

## PARISH COUNCIL

### Notice of Meeting

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Notice is hereby given that a meeting of Waterbeach Parish Council will be held at the Old Pavilion, Cambridge Road, Waterbeach on Tuesday 1 March 2016 at 7.30 p.m. and I summons you to attend for the purposes of considering and resolving the business to be transacted at the meeting as set out below.

**Please note that all open Parish Council meetings are now recorded including the open forum.**

Liz Jones  
Parish Clerk

### AGENDA

#### **15 / 238 THOSE PRESENT / APOLOGIES FOR ABSENCE**

#### **15 / 239 OPEN FORUM**

Open Forum of a maximum of fifteen minutes duration for members of the public to address Councillors. A member of the public may speak for up to 3 minutes to make representations, answer questions and give evidence at a meeting in respect of the business on the agenda (Standing orders 3e, 3f, and 3g). Anyone wishing to speak needs to be present at the beginning of the meeting. This is not a forum in which to raise complaints about the Parish Council or its staff, which should in the first instance be directed privately to the Parish Clerk so that they can be independently investigated in accordance with the Council's complaints procedure

#### **15 / 240 MINUTES**

To confirm the Minutes of the meeting of the Council held on 2 February 2016.

#### **15 / 241 MEMBERS' INTERESTS**

To receive declarations from Members as to disclosable pecuniary and other interests and the nature of those interests in relation to any agenda item. Those councillors declaring a pecuniary interest should leave the room at the appropriate agenda item and only return once the vote on that item has been made.

#### **15 / 242 CODY ROAD s106 OPTIONS / ADOPTION OF LAND**

To consider the letter from South Cambridgeshire District Council concerning options for the site known as Cody Road. Report attached. Decisions to be taken on

- (a) Whether to adopt the open space.
- (b) Whether to offer any comments on the proposed landscaping.
- (c) Whether to request the installation of any play equipment on the open space.

#### **15 / 243 BANKING**

To consider whether to authorise the Clerk to progress new banking arrangements with Unity Trust Bank in accordance with the report circulated.

#### **15 / 244 HEALTH AND SAFETY**

An opportunity for Members to raise general issues which concern them. Urgent issues should always be reported directly to the Clerk or the relevant authority when noticed and as soon as possible. Issues relating to members of staff should not be raised here but should instead be

reported directly to the Clerk or, if they concern the Clerk, reported to the Chair of the Parish Council Employment Panel.

**15 / 245 OFFICER & COUNCILLOR REPORTS**

To receive reports (if any) from the Clerk, District and County Councillors, Library Officer, Tree Officer and the Chair of the Parish Council.

**15 / 246 COMMITTEE & WORKING PARTY REPORTS**

To receive reports (if any) from any Committees or Working Parties that have met since the last Parish Council meeting and which are not listed elsewhere on the agenda: - Planning, Highways, Finance, Recreation User Group, Skatepark, Emergency Plan. Toddler Playgroup, Neighbourhood Plan, Grant Funding, Cemetery, Urban & Civic.

**15 / 247 MONTHLY PAYMENTS**

To approve the payment of accounts for the past month – the schedule is circulated to councillors and is available on the Parish Council website.

**15 / 248 FUTURE AGENDAS**

An opportunity for Members to suggest items for inclusion in future parish council meeting agendas.

**15 / 249 EXCLUSION OF PUBLIC**

To exclude the public from the meeting because of the confidential nature of the business to be discussed.

*It is hereby resolved in accordance with section 1 (2) of the Public Bodies (Admission to Meeting) Act 1960 that as publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted at the next agenda item (s) the Chairman asks that in the public interest the public and press are temporarily excluded from this meeting and are herewith instructed to withdraw.*

**15 / 250 MEMBERS' INTERESTS**

To receive declarations from Members as to disclosable pecuniary and other interests and the nature of those interests in relation to any confidential agenda item. Those councillors declaring a pecuniary interest should leave the room at the appropriate agenda item and only return once the vote on that item has been made

**15 / 251 CONFIDENTIAL MINUTES**

To confirm the Confidential Minutes of the meetings of the Council held on 2 February 2016.

**15 / 252 CONFIDENTIAL MATTERS**

- a. To consider a procedural report circulated to councillors and, if agreed, to revisit the decisions concerned.
- b. To review the draft tender document and procedural memo presented by the Parish Clerk for the potential outsourcing of the grounds care for the parish of Waterbeach and to approve the forming of an advisory committee and the issuing and advertising of the tender document.