

WATERBEACH PARISH COUNCIL

Notice of Meeting

Notice is hereby given that a meeting of the Parish Council will be held at the Old Pavilion, Recreation Ground, Waterbeach on **Tuesday 8 January 2019 at 7.30 pm** and I summons you to attend for the purposes of considering and resolving the business to be transacted at the meeting as set out below. The meeting is open to the public (including the press).



Shelley Mason
Clerk and Proper Officer
3 January 2019

**PARISH COUNCIL
AGENDA**

THOSE PRESENT / APOLOGIES FOR ABSENCE

18/162 OPEN FORUM

Open Forum of a maximum of fifteen minutes duration for members of the public to address Councillors. A member of the public may speak for up to 3 minutes to make representations, answer questions and give evidence at a meeting **in respect of the business on the agenda** (Standing orders 3e, 3f, and 3g). Anyone wishing to speak needs to be present at the beginning of the meeting. This is not a forum in which to raise complaints about the Parish Council or its staff, which should in the first instance be directed privately to the Parish Clerk so that they can be independently investigated in accordance with the Council's complaints procedure.

18/163 MEMBERS' INTERESTS

To receive declarations from Members as to disclosable pecuniary and other interests and the nature of those interests in relation to any agenda item. Those councillors declaring a pecuniary interest should leave the room at the appropriate agenda item and only return once the vote on that item has been made.

18/164 MINUTES OF MEETING

To approve the [minutes of the meeting on 4 December 2018](#).

18/165 RECREATION GROUND CAR PARK

- a. To approve revised car park layout – [see drawing](#).
- b. To discuss [Clerk's note](#) (and [appendix](#)) regarding potential grant for e-chargers and decide whether to apply for a grant (and if so, how to source the required evidence).

18/166 HALING PARK COMMUNITY PLAYGROUND

To agree to provide £450 from the monies already earmarked for this facility to the Waterbeach Residents Company Ltd (ref 18/126ii) to enable them to obtain pre-application planning advice.

18/167 MONTHLY PAYMENTS AND BANK RECONCILIATION STATEMENT

- a. To approve the payment of [accounts](#) for the past month outlined in the schedule – see link. This is also available on the Parish Council website. The file of related invoices is available for Councillors to inspect on the day of the meeting during working hours and at the start of the meeting.
- b. To note the Bank reconciliation for end November 2018.

18/168 GRANT FUNDING

To agree to grant funding for Waterbeach Action for Youth of £4,000. (Link here to [application](#) and [supporting detail](#))

18/169 BIKEABILITY TRAINING IN 2019/20

To agree conditional funding of £10 per pupil (representing 25% of the overall cost) towards the cost of [Bikeability training](#) at Waterbeach Community Primary school. The funding to be provided only if CCC do not receive sufficient central Government grant to cover the cost of contracting professional trainers (Outspoken, a well-respected Cambridge-based company). Link [to original CCC letter](#)

18/170 CAMBRIDGESHIRE ACRE MEMBERSHIP

18/171 To agree the renewal of membership of [Cambridgeshire ACRE](#) at a cost of £57.00.

TRAINING COURSE

To approve the Clerk's attendance at LCPAS training sessions on Conflict Resolution, Health and Safety and Managing Contractors at a total cost of £135.

18/172 HIGHWAY/FOOTWAY ISSUES

- a. Budget preparation - to note [the indicative costs of various highway activities](#) as well as the preparatory work needed before some can be implemented
- b. MVAS - to identify who can support for Cllr Gilzean when moving the MVAS sign between locations
- c. Gritting - to identify is any Cllrs is willing to volunteer for emergency gritting. Assuming there are volunteers, to agree to ask CCC to include the Chapel Close footpaths on the [gritting map for volunteers](#) in view of the sheltered housing in Chapel Close.

18/173 MAJOR DEVELOPMENTS (IF ANY) – STANDING ITEM

- a. [Supplementary Planning Document](#)
To consider [request from the Community Land Trust](#) and decide whether to lobby SCDC accordingly.
- b. Energy from Waste Plant [S3372/17/CW](#)
Nothing to report on the EfW but note that Cllrs Bull and Seamarks will represent WPC at the forthcoming Amey Liaison Group meeting (17 January at 6pm)
- c. RLW Outline Planning permission for land East of the Barracks [S/2075/18/OL](#)
- d. Urban and Civic [S/0559/17/OL](#).
- e. [S/0791/18/FL](#) Relocated Railway Station

18/174 HEALTH AND SAFETY

To report on any other H&S issues (if any)

18/175 ACTION AGAINST SCAMS

To feedback on the on-line training – see [note](#) outlining 5 simple steps.

18/176 WATERBEACH ALMSHOUSES TRUSTEES

To confirm Cllr Kate Grant and Gay Smith as WPC Trustee nominations for a further 4 year period. (The Almshouses Clerk advises that the persons nominated may be, but need not be, a member of the Council and that both the individuals nominated last time by WPC are willing to serve a further 4 year term.)

18/177 COMMITTEES AND WORKING PARTIES

To receive reports (if any) from any Committees or Working Parties that have met since the last Parish Council meeting and which are not listed elsewhere on the agenda: Planning, Highways, Finance, Employment Panel, Recreation User Group, Neighbourhood Plan, Cemetery, Communications, Emergency Planning.

18/178 OFFICER & COUNCILLOR REPORTS

To receive reports (if any) from the [Clerk](#), [District](#) and [County](#) Councillors, Library Officer, Tree Officer and the Chair of the Parish Council.

18/179 EXCLUSION OF PUBLIC

To exclude the public from the meeting because of the confidential nature of the business to be discussed. It is hereby resolved in accordance with section 1 (2) of the Public Bodies (Admission to Meeting) Act 1960 that as publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted at the next agenda item(s) the Chairman asks that in the public interest the public and press are temporarily excluded from this meeting and are herewith instructed to withdraw.

18/180 MEMBERS' INTERESTS

To receive declarations from Members as to disclosable pecuniary and other interests and the nature of those interests in relation to any confidential agenda item. Those councillors declaring an interest should leave the room at the appropriate agenda item and only return once the vote on that item has been made.

18/181 CONFIDENTIAL MINUTES

To agree the Confidential minutes from the meeting on 6 November 2018.

18/182 CONFIDENTIAL MATTERS

- a. To discuss commercially sensitive issues
- b. To discuss employment issues