

WATERBEACH PARISH COUNCIL

Notice of Meeting

Notice is hereby given that a meeting of the Parish Council will be held at the Old Pavilion, Recreation Ground, Waterbeach on **Tuesday 3 July 2018 at 7.30 pm** and I summons you to attend for the purposes of considering and resolving the business to be transacted at the meeting as set out below.

Shelley Mason
Clerk

6.00 pm – 7.30 pm Presentation to Waterbeach PC by RLW Estates Ltd regarding their latest planning application Ref: S/2075/18/OL

**PARISH COUNCIL
AGENDA**

18/31 THOSE PRESENT / APOLOGIES FOR ABSENCE

18/32 OPEN FORUM

Open Forum of a maximum of fifteen minutes duration for members of the public to address Councillors. A member of the public may speak for up to 3 minutes to make representations, answer questions and give evidence at a meeting **in respect of the business on the agenda** (Standing orders 3e, 3f, and 3g). Anyone wishing to speak needs to be present at the beginning of the meeting. This is not a forum in which to raise complaints about the Parish Council or its staff, which should in the first instance be directed privately to the Parish Clerk so that they can be independently investigated in accordance with the Council's complaints procedure.

18/33 MEMBERS' INTERESTS

To receive declarations from Members as to disclosable pecuniary and other interests and the nature of those interests in relation to any agenda item. Those councillors declaring a pecuniary interest should leave the room at the appropriate agenda item and only return once the vote on that item has been made.

18/34 MINUTES OF MEETINGS

- a. To approve the minutes of the meeting on 22 May.
- b. To approve the minutes of the meeting on 5 June.

18/35 PLANNING APPLICATIONS

To comment on the following amended planning application for Utilities Statement, Flood Risk & Surface Water Drainage Strategy:

[S/0791/18/FL](#) Relocated railway station comprising platforms, pedestrian bridges, access road, pedestrian and cycle routes, car and cycle parking, with other associated facilities and infrastructure

Land between Cody Road and railway, north of Waterbeach
RLW Estates Ltd

To Approve Waterbeach PC comments on planning application:

[S/0559/17/OL](#) **Outline planning application for up to 6,500 dwellings (including up to 600 residential institutional units), business, retail, community, leisure and sports uses; green open spaces including parks, ecological areas and woodlands;**

principal new accesses from the A10 and other works and demolition; with all matters reserved except for the first primary junction from the A10

Waterbeach Barracks and Airfield Site, Waterbeach
Secretary of State for Defence and Urban & Civic plc

18/36 RECREATION GROUND CAR PARK

To discuss the report from the Project Manager and agree which option to pursue.

18/37 LOCAL HIGHWAY INITIATIVE

- To receive recommendations from the Highway Committee for an application in the current round (deadline – 31 July 2018). Background papers attached for Councillors who are also recommended to read the scheme guidance and a copy of the application form template available at [this link](#).
- Revitalise village road lines/bus stops
- Traffic calming options

18/38 MONTHLY PAYMENTS AND BANK RECONCILIATION STATEMENT

a. To approve the payment of accounts for the past month – the schedule is circulated to Councillors and is available on the Parish Council website. The file of related invoices is available for Councillors to inspect on the day of the meeting during working hours and for 30 minutes before the start of the meeting.

b. To note the Bank reconciliation for end May 2018.

18/39 SUBSCRIPTIONS

- i) To approve the annual renewal of membership of the IOG (£150).
- ii) To approve the renewal of the subscription to the Local Council Public Advisory Service (£100).

18/40 HEALTH AND SAFETY

To report on:

- Safety checks on Green, Gault and Recreation Ground
- Compound for rubbish by groundsman store
- Chattering play park

18/41 TRAINING COURSE

To approve the attendance of the Clerk at the SLCE annual regional training seminar on 11 July. Cost = £85 + VAT.

18/42 WORKING PARTIES

To receive reports (if any) from any Committees or Working Parties that have met since the last Parish Council meeting and which are not listed elsewhere on the agenda: Planning, Highways, Finance, Recreation User Group, Neighbourhood Plan, Cemetery, Communications, Emergency Planning.

18/43 OFFICER & COUNCILLOR REPORTS

To receive reports (if any) from the Clerk, District and County Councillors, Library Officer, Tree Officer and the Chair of the Parish Council.

18/44 MAJOR DEVELOPMENTS – STANDING ITEM

- a. Urban and Civic [S/0559/17/OL](#)

- b. RLW [S/2075/18/OL](#)
- c. Energy from Waste Plant

18/45 S106 FUNDING

To review the current position (details of monies available and suggestions from residents is attached)

18/46 PROJECT SCHEDULE

To review the schedule of current projects.

18/47 FUTURE AGENDAS

An opportunity for Members to suggest items for inclusion in future Parish Council meeting agendas.

18/48 EMPLOYMENT PANEL/TERMS OF REFERENCE

To review proposed ToRs for the Employment Panel.

18/49 EXCLUSION OF PUBLIC

To exclude the public from the meeting because of the confidential nature of the business to be discussed. It is hereby resolved in accordance with section 1 (2) of the Public Bodies (Admission to Meeting) Act 1960 that as publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted at the next agenda item(s) the Chairman asks that in the public interest the public and press are temporarily excluded from this meeting and are herewith instructed to withdraw.

18/50 MEMBERS' INTERESTS

To receive declarations from Members as to disclosable pecuniary and other interests and the nature of those interests in relation to any confidential agenda item. Those councillors declaring an interest should leave the room at the appropriate agenda item and only return once the vote on that item has been made.

18/51 APPOINTMENT OF ADMINISTRATIVE CLERK

To receive the report of the selection panel and approve its recommendation.

18/52 CONFIDENTIAL EMPLOYMENT MATTERS

To receive an oral update on current employment issues.