

WATERBEACH PARISH COUNCIL

Notice of Meeting

Notice is hereby given that a meeting of Waterbeach Parish Council will be held at the Old Pavilion, Cambridge Road, Waterbeach on **Tuesday, 1st November 2016 at 7.30 p.m.** and I summons you to attend for the purposes of considering and resolving the business to be transacted at the meeting as set out below.

Please note that all open Parish Council meetings are now recorded including the open forum.

Liz Jones
Parish Clerk

AGENDA

16 / 133 THOSE PRESENT / APOLOGIES FOR ABSENCE

16 / 134 OPEN FORUM

Open Forum of a maximum of fifteen minutes duration for members of the public to address Councillors. A member of the public may speak for up to 3 minutes to make representations, answer questions and give evidence at a meeting **in respect of the business on the agenda** (Standing orders 3e, 3f, and 3g). Anyone wishing to speak needs to be present at the beginning of the meeting. This is not a forum in which to raise complaints about the Parish Council or its staff, which should in the first instance be directed privately to the Parish Clerk so that they can be independently investigated in accordance with the Council's complaints procedure.

16 / 135 MINUTES

To confirm the Minutes of the meeting of the Council held on 4 October 2016.

16 / 136 MEMBERS' INTERESTS

To receive declarations from Members as to disclosable pecuniary and other interests and the nature of those interests in relation to any agenda item. Those councillors declaring an interest should leave the room at the appropriate agenda item and only return once the vote on that item has been made.

16 / 137 BANKING

In accordance with recommendations from the Finance Committee, to authorise the following:-

1. Immediate transfer of £25,000 from Unity Trust Bank to Cambridge and Counties Bank
2. Immediate transfer of £25,000 from Unity Trust Bank to Cambridge Building Society

16 / 138 PLANNING

a. To consider and respond to the following planning application: -

- i) [S/2770/16/FL](#) Change of use of land for the expansion of cemetery
Land at Waterbeach Barracks
Urban & Civic plc and Waterbeach Parish Council
- ii) **Tree Works – APP CA 583**
Prune back mixed hedge to drastically reduce overhang. This is beyond the rear

boundary of 16 Chapel Street and may be on Parish Council land.

Mr Withers, 16 Chapel Street, Waterbeach

- iii) [S/2461/16/FL](#) **Residential development for the erection of 45 dwellings and associated works.** Amended/additional plans and application forms
Land north of Bannold Road, Waterbeach
Persimmon Homes

- b. To consider whether to ask the **planning consultant** Tim Slater to assist with advice on assessing and responding to current planning appeals and applications for various large development sites in the village outside of the Barracks site – in particular the current applications and appeals for sites along Bannold Road. If agreed, to set a cost limit for any such services.

16 / 139 HIGHWAYS

To consider the following recommendations from the Highways Committee

- a. To apply for an LHI grant for 2017/18 for a 30 mph limit and signage in School Lane, Chittering
- b. To consider applying for a 20 mph limit for the whole village – alternatives 20 mph limit in the High Street and outside the school in Way Lane.

16 / 140 GRANT APPLICATION

To consider whether to award a grant to the Fen Edge Community Association to support the 2017 Fen Edge festival. Grant application form circulated to councillors. Full supporting financial documentation supplied and available for inspection at the parish council office.

16 / 141 S106 FUNDS

To consider whether to obtain prices and allocate s106 funds or, if not, whether to budget separately for the following projects: -

- a. Restoration work and remarking of lines on the basketball/five-a-side court. To include moss treatment, cleaning, binder application, colour restoration and line marking. Indicative cost £3,000.
- b. Replacement of the Bowls pavilion – see letter from Bowls Club circulated to members on 17 October.
- c. Refurbishment of Chittering playpark and in particular, renewal of the playground surface.
- d. Sound absorbency treatment for Tillage Hall.

16 / 142 VILLAGE SIGNPOSTS

To agree a budget for the renewal of the village signposts and to authorise the Clerk to engage a contractor. Two quotes received so far. Anticipated costs between £2300 and £2700.

16 / 143 PROJECTOR

To agree a budget of up to £750 to purchase a projector and screen for use in meetings, presentations, workshops etc.

16 / 144 NALC & CAPALC

- a. To agree how to respond (or to delegate a group of councillors to respond) to the draft new national improvement strategy for parish councils. Details circulated to councillors on Thursday 20th October. Response required by Tuesday 11th November 2016.
- b. To appoint a representative from the Parish Council to attend the CAPALC AGM to be held on Thursday 15th December 2016 at 6.30 pm in Impington.

16 / 145 FLOOD AWARENESS AND PREPAREDNESS

To receive a report from Cllrs Shipp and Gilzean as to the responses made on behalf of the Parish Council to the County Flood Awareness questionnaire.

16 / 146 MONTHLY PAYMENTS

To approve the payment of accounts for the past month – the schedule is circulated to councillors and is available on the Parish Council website. The file of related invoices is always available for councillors to inspect on the day of the meeting during working hours and for 30 minutes before the start of the meeting.

16 / 147 HEALTH AND SAFETY

To receive a report from the Clerk regarding Health and Safety issues (if any) that have been raised since the last full meeting of the council.

16 / 148 OFFICER & COUNCILLOR REPORTS

To receive reports (if any) from the Clerk, District and County Councillors, Library Officer, Tree Officer and the Chair of the Parish Council.

16 / 149 COMMITTEE, WORKING PARTY & PROJECT REPORTS

To receive reports (if any) from any Committees or Working Parties that have met since the last Parish Council meeting and which are not listed elsewhere on the agenda: - Planning, Highways, Finance, Recreation User Group, Skatepark, Emergency Plan, Toddler Playgroup, Neighbourhood Plan, Grant Funding, Cemetery, Urban & Civic.

16 / 150 FUTURE AGENDAS

An opportunity for Members to suggest items for inclusion in future parish council meeting agendas.

16 / 151 EXCLUSION OF PUBLIC

To exclude the public from the meeting because of the confidential nature of the business to be discussed.

It is hereby resolved in accordance with section 1 (2) of the Public Bodies (Admission to Meeting) Act 1960 that as publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted at the next agenda item (s) the Chairman asks that in the public interest the public and press are temporarily excluded from this meeting and are herewith instructed to withdraw.

16 / 152 MEMBERS' INTERESTS

To receive declarations from Members as to disclosable pecuniary and other interests and the nature of those interests in relation to any confidential agenda item. Those councillors declaring an interest should leave the room at the appropriate agenda item and only return once the vote on that item has been made

16 / 153 CONFIDENTIAL MINUTES

To confirm the Confidential Minutes of the meetings of the Council held on 6th September and 20th September 2016.

16 / 154 CONFIDENTIAL EMPLOYMENT MATTERS

To receive an update on current recruitment processes and decisions.

16 / 155 CONFIDENTIAL MATTERS

To discuss various confidential matters including an update on the current ongoing legal case and to take decisions on proposals to settle the case. (See confidential agenda for more detail)