following recommendation be submitted to South Cambridgeshire District Council;

- (i) S/2064/12/FL Demolition of existing 35 no. shared amenity apartments for the homeless and the erection of 30 no. self-contained apartments for the homeless with associated parking and amenity space at 17, Robson Court, Waterbeach, Cambridge, CB25 9LE

That the District Council be recommended to approve the application, with the comment that “The Council regards the statement at the end of the paragraph on Vehicular Access in the Design and Access Statement (C1439 DA1) that : “should the requirement arise there is scope for more spaces along Waddelow Road (subject to LA approval)” as both inaccurate and misleading, giving rise to concerns that they would like noted.”

- (ii) C/11/40/093 Application to undertake work on trees situated within a Conservation Area

That the District Council be recommended to approve the application

(b) that the approval of the following planning applications by South Cambridgeshire District Council be noted:

- (i) S/1435/12/FL 2, Willow Grange Cottages, Ely Road, Chittering –two-storey side and rear extension (alternative to planning permission S/0471/07/F)
- (ii) S/1542/12/FL Land at Radical Farm, Chittering Drove, Chittering Extension to existing solar farm, to include the installation of solar panels, on-site equipment rooms and plant, access tracks, security fencing and cameras, landscaping and other associated works

167/12 BANNOLD ROAD FOOTWAY

Concerns had been raised about possible footway encroachments between 86 to 90 Bannold Road and the possible impact on safety. Having viewed photographs prepared by the Chairman and the Clerk, it was

RESOLVED:

That the Clerk should write to the County Council Highways Authority to express the concern of the Council and their recommendation that, in the interests of safety, every effort should be made to delineate between the pathway and the highway, either by reinstating the strip of grass verge or at the least by painting a white line to mark the edge of the highway.

168/12 FINANCE COMMITTEE

As the minutes of the meeting of the Finance Committee held on 23rd October were unavailable for circulation, the Chairman of the Finance Committee gave a brief overview. It was reported that there were no significant issues and finances were well within budget. Councillors Bull and Kay were drawing up proposals for the implementation of new fees for the Sports Clubs and would be reporting to the next Council Meeting. The Chairman suggested that the recommendation on the funding of the refurbishment works to the pavilions be considered with the specific Minute 169/12 that would follow.

169/12 REFURBISHMENT OF PAVILIONS

Following consideration of a report circulated by the Clerk, clarifying issues regarding disabled access to the Old Pavilion and the use of section 106 money to fund the work to the New Pavilion, it was

RESOLVED

- (i) that all concerns regarding disabled access had been satisfactorily addressed

- (ii) that section 106 monies be used to fund the refurbishment work to the New Pavilion

- (iii) that to fund the work to the Old Pavilion, following the recommendation of the Finance Committee, a loan from The Public Works Loan Board (PWLB) of £20,000 be applied for (at a fixed rate of interest to be repaid over 10 years), on the understanding that it would only be drawn down from as necessary once the sum allocated from reserves (£27,000) had been spent.

170/12 PETTY CASH FACILITY

Following consideration of a report circulated by the Clerk, it was

RESOLVED

That a Petty Cash facility of £50 be set up.

171/12 PURCHASE OF FUEL

Following consideration of a report circulated by the Clerk, it was

RESOLVED

That a Fuel Card be obtained for use by the Ground Staff when purchasing fuel for use in Council equipment.

172/12 USE OF THE GREEN/RECREATION GROUND

Following consideration of a request from Circus Tyanna to return to Waterbeach as part their 2013 tour, it was

RESOLVED

That, subject to the stipulation that the footpath access across The Green must be maintained, permission to use The Green be granted and an application form for the use of Land belonging to the Parish Council be sent out.

173/12 OLD BURIAL GROUND

The Clerk reported that, further to Minute 161/12, a written request from St John's PCC had been received and that the Ground Staff had subsequently undertaken the work requested.

174/12 MINOR HIGHWAY IMPROVEMENT SCHEME

This item was deferred to the next Council Meeting.

175/12 PLAY AREA AT RECREATION GROUND

After considering the circulated report by the Clerk, it was

RESOLVED

- (i) that payment of the outstanding invoice from Wicksteed Leisure be withheld until the outstanding defect had been rectified

- (ii) that the Clerk should ascertain whether it would be economically viable to make a claim against the Council's Insurance Co. to recoup the replacement costs of a piece of play area equipment that had been vandalised.

176/12 REPORTS

The Council considered/noted reports from the following:

(i) County Councillor

Councillor M. Williamson in his capacity as a County Councillor commented on the ongoing issue of the ticket machine at the station car park. The matter was being dealt with by the company running the facility.

(ii) District Councillor(s)

Councillor P. Johnson spoke of the need for up to date Village maps of Waterbeach and his belief that they could be funded from South Cambridgeshire District Council Community Chest.

(iii) Chairman

Councillor Kay reported that the refurbishment of the Pavilions was due to start in January 2013 and that there was now a 'phone line in the Parish Council office (The Old Pavilion). The new number (01223 441338) was on the website and would now appear on correspondence and in the December Newsletter.

Items for inclusion in the December Newsletter were requested.

Jubilee mugs are still available from the office and Bull's the Butchers. These are free to local children but donations could be accepted from others.

Councillor Kay also wished to record her thanks to Councillor P. Johnson for all his work in helping to get the 196 bus service re-instated.

(iv) Library Officer

There was no report

(v) CAPALC

Councillor M. Williamson reported that he would be attending an event organised by CAPALC intended to disseminate information about grant-awarding organisations.

(vi) Neighbourhood Watch

There was no report

(vii) Trees

There was some confusion regarding property boundaries and the relative positions of a number of trees that may require some remedial work. A report from a tree surgeon was to be requested regarding the state of the trees and the nature of any work to be carried out.

(viii) Waterbeach Cultural Collective

Comments were made that an explanatory leaflet to the Waterbeach Game was needed as there was a great deal of confusion as to the nature of The Game and a suggestion was made that it might have been better had it been called the Waterbeach Trail. Councillor J. Williamson would investigate.

The plaque on the plinth installed on The Green as part of the Waterbeach Game was already in a bad state of repair. Councillor J. Williamson said she would contact Donna Lynas and report back.

(ix) Waterbeach Initiative for Sustainable Energy

Householders were to be approached with the offer of a thermal imaging service of their properties, particularly 1960's housing stock, to show up any lack of insulation and encourage the installation of better insulation.

There is help available from South Cambridgeshire District Council for insulation and cladding work.

Solar panels for south-facing properties in Denson Close are again being considered.

(x) Wicken Vision

There was no report.

177/12 ACCOUNTS

RESOLVED

(a) that the following accounts be approved (cheque numbers shown in parentheses):

E.ON	Electricity supply - Village Green	D.D.	24.00
E.ON	Electricity supply - New Pavilion	D.D.	47.00
E.ON	Electricity supply - Old Pavilion	D.D.	49.00
E.ON	Electricity supply - Groundsman's Store	D.D.	11.74
E.ON	Bus Shelter (102824)		8.20
R Reeves	Clearing of Pavilion drain (102825)		114.00
Amey Cespa	Disposal arrangements (102826)		6.00
BT	Phone bill (102827)		46.76
BT	Phone bill (102827)		78.98
BT	Phone bill (102827)		57.52
ESPO	Miscellaneous supplies (102828)		25.66
G & J Peck Ltd.	Miscellaneous supplies (102829)		50.04
G & J Peck Ltd.	Miscellaneous supplies (102829)		26.14
G & J Peck Ltd.	Miscellaneous supplies (102829)		38.72
G & J Peck Ltd.	Brush Cutter (102829)		540.00
G & J Peck Ltd.	Miscellaneous supplies (102829)		25.00
G & J Peck Ltd.	Miscellaneous supplies (102829)		220.09
G & J Peck Ltd.	Miscellaneous supplies (102829)		13.98
G & J Peck Ltd.	Miscellaneous supplies (102829)		24.86
G & J Peck Ltd.	Miscellaneous supplies (102829)		30.19
Alan Lamb	Building Regs/Survey Project Manager Duties (102830)		2,025.00
R Pinion	Bulbs (102831)		22.97
Ridgeons	Miscellaneous supplies (102832)		26.11
Ridgeons	Miscellaneous supplies (102832)		38.32

Ridgeons	Miscellaneous supplies	(102832)	33.13
Zurich Insurance	Insurance	(102833)	4,929.66
Activ Security (UK) Ltd	CCTV	(102834)	2,784.00
Mainland Aggregates Ltd	Resurface Rec Car Park	(102835)	336.00
Cambridge Water	Water (102836)	Cemetery	16.87
Cambridge Water	Water (102836)	Rec	164.45
Cambridge Water	Water (102836)	Rec	17.73
Greenham	Fire Safety Equip	(102837)	78.56
PD Building Cons	Ins Valuation	(102838)	480.00
Waterbeach CP School	Library Rent	(102839)	500.00
M Carr	Mileage	(102840)	13.95
M Carr	Printer Cartridges	(102840)	40.34
C Rabbett	Fuel	(102841)	89.75
ESPO	Refuse Sacks	(102842)	69.36
ESPO	Laptop bag/stool	(102842)	34.68
Abbey Tyre Co	Tyre Repair	(102843)	108.00
Warboys Parish Council	Stationery and photocopying	(102844)	50.00
R Reeves	Postage & Telephone Calls	(102845)	200.55
R Pinion	Miscellaneous supplies	(102846)	29.48
R Pinion	Miscellaneous supplies	(102846)	24.66
G & J Peck Ltd.	Miscellaneous supplies	(102847)	14.67
G & J Peck Ltd.	Miscellaneous supplies	(102847)	11.87
G & J Peck Ltd.	Miscellaneous supplies	(102847)	109.85
G & J Peck Ltd.	Miscellaneous supplies	(102847)	34.91
G & J Peck Ltd.	Miscellaneous supplies	(102847)	5.09
G & J Peck Ltd.	Miscellaneous supplies	(102847)	10.48

G & J Peck Ltd.	Miscellaneous supplies	(102847)	73.61
G & J Peck Ltd.	Miscellaneous supplies	(102847)	13.85
G & J Peck Ltd.	Miscellaneous supplies	(102847)	13.06
G & J Peck Ltd.	Miscellaneous supplies	(102847)	10.26
G & J Peck Ltd.	Miscellaneous supplies	(102847)	21.61
G & J Peck Ltd.	Miscellaneous supplies	(102847)	48.29
Mackays	Miscellaneous supplies	(102848)	14.42
Mackays	Miscellaneous supplies	(102848)	81.47
Mackays	Miscellaneous supplies	(102848)	3.22
Mackays	Miscellaneous supplies	(102848)	-24.36
Amey Cespa	Disposal arrangements	(102849)	264.60
Amey Cespa	Disposal arrangements	(102849)	24.60

178/12 INVESTMENTS

A copy of Waterbeach Parish Council Investment Strategy had been circulated and the Clerk reported that work was under way to investigate alternative accounts in which to invest the Council's reserves.

179/12 EXCLUSION OF PUBLIC

RESOLVED

that the public be excluded from the meeting because of the confidential nature of the business to be discussed.

At this point, Councillor J. Cornwell left the meeting.

180/12 CONFIDENTIAL PAYMENTS

The payments relating to the salaries of employees etc. appear in the confidential section of the Council's minute book.

181/12 EMPLOYMENT TRIBUNAL

The minutes for this item appear in the confidential section of the Council's minute book.

There being no further business, the meeting was declared closed at 9.20 p.m.

Chairman

UNAPPROVED