

WATERBEACH PARISH COUNCIL

Notice of Meeting

Notice is hereby given that the Annual meeting of the Parish Council will be held at the Old Pavilion, Recreation Ground, Waterbeach on **Tuesday 7 May 2019 at 7.30 pm** and I summons you to attend for the purposes of considering and resolving the business to be transacted at the meeting as set out below.



Shelley Mason
Clerk and Proper Officer
1 May 2019

PARISH COUNCIL AGENDA

- 19/1 ELECTION OF CHAIRMAN**
To elect the Chairman of the Council for the ensuing municipal year
- 19/2 THOSE PRESENT / APOLOGIES FOR ABSENCE**
- 19/3 ELECTION OF VICE CHAIRMAN**
To elect the Vice Chairman of the Council for the ensuing municipal year
- 19/4 OPEN FORUM**
Open Forum of a maximum of fifteen minutes duration for members of the public to address Councillors. A member of the public may speak for up to 3 minutes to make representations, answer questions and give evidence at a meeting **in respect of the business on the agenda** (Standing orders 3e, 3f, and 3g). Anyone wishing to speak needs to be present at the beginning of the meeting. This is not a forum in which to raise complaints about the Parish Council or its staff, which should in the first instance be directed privately to the Parish Clerk so that they can be independently investigated in accordance with the Council's complaints procedure.
- 19/5 MEMBERS' INTERESTS**
To receive declarations from Members as to disclosable pecuniary and other interests and the nature of those interests in relation to any agenda item. Those councillors declaring an interest should leave the room at the appropriate agenda item and only return once the vote on that item has been made.
- 19/6 MINUTES OF THE LAST MEETING**
To approve the [minutes from the Council meeting on 2 April 2019](#)
To approve the [minutes from the Council meeting on 16 April 2019](#)
- 19/7 MAJOR DEVELOPMENTS – STANDING ITEM**
- a. RLW Outline Planning permission for land East of the Barracks [S/2075/18/OL](#)
To receive an oral update from Tim Slater regarding recently added papers to the application.
 - b. Urban and Civic planning application [S/0559/17/OL](#).
 - c. [S3372/17/CW](#) Energy from Waste Plant (Incinerator)
To receive [CCC notification letter](#) and discuss whether the Council wishes to appear at the inquiry ([Rule 6\(6\) status](#)), comment or modify/withdraw [its previous comments](#).
 - d. [S/0791/18//FL](#) Relocated Railway Station

- 19/8 APPOINTMENT OF COMMITTEES**
To appoint members to formal committee, and panels for the ensuing municipal year and to appoint Chair to those Committees. Those that have been operating for the past year are: Planning; Finance; Highways, Employment Panel; Recreation User Group; Neighbourhood Planning Group. Details of Committee / Panel members for 2018/19 [are attached](#).
- 19/9 APPOINTMENT TO VARIOUS OUTSIDE BODIES AND OF LEAD PERSONS FOR VARIOUS ACTIVITIES**
To appoint Members or residents for the ensuing municipal year. Details of current appointments [are attached](#).
- 19/10 WORKING PARTIES**
To review the list of working parties operating in 2018-9 ([membership details attached](#)) and agree amendments/new groups as necessary.
- 19/11 OFFICER & COUNCILLOR REPORTS**
To receive reports (if any) from the County Councillor, District Councillors, Clerk, Library Officer, Tree Officer and the Chair of the Parish Council
- 19/12 BOWLS PAVILION**
To receive [a report from the Bowls club](#) regarding potential funding sources and agree how much funding to commit.
- 19/13 CEMETERY FEE REVIEW**
To agree the recommendation of the Finance Committee as shown in [the attached sheet](#)
- 19/14 SPORTS CLUB FEE REVIEW**
To agree the recommendations from the Finance Committee to:
- a. freeze existing fee levels for Waterbeach Colts, cricket clubs and the Bowls club.
 - b. Defer a decision on a fee for adult football matches pending investigations into prevailing rates in the vicinity
- 19/15 PURCHASES**
- a. To approve the engagement of Mel Pooley to undertake remedial work to Pitch G at an estimated cost of £2,430 (seed, top dressing, machinery and labour)
 - b. To approve the engagement of CWC to weedkill and apply liquid feed to the Recreation Ground.
 - c. Renewal of CAPALC membership
- 19/16 MONTHLY PAYMENTS**
- a. To approve the payment and accounts for the past month – [see attached schedule](#)
The invoice file is available to councillors to inspect on the day of the meeting during working hours and for 30 minutes before the meeting
 - b. To note the bank reconciliation for March 2019
- 19/17 BANKING**
To agree to recommend to Council that S106 receipts for the following projects are transferred to the WPC Public Sector Deposit Fund account held with CCLA:
- S/0882/14/FL Denny End Road - £43,306.33
 - S/0185/12/FL 64a Cambridge Road - £2,615.90
 - £45,922.23
- 19/18 INVESTMENT POLICY**
To receive the recommendation of the Finance Committee to approve the adoption of a WPC Investment policy – [draft attached](#).

19/19 USE OF PARISH LAND

- a. To receive request from A Day At the Beach for a graffiti artist to use the village green
- b. To receive requests from the Salvation Army to play on the Gault on the afternoons of 9th June, 21st July and 11th August

19/20 HEALTH AND SAFETY

To report on any other H&S issues (if any)

19/21 COMMITTEES AND WORKING PARTIES

To receive reports (if any) from any Committees or Working Parties that have met since the last Parish Council meeting and which are not listed elsewhere on the agenda: Planning, Highways, Finance, Employment Panel, Recreation User Group, Neighbourhood Plan, Cemetery, Communications, Emergency Planning.

19/22 OFFICER & COUNCILLOR REPORTS

To receive reports (if any) from the County Councillor, District Councillors, Clerk, Library Officer, Tree Officer and the Chair of the Parish Council

19/23 EXCLUSION OF PUBLIC

To exclude the public from the meeting because of the confidential nature of the business to be discussed. It is hereby resolved in accordance with section 1 (2) of the Public Bodies (Admission to Meeting) Act 1960 that as publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted at the next agenda item(s) the Chairman asks that in the public interest the public and press are temporarily excluded from this meeting and are herewith instructed to withdraw

19/24 MEMBERS' INTERESTS

To receive declarations from Members as to disclosable pecuniary and other interests and the nature of those interests in relation to any confidential agenda item. Those councillors declaring an interest should leave the room at the appropriate agenda item and only return once the vote on that item has been made

19/25 CONFIDENTIAL MATTERS

- a. To discuss outcome of open call to residents re open space land
 - b. To discuss employment issues
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