

# WATERBEACH PARISH COUNCIL

## Notice of Meeting

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Notice is hereby given that a meeting of Waterbeach Parish Council will be held at the Old Pavilion, Cambridge Road, Waterbeach on Tuesday, 2<sup>nd</sup> August 2016 at 7.30 p.m. and I summons you to attend for the purposes of considering and resolving the business to be transacted at the meeting as set out below.

**Please note that all open Parish Council meetings are now recorded including the open forum.**

Liz Jones  
Parish Clerk

## AGENDA

### **16 / 61 THOSE PRESENT / APOLOGIES FOR ABSENCE**

#### **16 / 62 OPEN FORUM**

Open Forum of a maximum of fifteen minutes duration for members of the public to address Councillors. A member of the public may speak for up to 3 minutes to make representations, answer questions and give evidence at a meeting **in respect of the business on the agenda** (Standing orders 3e, 3f, and 3g). Anyone wishing to speak needs to be present at the beginning of the meeting. This is not a forum in which to raise complaints about the Parish Council or its staff, which should in the first instance be directed privately to the Parish Clerk so that they can be independently investigated in accordance with the Council's complaints procedure.

#### **16 / 63 MINUTES**

To confirm the Minutes of the meetings of the Council held on 27<sup>th</sup> June and 5 July 2016.

#### **16 / 64 MEMBERS' INTERESTS**

To receive declarations from Members as to disclosable pecuniary and other interests and the nature of those interests in relation to any agenda item. Those councillors declaring an interest should leave the room at the appropriate agenda item and only return once the vote on that item has been made.

#### **16 / 65 MILITARY MUSEUM**

To approve the appointment of Cllr Peter Johnson as a Parish Council nominated trustee of the Waterbeach Military Heritage Museum for the next three years.

#### **16 / 66 RECREATION GROUND**

To consider a suggestion to put on a pop concert on the recreation ground.

#### **16 / 67 VILLAGE WALKABOUT**

To review the matters listed in the village walkabout report and to agree priorities, what actions need to be taken, which matters can be dealt with within the current budget and whether any need to be budgeted for in the next financial year.

### **16 / 68 CEMETERY EXTENSION**

To receive an update on the current plans and make any necessary decisions, requests or recommendations. Draft plans circulated to councillors.

### **16 / 69 PLANNING CONSULTANT**

Following presentations at meetings earlier in the year, it is proposed to approve the appointment of the same planning consultant as that used by the Stukeleys, to assist Waterbeach Parish Council on planning matters associated with the strategic site.

### **16 / 70 STANDING ORDERS AND FINANCIAL REGULATIONS**

- a. To review the Financial Regulations in light of new model Financial Regulations issued in May 2016 and, if agreed, to adopt a new version.
- b. To replace number 3(l) of the current Standing Orders by *“filming, photographing, and making sound recordings of meetings of the Council are generally permitted, subject to the regulations made by the Secretary of State under section 40 of the Local Audit and Accountability Act 2014.”*

### **16 / 71 OFFSITE SPORTS CONTRIBUTION**

To approve the signature of the indemnity for execution regarding s106 monies due to be received from SCDC in respect of the following site:

Development of Land to the West of Cody Road Waterbeach – S/0296/15/FL

Offsite Sports Facilities – first instalment £34,176.01. To be used towards the upgrade of the car park and the refurbishment of the Sports Pavilion.

### **16 / 72 FINANCE**

- a. To approve the annual renewal of membership of the IOG.
- b. To take note of the provisions of the new Insurance Act 2015.
- c. To approve the payment of accounts for the past month – the schedule is circulated to councillors and is available on the Parish Council website. The file of related invoices is always available for councillors to inspect on the day of the meeting during working hours and for 30 minutes before the start of the meeting.

### **16 / 73 STREET LIGHTS**

To consider whether the Parish Council should pay to have some additional street lights kept on through the night, in accordance with District Councillor Johnson’s report to the July meeting.

### **16 / 74 HEALTH AND SAFETY**

- a. To receive a report from the Clerk regarding Health and Safety issues (if any) that have been raised since the last full meeting of the council.
- b. To agree whether to install a dog poo bin on the north end of the Village Green.
- c. Proposal by Cllr K Grant:  
Since the tree no longer provides a large area of shade the entire play area is very sunny and during the warm summer months this means that many users will not be able to use the play area it to its full potential due to the danger of extended sun exposure for young children (who make up a large proportion of the target users). It is proposed that:
  - i. The Parish Council should purchase 2 additional seats for the children’s play area to be sited where they will provide a shady place for parents/parents with younger children. Probably this means setting them both back into the hedges on either side to maximise the shade. The Parish Council should approve a budget of up to £1500 for the purchase and installation of these seats.
  - ii. If the installation of the seats cannot be done in a very short time frame then the Parish Council should ensure some other kind of shade is provided for the summer holidays.

### **16 / 75 OFFICER & COUNCILLOR REPORTS**

To receive reports (if any) from the Clerk, District and County Councillors, Library Officer, Tree Officer and the Chair of the Parish Council.

### **16 / 76 COMMITTEE, WORKING PARTY & PROJECT REPORTS**

To receive reports (if any) from any Committees or Working Parties that have met since the last Parish Council meeting and which are not listed elsewhere on the agenda: - Planning, Highways, Finance, Recreation User Group, Skatepark, Emergency Plan, Toddler Playgroup, Neighbourhood Plan, Grant Funding, Cemetery, Urban & Civic.

### **16 / 77 FUTURE AGENDAS**

An opportunity for Members to suggest items for inclusion in future parish council meeting agendas.

### **16 / 78 EXCLUSION OF PUBLIC**

To exclude the public from the meeting because of the confidential nature of the business to be discussed.

*It is hereby resolved in accordance with section 1 (2) of the Public Bodies (Admission to Meeting) Act 1960 that as publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted at the next agenda item (s) the Chairman asks that in the public interest the public and press are temporarily excluded from this meeting and are herewith instructed to withdraw.*

### **16 / 79 MEMBERS' INTERESTS**

To receive declarations from Members as to disclosable pecuniary and other interests and the nature of those interests in relation to any confidential agenda item. Those councillors declaring an interest should leave the room at the appropriate agenda item and only return once the vote on that item has been made

### **16 / 80 CONFIDENTIAL MINUTES**

To confirm the Confidential Minutes of the meetings of the Council held on 27<sup>th</sup> June and 5 July 2016.

### **16 / 81 CONFIDENTIAL MATTERS**

Details of these matters appear in a separate confidential agenda