

WATERBEACH PARISH COUNCIL

Minutes of a meeting of **Waterbeach Parish Council** held on 7th February 2012 at 7.30 p.m. at the New Pavilion, Cambridge Road, Waterbeach.

PRESENT

Councillor N Kay, Chair

Councillors B J Bull, W Bullivant, J Cornwell, C Grant, M Howlett, P Johnson, A Lloyd, J Rabbett, D Smart, C Smith, Mrs J Williamson, M Williamson and A Wright.

OPEN FORUM

There were no members of the public in attendance with the exception of Major D Hornby who addressed the Council under the relevant item on the agenda.

228/11 WATERBEACH BARRACKS

Major D. Hornby, Station Staff Officer, was welcomed to the meeting in response to an invitation to provide information on the situation with regard to the future of Waterbeach Barracks.

Members were advised that the current plans were to relocate 39 Engineer Regiment (Air Support) to RAF Kinloss between July and September 2012. Squadrons currently located at Kinloss would be leaving on other duties shortly and in all probability not returning which would leave the base free for the transfer of 39 Regiment. However one of the major problems was the relocation of school children and the academic changes that would result in moving the Scottish system of education. The situation was further complicated by the current round of redundancies within the Armed Forces.

Headquarters 12 (Air Support) Engineer Group would relocate to RAF Wittering in approximately September/October 2012 but since the numbers in that group were small, this presented less of a problem. Following their vacation, a closure party, which would include Major Hornby, would remain at the base to arrange its final closure by the end of March 2013.

In terms of the facilities on the base, Major Hornby reported that the golf course and fishing would remain until the end of December 2012 but it was possible that this could be extended to March 2013. The other voluntary and charity uses would be continued as long as possible but would be coming to an end, together with the use of the base by the Cadets who would have to move elsewhere. In terms of the swimming pool, Major Hornby indicated that its continued opening would be dependent on the availability of manpower for lifeguard purposes.

Mr Hornby advised that the Barracks would continue to support Waterbeach Feast in the summer with a suggested Grant of Freedom and Beat the Retreat ceremonies on the Friday evening of that week. The annual reunion would be unaffected in June but the community would begin to see less of the Army personnel in Waterbeach after that time.

In reply to questions, Major Hornby indicated that no decision had yet been taken with regard to the housing on the site. However he pointed out that this was a mixed site as some houses had been sold. As there was a shortage of housing for military personnel in the area, he suggested that it might also be used as overspill for the bases at Saffron Walden, Wyton, Cottesmore, Luffenham and Wittering.

In terms of the cemetery, Major Hornby was of the view that the access road should be transferred to the Parish Council but he undertook to raise the possibility of additional land being made available for a cemetery extension at a meeting that he would be attending later in the week. It was hoped that the museum on the base could be continued in its existing building with the possibility that this could be transferred to the community for future management.

Finally, Major Hornby advised that wildlife studies were being undertaken on site so that the potential developer was aware of local conditions but he indicated that he was sceptical that the site could be registered.

The Chair thanked Major Hornby for his attendance and he promised to keep the Parish Council apprised of developments as the closure of the base proceeded.

229/11 MINUTES

Upon being moved by Councillor Smith and seconded by Councillor Johnson, the Minutes of the meeting held on 10th January 2012 were approved as a correct record and signed by the Chairman, subject to the deletion of the word 'Road' and its replacement by the word 'Lane' in resolution (b) of Minute No. 208/11 entitled 'Bye-Election'.

230/11 MEMBERS' INTERESTS

Councillor D Smart declared a prejudicial interest in respect of Minute No. 254/11 (Employment Tribunal).

Councillor Mrs J Williamson declared a prejudicial interest in respect of Minute 235/11(c) (Planning) as the Chair of the Farmland Trust who had applied for planning permission.

Councillor Wright declared a personal interest in respect of Minute 235/11(c) (Planning) as the Secretary of the Friends of the Farmland Trust who had applied for planning permission and as a volunteer at the site.

Councillor M Williamson declared a prejudicial interest in respect of Minute 235/11(c) (Planning) as the Treasurer of the Farmland Trustees who had applied for planning permission.

Councillor Johnson declared a personal interest in Minute No. 231/11 (Bye-Election) as his wife was one of the candidates for election.

Councillor Rabbett declared a personal interest in Minute No. 253/11, as her husband was an employee of the Council.

231/11 BYE-ELECTION

Further to Minute No. 208/11, the Acting Clerk drew attention to the statement of persons nominated for the bye-election to be held on 23rd February to fill the current vacancy on the Parish Council. Although the Parish Council had objected to the use of the Denny End Business Park as the polling station for Chittering, Members were informed that the Returning Officer had decided that a caravan located in School Lane would be unsuitable. The Returning Officer had however agreed to write to all of the electors on the Chittering register to notify them of the location of the new station and to offer them the opportunity to apply for a postal vote before the election.

As Chittering residents had been refused access to the track leading to the business park previously, Members requested that the Returning Officer arrange for a suitable sign to be installed at the entrance track on the day of the election to make electors aware that this was the route to the polling station.

232/11 PLANNING COMMITTEE

RESOLVED

that the minutes of the meeting of the Planning Committee held on 17th January 2012 be received.

233/11 FINANCE COMMITTEE

Members considered the recommendations contained in the minutes of the meeting of the Finance Committee held on 24th January 2012, with the exception of those relating to the budget for 2012/13 which were dealt with under Minute No. 234/11.

The Acting Clerk reported that he had been unable to locate a decision by the Council with regard to the level of fees to be charged to sports clubs in the current year. However Members suggested that a decision had been taken some years previously to vary charges in accordance with changes in the parish precept each year and that as the precept had not been increased for 2011/12, no increase should be made in fees for the current year.

It was also felt by some Members that, notwithstanding the fact that the minutes of the meeting of the Committee held on 25th October 2011 had been reported to the meeting of the Council held on 1st November, they should be re-submitted to the meeting of the Council to be held in March.

RESOLVED

- (a) that the minutes of the meeting of the Finance Committee held on 24th January 2012 be received;
- (b) that three new tennis nets be purchased, the cost to be met from the section 106 agreement fund;
- (c) that WAY be encouraged to also seek financial support from Landbeach Parish Council;
- (d) that a grant of £1,000 be made to Waterbeach Day Care for the Elderly in the current financial year;

- (e) that cemetery fees be retained at their present level in 2012/13, with the fee for the interment of non residents with no connection to the Parish being set at a multiple of 10 times the fee for residents;
- (f) that the charge for the use of The Green, The Gault and the Recreation Ground for events of a commercial nature be set at £250 per day (inclusive of electricity);
- (g) that no charge be made for the use of The Green, The Gault and the Recreation Ground for non commercial events for the benefit of the community; and
- (h) that no increase be made in the charges to sports clubs in the current year.

(Councillor W Bullivant declared a prejudicial interest and left the room while the discussion and voting took place in respect of resolution (d) above.)

234/11 BUDGET AND COUNCIL TAX PRECEPT – 2012/13

With the aid of the recommendations of the Finance Committee arising from the meeting held on 24th January 2012, Members considered the Council's budget and Council Tax precept for 2012/13.

In response to questions from Members, Councillor M Williamson as Chairman of the Committee advised that he had arranged for the rates for the Tillage Hall to be paid by the Friends of the Hall as the occupiers of the premises and that the income received from section 106 agreements could be used for a various expenditure connected with recreational activities.

It was therefore

RESOLVED

- (a) that the budget for 2012/13 be approved as submitted, subject to increases in the reserves for the Play Area and Library to £4,056 and £750 respectively and a decrease in the Other Reserves to £85,845;
- (b) that a precept of £139,459 be set for 2012/12;
- (c) that the payment of a grant to WAY in 2012/13 be subject to the organisation providing a summer holiday scheme of some form for youngsters;
- (d) that applications be invited via the Beach News for an annual distribution of grants from the provision made in the budget;
- (e) that Councillor M Williamson be thanked for his work in producing the draft budget for 2012/13.

(Councillors Grant and Smart requested that their names be recorded as having voted against the resolutions with regard to the budget and precept for 2012/13. Councillor Cornwell requested that her name be recorded as having abstained from voting on those resolutions.

235/11 PLANNING APPLICATIONS

Members considered the following applications for planning permission, as a result of which it was:-

RESOLVED

(a) that the following observations be submitted to South Cambridgeshire District Council:-

- (i) S/0006/12/FL 2 Bank Farm Cottages, Long Drove – Two storey side extension

That the District Council be recommended to approve the application, subject to all builders' vehicles and materials being stored on site.

- (ii) S/0030/12/FL 11A Way Lane – Single storey west side extension to dwelling

That the District Council be recommended to approve the application, subject to all builders' vehicles and materials being stored on site and to no objections from neighbours.

- (iii) S/0128/12/FL The Farmland Museum, Denny Abbey Farm, Ely Road, Landbeach – Installation of new play equipment to existing play area

That the District Council be recommended to approve the application.

(Councillors M and Mrs J Williamson left the meeting while the above application was considered, having declared prejudicial interests in the item under Minute No. 230/11)

- (iv) C/11/40/093 12 Station Road – Fell silver birch in rear garden and replant with suitable alternative species

That the District Council be recommended to approve the application, subject to the planting of a replacement tree of a suitable species.

(b) that the approval of the following planning applications by South Cambridgeshire District Council be noted:-

- (i) S/0329/11 Chear Fen Farm, Willow Grange, Ely Road, Chittering – Change to access and extension of hours of operation of use of land as clay shooting ground, change of use of agricultural building to clubhouse, toilet block, storage containers, scaffolding towers, bunds, fencing and pathways.

- (ii) S/1535/11 Denny Lodge Business Park, Ely Road, Chittering – Erection of three small (15m to hub) wind turbines at Denny Lodge Business Park

- (iii) S/2026/11 Land adjacent to 12 Burgess Road – Erection of dwelling with attached cycle and refuse store

Further to Minute No. 209/11, Members were informed by Councillor M Williamson that matters were progressing with regard to the completion of the lease of the Tillage Hall between the Parish Council and the Hall Trustees. A draft lease had been prepared but a plan needed to be sent to the Solicitors. It was now proposed that the Trustees would become a company limited by guarantee and Members' views were invited on a Board comprising two persons appointed by the Council, two appointed by WAY and others appointed by regular user groups.

With regard to the usage of the Hall, a number of Members commented that they had received complaints from members of the public that it was difficult to contact the bookings secretary, arising from which Councillor Williamson indicated that he would make enquiries as to the reason why. Arising from the unavailability of the Salvation Army Hall for use as a polling station for the District Council election in May 2012, the Acting Clerk reported that the Returning Officer had enquired about the possibility of using the Tillage Hall. Councillor Williamson advised that WAY had no objection to the Hall's use for that purpose on polling day and Members indicated that they had no objection to the proposed change in location of the polling station.

Discussion arose about the possibility of an official opening of the Hall, with Members suggesting that it might be appropriate for this to be organised to coincide with the Community Association's plans for a 'Big Picnic' on the Recreation Ground to commemorate the Diamond Jubilee in June.

Attention also was drawn to the need to ensure that any outstanding issues were brought to the attention of the builders prior to the expiry of the twelve months retention period. In that respect, the Chair indicated that she had yet to receive notification of any concerns from Members following a request that they bring these to her attention at the previous meeting of the Council.

Reference also was made to the potential difficulty in identifying future energy consumption at the Hall for reimbursement by the Trustees given the absence of a separate electricity supply to the Hall and the fact that usage currently was being recorded by means of a sub meter from the supply to the adjoining Groundsman's Store.

It was therefore

RESOLVED

- (a) that copies of the proposed lease and articles of association of the proposed company limited by guarantee be submitted to the Council for consideration;
- (b) that no objection be raised to the suggested composition of the directorship of the proposed company limited by guarantee, involving two persons nominated by the Parish Council;
- (c) that further consideration of an official opening of the Hall be dealt with at the next meeting of the Council and WAY be invited to suggest a suitable person to undertake the opening; and
- (d) that the Acting Clerk be requested to ascertain the cost of installing a separately metered electricity supply to the Tillage Hall.

237/11 COMPLAINTS INVESTIGATION

Councillor Lloyd reported that the Complaints Committee had completed their initial investigation into complaints by two families about the handling of the planning application for the Travellers Rest in Chittering by the Parish Council at the meeting held on 1st November 2011.

A confidential copy of the Committee's draft report was circulated to all Members which they read at the meeting. Attached to the report was a suggested procedure for dealing with planning applications that had been drafted by Councillor Cornwell. Councillor Lloyd explained that, subject to the Council's approval of the draft report, the next stage in the complaints process was to meet the families who had complained and discuss the provisional findings with them.

As the draft report remained confidential at this stage in the process, the numbered copies that had been distributed to Members were collected at the end of the meeting by Committee members.

RESOLVED

- (a) that the draft report be approved for discussion with the complainants;
- (b) that the Complaints Committee be requested to meet the complainants to explain their provisional findings and to receive any further comments from them; and
- (c) that the suggested planning procedure drafted by Councillor Cornwell be submitted to the next meeting of the Planning Committee for consideration.

(Councillor Smart requested that his name be recorded as having voted against resolutions (a) and (b) and Councillor Grant requested that her name be recorded as having abstained on those resolutions.)

238/11 WATERBEACH INDEPENDENT LENDING LIBRARY

Councillor Grant indicated that she had been absent at the recent meetings of the Council and Finance Committee that had discussed WILL's accounting arrangements and their use of the community room at the Primary School. She explained that, in her opinion, WILL could not manage their own finances as the organisation was a collection of volunteers who provided a rota for the opening of the Library as opposed to being a recognised entity. As such, she suggested that WILL would have difficulty in opening a bank account to retain and manage any funds.

Having been advised by the Chair that a separate bank account already existed for the organisation, Councillor Grant suggested that this had been opened when a task force of volunteers had first established the Library as a library access point. However she indicated that the task force had folded after about a year and she was unaware why the account had not been closed as this did not relate to WILL itself.

The Chair referred to the unsatisfactory way that any income was currently being accounted for to the Council by WILL and suggested that improvements needed to be made given the Council's position as a public body. She suggested that the Council could pay WILL a grant each year for expenditure in maintaining the Library, with the Council remaining responsible

for the rent of the community room at the school and considering any future requests for ad hoc expenditure by WILL as they arose. Councillor Grant maintained that the WILL volunteers would be unable to do any more than they did currently but she undertook to raise the Chair's proposition with them. In the interim she also undertook to update the Library spreadsheet maintained by the Council if a copy was supplied to her.

With regard to the proposed licence to occupy for the use of the community room at the school, Members accepted that this would need to revert to an agreement between the Parish Council and the school.

Councillor Grant also drew attention to the need for Criminal Records Bureau checks to be undertaken for a number of new volunteers which had been funded by the Parish Council in the past.

Following discussion, it was

RESOLVED

- (a) that Councillor Grant be requested to discuss with WILL and report back as to whether they were prepared to manage their own accounts by means of an annual grant from the Council, with the Council retaining responsibility for the rent of the community room at the school and considering any ad hoc requests for expenditure;
- (b) that the proposed licence to occupy the community room at the school be amended to exclude WILL as a party to the agreement;
- (c) that the payment of CRB checks for new volunteers be authorised at the next meeting of the Council; and
- (e) that regular liaison meetings be held in future, at least annually, between the Council and WILL to monitor performance and consider any matters relevant to the Library.

(Councillor Johnson left the meeting at this point in the proceedings.)

239/11 INSURANCE OF VOLUNTEERS

Councillor Grant enquired whether the current arrangements in terms of the Council's insurance policy limited the number and age of volunteers, including councillors and WILL volunteers. In response, the Acting Clerk advised that councillors and volunteers were insured up to the age of 75 years but that volunteers were insured for personal accident only and not officials' indemnity.

Having regard to the age of some of the WILL volunteers, the Acting Clerk agreed to make enquiries with the insurers as to whether those over 75 years of age could be insured.

240/11 GRANTS TO ORGANISATIONS

Councillor Grant proposed that the Parish Council adopt a policy of requiring the submission of the latest annual accounts and current year's budget of any organisation requesting a grant from the Council, including any organisation in receipt of a subsidy or subsidised hire charges, prior to the determination of any grant. Members expressed their support for the

idea, subject to the receipt of an organisation's balance sheet as opposed to a current budget and it was therefore

RESOLVED

that any organisation requiring a grant from the Council or in receipt of a subsidy or subsidised hire charges, be required to submit their latest accounts and balance sheet before an application is considered or charges set.

241/11 CODE OF CONDUCT ARRANGEMENTS

Members' attention was drawn to information supplied by South Cambridgeshire District Council summarising the changes to the arrangements for the Members' code of conduct as a result of the Localism Act 2012. The Act required all local authorities to adopt a code of conduct for their councillors but it was hoped that a model code could be agreed by the Monitoring Officers of the County and District Councils in Cambridgeshire that all Parish Councils in the county would adopt.

As further details of the implications would be issued shortly by the District Council, consideration of the actions required by the Act was deferred pending the receipt of the information.

242/11 VISIT BY FUNFAIR

Members considered an application from James Dean funfair to use The Green from 15th – 22nd July with the funfair being open to the public from 19th – 21st July inclusive. Arising from the blocking of some of the footpaths across The Green during the fair's visit in 2011, the funfair organiser had given an assurance that he would be in attendance when the fair was set up to avoid a repetition of the problem.

The Acting Clerk reminded Members that the Finance Committee had deferred a decision on establishing a charge for use of The Green by funfairs and circuses, pending the receipt of information on the charges made by neighbouring villages.

Councillor Grant requested that the funfair also be requested to try to ensure that all of the generators were not congregated close together on The Green as this had caused excessive fumes for those living nearby in previous years.

RESOLVED

- (a) that the application be granted, subject to the terms and conditions agreed by the Council for the use of The Green; and
- (b) that consideration of the fee for the use of The Green be deferred to the next meeting.

243/11 FEAST ARRANGEMENTS

The Acting Clerk reported that the Feast Committee was in need of volunteers to continue with the annual Feast arrangements in June, although Councillor Rabbett advised that a meeting at the end of January had been better attended. She advised that there should be

sufficient people involved to ensure that the Feast was held in 2012 but she drew attention to the fact that two of the leading organisers were unlikely to be available in 2013 which would be likely to create problems in that year unless new volunteers came forward.

244/11 BUCKINGHAM PALACE GARDEN PARTY

Having considered an invitation from CPALC to nominate the Chair of the Council to be considered as one of two representatives from the County to attend a Garden Party at Buckingham Palace on 29th May 2012, Members

RESOLVED

that the Chair's name be submitted to CPALC for consideration.

245/11 APPOINTMENT OF CLERK

In order to progress arrangements for the appointment of a Clerk to the Council, the Chair undertook to consult members of the Employment Panel to agree a date for a meeting of the Panel to agree the terms and conditions and working arrangements for a new Clerk.

246/11 HM THE QUEEN'S DIAMOND JUBILEE

Councillor Cornwell enquired whether any arrangements were being made in the Parish for a commemorative gift to be given to children to celebrate the diamond jubilee of HM The Queen. Councillor Rabbett indicated that the Community Association had considered that the memorabilia available was either too expensive or unsuitable and had decided not to progress the matter. However Councillor Howlett offered to review the gifts that were available and it was

RESOLVED

that an item be included on the agenda for the next meeting to enable the matter to be discussed further.

247/11 PLAY EQUIPMENT

Arising from a reminder from Councillor Cornwell that a safety inspection was normally undertaken of the Council's play equipment at this time of year, the Acting Clerk undertook to arrange for an inspection to be carried out by an external company of the equipment at the Recreation Ground, Chittering play area and The Gault. Members indicated that they had no preference as to which of the various external companies offering this service should be engaged to carry out the inspections.

248/11 PURCHASE OF STORAGE CONTAINERS

Further to Minute No. 218/11, the Acting Clerk explained that Health and Safety Executive guidance for the storage of chemicals required the store to be fire resistant for a minimum of

30 minutes and capable of retaining leakage, usually by the provision of bunding. If a chest freezer was used, the guidance required this to be within a bunded area.

Members were informed that the chest freezer previously used by the Council would not have been capable of withstanding fire and was not in a bunded area. In addition it had a hole in the freezer floor which meant that any leaks would not have been retained. The freezer was of insufficient capacity for all of the chemicals stored by the Council and because of its shape, the contents had needed to be emptied for the grounds staff to locate the bottles they were seeking. In addition, the Council's own risk assessment for chemical storage required chemicals to be stored in a purpose built, properly designed and constructed, locked chemical store when not in use.

Councillor Lloyd also advised that one of the recommendations of the Grievance Panel that had investigated the grievance of the Groundsman 12 months previously had been to replace the existing storage facilities and in approving those recommendations, the Council had agreed to the purchase of new equipment.

249/11 HEALTH AND SAFETY

Arising from the recent snowfall, a question was raised by Councillor Mrs J Williamson with regard to the gritting and clearance of paths on The Green. Councillor Wright advised that knapsack sprayers had been purchased by the Council for use in clearing paths, although he indicated that he had been under the impression that what had been proposed had been a grit dispenser.

Members were advised by the Acting Clerk that the County Council had introduced a scheme for the current winter whereby they would supply the equipment and materials to enable footways to be gritted. In addition, training and insurance cover was provided by the County Council for the individuals who undertook the work. Under the circumstances, it was agreed that the Highways Committee be requested to consider whether the Council should take part in the County Council's scheme.

Arising from a question by Councillor Cornwell with regard to moss on the play area at Chittering, the Acting Clerk advised that the grounds staff would be arranging for the moss to be treated when the weather improved.

250/11 REPORTS

The Council considered/noted reports from the following –

(i) County Councillor

Councillor M Williamson reported that he and a representative of Landbeach Parish Council had met representatives of the County Council to discuss the safety of cyclists crossing the A10 at the Slap Up junction and that the officers had agreed to investigate further.

Councillor Williamson indicated that the discussion at the meeting had also included the proposal by the County Council to introduce a 50 mph speed limit on the A10 from south of the Denny End junction traffic lights to the A14. The views of Members having been invited on the proposal, it was agreed that the matter be referred to the Highways Committee for consideration.

(ii) District Councillor

A report had been circulated from Councillor Johnson in which he had provided information on a number of matters.

As the District Council's Emergency Planning Officer had drafted an Emergency Plan for consideration by parish councils, it was agreed that the officer be invited to attend the next meeting of the Council to discuss the document.

(iii) Chairman

The Chair drew attention to an invitation from the District Council for two representatives from the Parish Council to attend a liaison meeting for parishes in South Cambridgeshire at Cambourne on 29th March 2012.

RESOLVED

that the Council be represented at the liaison meeting by the Chair and Vice Chair.

(iv) Library Officer

Issues affecting the Library had been discussed earlier in the meeting.

(v) CPALC

Councillor M Williamson advised that, arising from a dispute with the designer of the previous C&PALC website, it was likely that the organisation would be re-named and a new website launched imminently.

(vi) Neighbourhood Watch

Councillor Mrs J Williamson reported that changes to the structure of the local policing arrangements would be reported in the Beach News and the Acting Clerk advised that he had been informed by the local PCSO that there had been a number of dwelling burglaries recently during the daytime in Waterbeach.

(vii) Trees

Members were informed that there was nothing to report

(viii) Waterbeach Cultural Collective

Councillors Mrs J Williamson and Wright provided an update of recent activities.

(ix) Waterbeach Initiative for Sustainable Energy

Councillor Mrs J Williamson advised that WISE had applied for a grant for energy efficiency measures for Emmaus.

(x) Wicken Vision

Members were informed that there was nothing to report

251/11 ACCOUNTS

Arising from the receipt of BT accounts for line rental and broadband for the Tillage Hall, it was agreed that these should in future be the responsibility of the Trustees/Friends of the Hall.

Members were informed that the bank mandate had now been changed by the Council's bankers in accordance with the decision of the Finance Committee that cheques in future should be signed by any two from the Chair and Vice Chair of the Council and the Finance Committee itself.

Arising from questions about the invoice submitted by Mr A Williams, Councillor Smart left the meeting at this point in the proceedings.

RESOLVED

- (a) that the following accounts be approved (cheque numbers shown in parentheses):-

		£
Ridgeons	Miscellaneous supplies (102627)	79.53
Ridgeons	Miscellaneous supplies (102627)	22.58
Ridgeons	Miscellaneous supplies (102627)	8.67
Ridgeons	Miscellaneous supplies – credit note	19.30
Cambridgeshire CC	Street lighting energy & maintenance charges (102628)	449.82
ESPO	Miscellaneous supplies (102629)	123.72
ESPO	Miscellaneous supplies (102629)	98.09
E.ON	Electricity supply – Bus shelter light (102630)	8.14
BT	Broadband rental (102361)	78.98
BT	Line rental (102361)	54.90
E.ON	Electricity supply – Groundsman's Store (paid by direct debit)	107.57
E.ON	Electricity supply – New Pavilion (paid by direct debit)	202.00
E.ON	Electricity supply – Old Pavilion (paid by direct debit)	551.00
E.ON	Electricity supply – The Green (paid by direct debit)	58.00
N Kay	Postage & stationery (102633)	80.00

Cambridgeshire ACRE	Annual subscription (102634)	30.00
Ridgeons	Lighting tube (102640)	9.18
N Kay	Employment Tribunal expenses (102639)	53.61
M Carr	Mileage (102635)	5.60
A Williams	Representation on personnel matters (102641)	4,617.00
Labute Copy Centre	Copying & delivery of Employment Tribunal documentation (102642)	279.42

- (b) that the Trustees/Friends of the Tillage Hall be required to accept responsibility for future BT invoices in respect of the premises.

252/11 EXCLUSION OF PUBLIC

RESOLVED

that the public be excluded from the meeting because of the confidential nature of the business to be discussed.

253/11 CONFIDENTIAL PAYMENTS

The payments relating to the salaries of employees, etc. appear in the confidential section of the Council's minute book.

254/11 EMPLOYMENT TRIBUNAL

The Acting Clerk reported on the present position, the minutes of which appear in the confidential section of the Council's minute book.

There being no further business, the meeting was declared closed at 11.00 p.m.

Chairman