

WATERBEACH PARISH COUNCIL

Notice of Meeting

Notice is hereby given that a meeting of the Parish Council will be held at the Old Pavilion, Recreation Ground, Waterbeach on **Tuesday 4 December 2018 at 7.30 pm** and I summons you to attend for the purposes of considering and resolving the business to be transacted at the meeting as set out below. The meeting is open to the public (including the press).



Shelley Mason
Clerk and Proper Officer
29 November 2018

7pm. The meeting will be preceded at 7pm by a discussion with officers from the County Council on finding a site for the Waterbeach Toddler Playgroup who need to move from their current location.

**PARISH COUNCIL
AGENDA**

THOSE PRESENT / APOLOGIES FOR ABSENCE

18/141 OPEN FORUM

Open Forum of a maximum of fifteen minutes duration for members of the public to address Councillors. A member of the public may speak for up to 3 minutes to make representations, answer questions and give evidence at a meeting **in respect of the business on the agenda** (Standing orders 3e, 3f, and 3g). Anyone wishing to speak needs to be present at the beginning of the meeting. This is not a forum in which to raise complaints about the Parish Council or its staff, which should in the first instance be directed privately to the Parish Clerk so that they can be independently investigated in accordance with the Council's complaints procedure.

18/142 MEMBERS' INTERESTS

To receive declarations from Members as to disclosable pecuniary and other interests and the nature of those interests in relation to any agenda item. Those councillors declaring a pecuniary interest should leave the room at the appropriate agenda item and only return once the vote on that item has been made.

18/143 MINUTES OF MEETING

To approve the minutes of the meeting on 6 November 2018.

18/144 PLANNING ISSUES

To comment on the following application:

**[S/3635/18/FL](#) Redevelopment of two mobile homes into two dwellings
Fenland, Bannold Road, WATERBEACH, CB25 9LN**

18/145 RECREATION GROUND CAR PARK

To approve revised car park layout – [see drawing](#).

18/146 S106 FUNDING INDEMNITIES

i) To approve the signature of the indemnity for execution regarding S106 monies now due to be received from SCDC in respect of the following sites:

a. Land North of Bannold Road – Persimmons (90 dwelling site) - [link](#)

Community Space	£51,340.67
Sports Space	£106,760.40
Play space	£153,004.53

b. Land North of Bannold Road – Persimmons (45 dwelling site) - [link](#)

Community Facilities	£24,049.77
Off-site Sports	£52,973.01

18/147 MONTHLY PAYMENTS AND BANK RECONCILIATION STATEMENT

a. To approve the payment of [accounts](#) for the past month outlined in the schedule – see link. This is also available on the Parish Council website. The file of related invoices is available for Councillors to inspect on the day of the meeting during working hours and at the start of the meeting.

b. To note the attached Bank reconciliation for end September 2018.

18/148 PAYROLL

To give retrospective approval to the appointment of Red Shoes Accounting Services to run the WPC payroll following the withdrawal of the current provider (Cambs ACRE – [see link](#)) wef the end of November.

18/149 BIKEABILITY TRAINING

To consider a request from the County Council to make a contribution towards the cost of [Bikeability training](#) offered in Cambridgeshire primary schools (current cost = £40 per head).

18/150 TRAINING COURSE

To approve LCPAS training course on Finance for the Clerk at a cost of £40.

18/151 USE OF WPC LAND

To respond to a [request](#) to run dog-training sessions on the Recreation Ground

18/152 A GREENWAY FOR WATERBEACH

To agree a response (if needed) to the [Waterbeach Greenway consultation](#)

18/153 MAJOR DEVELOPMENTS – STANDING ITEM

- a. Supplementary Planning Document
- b. Energy from Waste Plant [S3372/17/CW](#)
- c. RLW Outline Planning permission for land East of the Barracks [S/2075/18/OL](#)
- d. Urban and Civic [S/0559/17/OL](#).
- e. [S/0791/18//FL](#) Relocated Railway Station

18/154 HEALTH AND SAFETY

To report on any other H&S issues (if any)

18/155 ACTION AGAINST SCAMS

To consider how to support the Cambs and Peterborough Against Scams Partnership – see [note](#) outlining 5 simple steps.

18/156 COMMITTEES AND WORKING PARTIES

To receive reports (if any) from any Committees or Working Parties that have met since the last Parish Council meeting and which are not listed elsewhere on the agenda: Planning, Highways, Finance, Employment Panel, Recreation User Group, Neighbourhood Plan, Cemetery, Communications, Emergency Planning.

18/157 OFFICER & COUNCILLOR REPORTS

To receive reports (if any) from the [Clerk](#), [District](#) and [County](#) Councillors, Library Officer, Tree Officer and the Chair of the Parish Council.

18/158 PROJECT SCHEDULE

To review the [latest schedule](#)

18/159 DATE OF NEXT MEETING

To agree to hold the January meeting on Tuesday 8 January 2019

18/160 ANNUAL PARISH MEETING 2019

To agree to hold the Annual Parish Meeting with Waterbeach residents on Wed 1 May. (Note for new Councillors –all PCs are required by law to hold a Parish Meeting between 1st March and the 1st June). The APM is summonsed by the Chair of the Council but is not a designated meeting of the Council meeting, but rather is a meeting of local government electors registered in the area.

18/161 WATERBEACH TODDLER PLAYGROUND RELOCATION

To respond to an approach from County Council officers regarding potential sites for locations on WPC land feed in views on potential CCC suggestions for suitable sites. Note attached.