

WATERBEACH PARISH COUNCIL

Notice of Meeting

Notice is hereby given that a meeting of the Parish Council will be held at the Old Pavilion, Recreation Ground, Waterbeach on **Tuesday 2 May 2017 at 7.30 pm** and I summons you to attend for the purposes of considering and resolving the business to be transacted at the meeting as set out below.

Shelley Mason
Clerk

PARISH COUNCIL

AGENDA

17/1 THOSE PRESENT / APOLOGIES FOR ABSENCE

17/2 ELECTION OF CHAIRMAN

To elect the Chairman of the Council for the ensuing municipal year

17/3 ELECTION OF VICE CHAIRMAN

To elect the Vice Chairman of the Council for the ensuing municipal year

17/4 OPEN FORUM

Open Forum of a maximum of fifteen minutes duration for members of the public to address Councillors. A member of the public may speak for up to 3 minutes to make representations, answer questions and give evidence at a meeting **in respect of the business on the agenda** (Standing orders 3e, 3f, and 3g). Anyone wishing to speak needs to be present at the beginning of the meeting. This is not a forum in which to raise complaints about the Parish Council or its staff, which should in the first instance be directed privately to the Parish Clerk so that they can be independently investigated in accordance with the Council's complaints procedure.

17/5 MINUTES

To confirm the Minutes of the meetings of the Council held on 4 April 2017.

17/6 MEMBERS' INTERESTS

To receive declarations from Members as to disclosable pecuniary and other interests and the nature of those interests in relation to any agenda item. Those councillors declaring an interest should leave the room at the appropriate agenda item and only return once the vote on that item has been made.

17/7 APPOINTMENT OF COMMITTEES

To appoint members to formal committee, and panels for the ensuing municipal year and to appoint Chair to those Committees. Those that have been operating for the past

year are: Planning, Finance, Highways, Employment Panel, Recreation Users Group, Neighbourhood Planning Group. A list will be circulated of current committee/panel members.

To agree a meetings' schedule for the year – draft to be circulated in advance.

APPOINTMENT TO VARIOUS OUTSIDE BODIES AND OF LEAD PERSONS FOR VARIOUS ACTIVITIES

17/8

To appoint Members or residents for the ensuing municipal year. A list will be circulated of current appointments.

WORKING PARTIES

17/9

It is assumed that working parties will continue to operate as currently constituted but this is an opportunity for members to stand down if they wish to do so and be replaced. A list will be circulated of those currently working on the parties.

GRANT APPLICATIONS

To consider and agree whether to award grants to:

17/10

- Relate Cambridge
- Waterbeach Community School
- Waterbeach Independent Lending Library

Grant forms circulated to Councillors.

17/11

HEALTH AND SAFETY

Standing agenda item.

OFFICER AND COUNCILLOR REPORTS

17/12

To receive reports (if any) from the Clerk, District and County Councillors, Library Officer, Tree Officer, and the Chair of the Parish Council.

17/13

COMMITTEE, WORKING PARTY AND PROJECT REPORTS

To receive reports (if any) from any Committees or Working Parties that have met since the last Parish Council meeting and which are not listed elsewhere on the agenda: Planning, Highways, Finance, Recreation User Group, Neighbourhood Plan, Grant Funding, Cemetery, Urban & Civic.

17/14

S106 FUNDS

Standing item on the Agenda.

17/15

MONTHLY PAYMENTS

To approve the payment of accounts for the past month – the schedule is circulated to Councillors and is available on the Parish Council website. The file of related invoices is always available for Councillors to inspect on the day of the meeting during working hours and for 30 minutes before the start of the meeting.

17/16 FUTURE DEVELOPMENT – RLW EXHIBITION

To note the details provided by RLW on their emerging plans for Waterbeach New Town. See attached brochure.

17/17 FUTURE AGENDAS

An opportunity for Members to suggest items for inclusion in future Parish Council meeting agendas.