

## WATERBEACH PARISH COUNCIL

### Notice of Meeting

The Parish Council will meet virtually via the Zoom virtual meeting tool.

**Councillors:** You are hereby summoned to attend the Council meeting to be held online on **Tuesday 2 February 2021 at 7pm** for the purpose of transacting the business below.

This is the link to join the meeting:

<https://us02web.zoom.us/j/89846578153?pwd=YWxHaXJQR2czbEdleUF6Nm1HZ2hkQT09>

Meeting ID: 898 4657 8153

Passcode: 382164

One tap mobile

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S Mason

Parish Clerk and Proper Officer

27 January 2021

### PARISH COUNCIL AGENDA

#### THOSE PRESENT/APOLOGIES FOR ABSENCE

##### **20/166 OPEN FORUM**

Open Forum of a maximum of fifteen minutes duration for members of the public to address Councillors. A member of the public may speak for up to 3 minutes to make representations, answer questions and give evidence at a meeting **in respect of the business on the agenda** (Standing orders 3e, 3f, and 3g). Anyone wishing to speak needs to be present at the beginning of the meeting. This is not a forum in which to raise complaints about the Parish Council or its staff, which should in the first instance be directed privately to the Parish Clerk so that they can be independently investigated in accordance with the Council's complaints procedure.

##### **20/167 MEMBERS' INTERESTS**

To receive declarations from Members as to disclosable pecuniary and other interests and the nature of those interests in relation to any agenda item. Those councillors declaring an interest should leave the room at the appropriate agenda item and only return once the vote on that item has been made.

##### **20/168 MINUTES OF THE LAST MEETING**

To approve the [minutes of the meeting held on 26 January 2021](#)

##### **20/169 OFFICER & COUNCILLOR, COMMITTEE AND GROUP UPDATES**

To receive updates (if any) from the Clerk, [County Councillor](#), [District Councillors](#), Library Officer, Tree Officer, Chair of the Parish Council and Committee/Group Chairs

##### **20/170 HIGHWAY SAFETY IMPROVEMENTS ON WAY LANE**

- (a) To comment on a County Highways [letter](#) and [plan](#) proposing a raised table and double yellow lines on Way Lane, Waterbeach in the vicinity of its junction with Spurgeons Avenue.
- (b) To agree to provide funding (estimated cost £600) for warning signs outside Box Tree Cottage and instruct the Clerk to make a formal request to CCC Highways

## 20/171 PLANNING APPLICATION

To comment on the following planning application submitted:

[20/05253/FUL](#) Hybrid application for the expansion of existing business park to create a sustainable campus comprising - (i) Full application for the erection of one office (Class E) building, together with landscaping, SuDS, earthworks and associated works; (ii) Outline application (matters of access and scale to be considered, all other matters reserved) for the erection of additional office (Class E) floorspace, together with landscaping, SuDS, earthworks, renewable energy generation/storage, new pedestrian and cycle routes, cycle and parking facilities and associated works  
Cambridge Innovation Park Denny End Road Waterbeach.

To review [comments made at the Planning Committee](#) and agree to submit as WPC response.

## 20/172 MAJOR DEVELOPMENTS

a. RLW Outline Planning permission for land East of the Barracks [S/2075/18/OL](#)  
To identify issues (if any) to follow up after the SCDC Planning Committee meeting of 29 January 2021

b. Urban and Civic planning application [S/0559/17/OL](#).

c. [Cambridge Waste Water Treatment Plant Relocation](#)

To note date of forthcoming community webinar to be hosted by the Anglian Water project team on Thursday 04 February (7-8pm). (people are asked to get in touch via [info@cwwtpr.com](mailto:info@cwwtpr.com) or 0808 196 1661 if they would like to register).

## 20/173 STREET TRADING LICENCES

To determine what comment to make (if any) on the following two applications into SCDC for street licences:

- (a) [Nanna Mexico](#) – on the Village Green - Thursdays 4.30 – 8pm on the Village Green
- (b) Gino's Pizzas – on the Village Green – awaiting details on proposed time/day

## 20/174 S106 ISSUES

- (a) To note the [update on progress](#)
- (b) To receive [details of the available balances](#) in each main category
- (c) Tillage Hall kitchen refurbishment – to note [response to questions raised](#) and agree to accept the [recommended quote for the kitchen refurbishment work](#)
- (d) Bowls Pavilion – to receive a [report from the working group Chair](#) and determine next steps

## 20/175 ACCOUNTS

a. To approve the [payment of accounts for the past month](#)

Cllrs are asked to alert the Clerk in advance regarding any issues requiring clarification.

b. To agree any further invoices presented to Council that are not on the schedule including:

- Broxap – 2 benches plus fixing bolts £1.014 excl VAT
- S Thompson (reimbursement) – 3 x lever arch files (£6.66 excl VAT)
- S Thompson (reimbursement) – file dividers £1.46 excl VAT

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c. To note the [bank reconciliation for December 2020](#).

d. To ratify the [payments list for March 2020](#) circulated for approval to Cllrs on 2 April (the Council did not meet in April 2020).

### **20/176 SLCC MEMBERSHIP**

To agree to renew WPC corporate subscription to the Society of Local Council Clerks at a cost of £234

### **20/177 TREE QUOTES**

To agree quotes for the tree works identified in the recent Tree Audit – details circulated to Councillors.

### **20/178 GRANTS**

To receive grant requests from the following organisations:

- a. Waterbeach Independent lending Library for Covid-proofing purchases: £900
- b. Waterbeach Independent Lending Library – for summer reading challenge – details to follow
- c. Waterbeach Military Museum – for archiving related expenditure - details to follow

### **20/179 HEALTH AND SAFETY**

To raise any issues of concern

### **20/180 BEACH SOCIAL CLUB LEASE**

- (a) To review an expired [lease from 2008](#) and determine if contents still reflect WPC wishes
- (b) To instruct the Clerk to commission professional assistance to draw up an updated version in line with current legal requirements

### **20/181 EXCLUSION OF PUBLIC**

To exclude the public from the meeting because of the confidential nature of the business to be discussed. It is hereby resolved in accordance with section 1 (2) of the Public Bodies (Admission to Meeting) Act 1960 that as publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted at the next agenda item (s) the Chairman asks that in the public interest the public and press are temporarily excluded from this meeting and herewith instructed to withdraw.

### **20/182 CONFIDENTIAL STAFFING MATTERS**

Details circulated to Councillors