

WATERBEACH PARISH COUNCIL

Notice of Meeting

Notice is hereby given that a meeting of the Parish Council will be held at the Old Pavilion, Recreation Ground, Waterbeach on **Tuesday 7 August 2018 at 7.30 pm** and I summons you to attend for the purposes of considering and resolving the business to be transacted at the meeting as set out below. The meeting is open to the public (including the press).



Shelley Mason
Clerk and Proper Officer

**PARISH COUNCIL
AGENDA**

18/53 THOSE PRESENT / APOLOGIES FOR ABSENCE

18/54 OPEN FORUM

Open Forum of a maximum of fifteen minutes duration for members of the public to address Councillors. A member of the public may speak for up to 3 minutes to make representations, answer questions and give evidence at a meeting **in respect of the business on the agenda** (Standing orders 3e, 3f, and 3g). Anyone wishing to speak needs to be present at the beginning of the meeting. This is not a forum in which to raise complaints about the Parish Council or its staff, which should in the first instance be directed privately to the Parish Clerk so that they can be independently investigated in accordance with the Council's complaints procedure.

18/55 MEMBERS' INTERESTS

To receive declarations from Members as to disclosable pecuniary and other interests and the nature of those interests in relation to any agenda item. Those councillors declaring a pecuniary interest should leave the room at the appropriate agenda item and only return once the vote on that item has been made.

18/56 MINUTES OF MEETINGS

To approve the minutes of the meeting on 3 July 2018.

18/57 PLANNING – STREET NAMING

To agree with a proposal that the development of six houses on land adjacent to 95 Bannold Road should be named Barnfield Close.

18/58 RECREATION GROUND CAR PARK

To receive an update and outline time plan from the Project Manager.

18/59 MONTHLY PAYMENTS AND BANK RECONCILIATION STATEMENT

a. To approve the payment of accounts for the past month – the schedule is circulated to Councillors and is available on the Parish Council website. The file of related invoices is available for Councillors to inspect on the day of the meeting during working hours and for 30 minutes before the start of the meeting.

b. To note the Bank reconciliations for end June 2018.

18/60 S106 DEVELOPER CONTRIBUTIONS

- a. To review the current position (details of monies available and suggestions from residents is attached) and consider what principles to think about when deciding what projects to take forward.
- b. To consider a proposal to commit up to £3,000 to provide drinking fountains on the Recreation Ground (see attached proposal from Cllr Grant).

18/61 HEALTH AND SAFETY

Standing item

18/62 WORKING PARTIES

To receive reports (if any) from any Committees or Working Parties that have met since the last Parish Council meeting and which are not listed elsewhere on the agenda: Planning, Highways, Finance, Employment Panel, Recreation User Group, Neighbourhood Plan, Cemetery, Communications, Emergency Planning.

18/63 OFFICER & COUNCILLOR REPORTS

To receive reports (if any) from the Clerk, District and County Councillors, Library Officer, Tree Officer and the Chair of the Parish Council.

18/64 MAJOR DEVELOPMENTS – STANDING ITEM

a. Energy from Waste Plant [S3372/17/CW](#)

- to decide if WPC will ask to speak at the CCC meeting to determine the application¹ and if so who (a [registration to speak](#) form needs to be submitted in advance) and what points will be made. (Please see [the PC's response to the application](#) which is also on the website).

b. RLW Outline Planning permission for land east of the Barracks [S/2075/18/OL](#)

- to note [the WPC response](#) has been submitted.

c. Urban and Civic [S/0559/17/OL](#).

- in the light of the [CCC response](#), to ask SCDC to ensure WPC is represented on a future Transport Steering Group established to look in detail at how S106 contributions will be utilised

d. To agree to maintain a paper record of decisions and key documents

18/65 SOUTH CAMBS DISTRICT COUNCIL PUBLIC CONSULTATIONS

To consider if the PC wishes to comment on the following SCDC consultations (deadline 8 October)

Draft Licensing Policy –
<https://www.scambs.gov.uk/licensing-act-2018-consultation>

Draft Gambling Policy –
<https://www.scambs.gov.uk/gambling-policy-consultation>

¹ 10am on Monday 17 September in the Council Officers at South Cambridgeshire District Council in Cambourne

18/66 POLICY REVIEWS

a. To note that the outcome of a periodic review of the following policies by Employment Panel and agree

- i) Sickness Policy - no changes are needed:
- ii). Dignity, Bullying and Harrassment – no changes save that outdated reference (para 2.5) to the Standards Board is replaced by SCDC Monitoring Officer.

b. To receive the recommendation of the Employment Panel that the Council adopted a Member/Officer protocol and agree the attached draft

18/67 PARISH WALKABOUT

To agree arrangements for parish walkabouts covering:

- Chittering play area and bus shelter
- Clare Close and Winfold Road green space; Old Pond site
- Cemetery and Barracks bus stop
- Green/Gault Land and building on the Recreation Ground

18/68 REQUEST FOR DISABLED PARKING BAY

To comment on an application sent to Cambridgeshire County Council to install a disabled persons parking bay for a resident in Winfold Road, Waterbeach.

18/69 EXCLUSION OF PUBLIC

To exclude the public from the meeting because of the confidential nature of the business to be discussed. It is hereby resolved in accordance with section 1 (2) of the Public Bodies (Admission to Meeting) Act 1960 that as publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted at the next agenda item(s) the Chairman asks that in the public interest the public and press are temporarily excluded from this meeting and are herewith instructed to withdraw.

18/70 MEMBERS' INTERESTS

To receive declarations from Members as to disclosable pecuniary and other interests and the nature of those interests in relation to any confidential agenda item. Those councillors declaring an interest should leave the room at the appropriate agenda item and only return once the vote on that item has been made.

18/71 CONFIDENTIAL MINUTES

- a. To approve the confidential minutes from the meeting on 5 June 2018
- b. To approve the confidential minutes from the meeting on 3 July 2018

18/72 MATTERS LEADING TO JUDICIAL REVIEW

To receive the report of the independent investigator and agree that it provides the required evidence base to make a claim for wrongful advice.