

# WATERBEACH PARISH COUNCIL

## Notice of Meeting

Notice is hereby given that a meeting of the Parish Council will be held at the Old Pavilion, Recreation Ground, Waterbeach on **Tuesday 4 February 2020 at 7.30 pm** and I summons you to attend for the purposes of considering and resolving the business to be transacted at the meeting as set out below.



Shelley Mason  
Clerk and Proper Officer

### PARISH COUNCIL AGENDA

#### THOSE PRESENT / APOLOGIES FOR ABSENCE

##### 19/202 OPEN FORUM

Open Forum of a maximum of fifteen minutes duration for members of the public to address Councillors. A member of the public may speak for up to 3 minutes to make representations, answer questions and give evidence at a meeting **in respect of the business on the agenda** (Standing orders 3e, 3f, and 3g). Anyone wishing to speak needs to be present at the beginning of the meeting. This is not a forum in which to raise complaints about the Parish Council or its staff, which should in the first instance be directed privately to the Parish Clerk so that they can be independently investigated in accordance with the Council's complaints procedure.

##### 19/203 MEMBERS' INTERESTS

To receive declarations from Members as to disclosable pecuniary and other interests and the nature of those interests in relation to any agenda item. Those councillors declaring a pecuniary interest should leave the room at the appropriate agenda item and only return once the vote on that item has been made.

##### 19/204 MINUTES OF MEETING

To agree the [minutes of the meeting on 28 January 2020](#)

##### 19/205 BUDGET FOR FY2020-2021

To note the correction of an error in the budget agreed at the 28 Jan meeting – correct expenditure figure is £242, 024 (line entry for office cleaning had inadvertently been left blank).

##### 19/206 RECREATION GROUND CAR PARK – APPOINTMENT OF CONTRACTOR

To receive report and recommendation from the Project Manager and:

- Agree which contractor to appoint as well as preferred start date
- Decide whether to approve solar powered bollard lighting
- Raise any other issues

##### 19/207 REVIEW OF RISK REGISTER

To review the risk register (copy circulated to Cllrs)

##### 19/208 MAJOR DEVELOPMENTS – STANDING ITEMS

**a. S/2075/18/OL Outline planning permission (with all matters reserved) for development of up to 4,500 dwellings, business, retail, community, leisure and sports uses; new primary and secondary schools and sixth form centre; public open spaces**

**including parks and ecological areas; points of access, associated drainage and other infrastructure, groundworks, landscaping, and highways works.**

Land adjacent to Waterbeach Barracks & Airfield site, Waterbeach  
**RLW Estates Ltd**

Updated Design & Access statement with schedule of changes; Ecology designated sites assessment note; Fenland experience strategy document; Transport Assessment schedule of clarifications

To receive comments from Planning Committee discussion and agree what further points (if any) need to be added to the WPC response to the latest amendments to this application.

**b. [S/0791/18/FL R](#)** Relocated Railway Station

c. S/0559/17/OL Urban and Civic planning application S/0559/17/OL.

To note which Cllrs are attending the public realm/transport workshop on Monday 17 February

d. S3372/17/CW Energy from Waste Plant (Incinerator)

e. Cambridge Waste Water Treatment Plant Relocation

To note consultation now expect to start in the Spring.

**f. Community Forum**

To note SCDC draft agenda for the forthcoming event on 26 February and determine if there are other items to suggest for the agenda.

## **19/209 PLANNING/HIGHWAYS**

To comment on CCC proposal to [install a raised table on Way Lane, Waterbeach approximately 25 metres to the north of the centre line of Spurgeons Avenue.](#) (this relates to a planning condition of the extension to Waterbeach Primary School.

## **19/210 NEW STREETLIGHTS: Rosemary Road alleyway (Burgess Road end) and Jubilee Close**

To receive a note from the Clerk and decide whether to approve a quote of £3,277 to install two lights and connect to power supply.

## **19/211 OFFICER & COUNCILLOR REPORTS**

To receive reports (if any) from the Clerk, District Councillors, County Councillor, Library Officer, Tree Officer and the Chair of the Parish Council.

## **19/212 MONTHLY PAYMENTS**

a. To approve the payment [of accounts for January 2020](#). The file of related invoices is available for Councillors to inspect on the day of the meeting during working hours and for 30 minutes before the start of the meeting.

b. to approve the addition of two late arrivals onto the list for payment (invoices available as above for Cllrs to inspect):

Cambridgeshire ACRE – consultant support for the Neighbourhood Plan - £1,200 (excl VAT)

Ridgeons Huws Gray – general consumables - £263.69 (excl VAT)

## **19/213 SCDC FREE TREES OFFER**

To agree response to the [offer from SCDC](#)

## **19/214 TRANSFERRING FUNDS**

To agree to transfer £50,000 from the CCLA S106 account into the Unity Trust current account...

## **19/215 GRANT APPLICATIONS**

To consider the following requests:

a. Waterbeach Independent Lending Library (£2000)

b. Waterbeach Bowls Club (up to £5,475)

c. Denson Close Day Care Centre (£2,000)

**19/216 NEW BOOKSHELVES FOR THE WATERBEACH INDEPENDENT LENDING LIBRARY**

To agree to earmark up to £600 from S106 funds for purchases.

**19/217 MEMBERSHIP RENEWAL**

To agree to renew annual membership of **the Society of Local Council Clerks (£227)**.

**19/218 HEALTH AND SAFETY**

a. Pest Control measures

b. other items

**19/219 USE OF THE VILLAGE GREEN**

**To consider the following requests:**

a. Waterbeach Toddler Playgroup - Mother's Day Cake and Flower Stall on Saturday 21 March

b. James Dean Fun Fair annual visit arriving on Sunday 5 April, opening on 10-12 April and leaving Monday 13 April

**19/220 ACTIONS LOG**

To review the Log