

WATERBEACH PARISH COUNCIL
Notice of Meeting

The Parish Council will meet virtually via the Zoom virtual meeting tool.

Councillors: You are hereby summoned to attend the Council meeting to be held online on **Tuesday 4 August 2020 at 7pm** for the purpose of transacting the business below.

Members of the Public: Please email the Clerk (council@waterbeach.org.uk) for details of how to join the meeting. Anyone wishing to address the Council on items of business have the opportunity to do so in the Open Forum but are asked to make the Clerk aware of their intention before the meeting starts.



S Mason
Parish Clerk and Proper Officer
30 July 2020

PARISH COUNCIL
AGENDA

20/51 THOSE PRESENT / APOLOGIES FOR ABSENCE

20/52 OPEN FORUM

Open Forum of a maximum of fifteen minutes duration for members of the public to address Councillors. A member of the public may speak for up to 3 minutes to make representations, answer questions and give evidence at a meeting **in respect of the business on the agenda** (Standing orders 3e, 3f, and 3g). Anyone wishing to speak needs to be present at the beginning of the meeting. This is not a forum in which to raise complaints about the Parish Council or its staff, which should in the first instance be directed privately to the Parish Clerk so that they can be independently investigated in accordance with the Council's complaints procedure.

20/53 MEMBERS' INTERESTS

To receive declarations from Members as to disclosable pecuniary and other interests and the nature of those interests in relation to any agenda item. Those councillors declaring an interest should leave the room at the appropriate agenda item and only return once the vote on that item has been made.

20/54 MINUTES OF THE LAST MEETING

To approve the [minutes of the meeting held on 7 July 2020](#)
To approve the [minutes of the meeting held on 21 July 2020](#)

20/55 ANNUAL GOVERNANCE AND ACCOUNTING RETURN

- (a) To review and approve the Governance Statement (Section 1)
- (b) To review and approve the Accounting Statements (Section 2)
- (c) To receive Clerk's update on internal audit of the 2018-19 Accounts
- (d) To note the dates proposed for the period of exercise of public rights.
AGAR Form circulated to Councillors. NB: [the 2019 Joint Panel on Accounting Guidance](#) gives details on how to complete the return
- (e) To note the asset register (circulated to Cllrs)

20/56 GROUNDS EQUIPMENT

- a) To receive [Clerk's cover note](#), report on [tractor purchase options](#) and recommendation to purchase a new tractor from S106 funds
- b) To commit up to £6,000 for a ride on mower for use in the cemetery and playpark

20/57 RISK

- a. To receive [update on plans to resume football matches](#) in line with [latest guidance](#)
- b. To review risk sheets for the Recreation Ground, Skatepark and Village Green/Gault/other open areas (circulated to Cllrs)

20/58 HEALTH AND SAFETY

Standing Item

20/59 OFFICER & COUNCILLOR, COMMITTEE AND GROUP UPDATES

To receive updates (if any) from [the Clerk](#), [County Councillor](#), [District Councillors](#), Library Officer, Tree Officer, Chair of the Parish Council and Committee/Group Chairs

20/60 MONTHLY PAYMENTS

- a. To approve the payment of accounts for the past month – [see attached schedule](#)
Cllrs are asked to alert the Clerk in advance regarding any issues requiring clarification.
- b. To approve the CCTV maintenance service fee of £100 (inadvertently left off above schedule)
- c. To note the bank reconciliation for June 2020

20/61 CAR PARK

To receive oral update from the Clerk

20/62 TRANSFERRING BANK FUNDS

To agree to transfer £110,000 from the CCLA S106 fund into the Unity Trust bank account to cover forthcoming S106 expenditure (car park completion, tractor/ride on mower purchase and table tennis installation)

20/63 APPLICATION FOR STREET TRADING CONSENT

To comment on an [application from Pig Casso's Ltd](#)

20/64 GOALPOSTS

To receive details of [Colts' proposal](#) to purchase a set of goalposts

20/65 OUTDOOR TABLE TENNIS ON THE RECREATION GROUND

To agree to purchase 2 x outdoor table tennis tables following [recommendation from Living Sport](#) (as well as additional installation cost when known) using S106 funding.

20/66 PROPOSAL FOR A SECOND JOINTLY PURCHASED MVAS SIGN

To consider [request to jointly purchasing a second MVAS for the villages for Milton, Landbeach and Waterbeach](#).

20/67 MAJOR DEVELOPMENTS

[20/01649/REM](#) - Waterbeach New Town Infrastructure (Urban and Civic development). Planning Re-consultation

To discuss [briefing note provided by Tim Slater](#)

20/68 CEMETERY FEES

To agree a recommendation from the Finance Committee to increase cemetery fees by 2% with immediate effect.