

## Waterbeach Parish Council PAYMENTS LIST

Voucher	Code	Date	Description	Supplier	Net	VAT	Total
<b>APPROVED</b>							
272	Office electricity	05/11/2020	Electricity (02.10.20-01.11.20)	British Gas	157.84	31.56	189.40
273	Cemetery maintenance	05/11/2020	Cemetery bin maintenance	AmeyCespa	53.80	10.76	64.56
274	Telephone & internet	05/11/2020	Telephone (Office)	British Telecom	186.47	37.29	223.76
275	CCTV maintenance	05/11/2020	Annual CCTV Maintenance-Tillage Hall (Nov'20-Oct'21)	Activ Security (UK) Ltd	180.00	36.00	216.00
276	Machinery store equipment	05/11/2020	Folding Ramp	Machine Mart Ltd	119.98	24.00	143.98
277	Office equipment	05/11/2020	Office Photocopier	Canon UK Ltd	996.62	199.32	1,195.94
278	Office maintenance	05/11/2020	Unblock toilets/Repair to kitchen mixer tap	Aspire Plumbing & Heating Ltd	165.72	0.00	165.72
279	Cemetery rates	05/11/2020	Rates	SCDC	86.00	0.00	86.00
280	Office rates	05/11/2020	Rates	SCDC	64.00	0.00	64.00
291	Fuel	26/11/2020	Fuel card	FuelGenie	94.26	18.85	113.11
307	Staff salaries	26/11/2020	Salary / PAYE / Pension	Salaries	7,194.89	0.00	7,194.89
314	Sports pavilion electricity	26/11/2020	Electricity (06.10.20-05.11.20)	British Gas	55.73	2.78	58.51
315	Village Green Electricity	26/11/2020	Electricity (06.10.20-05.11.20)	British Gas	8.68	0.43	9.11
<b>FOR APPROVAL</b>							
282	Street Furniture	26/11/2020	Repair + maintenance to bus shelters	S J Pollard Building & Maintenance Ltd	2,550.00	510.00	3,060.00
283	NDP General Costs	26/11/2020	NDP Consultancy + Submission	CAMbridgeshire ACRE	1,400.00	280.00	1,680.00
284	Office IT	26/11/2020	Photocopier - copy charges	Canon UK Ltd	14.13	2.83	16.96
285	Machinery store equipment	26/11/2020	Electric BlowVac	G&J Peck	100.00	20.00	120.00
286	Servicing and Spares - Internal	26/11/2020	M/fibre cloths/straps/Mask Superone	G&J Peck	52.36	10.48	62.84
287	Office Cleaning	26/11/2020	Cleaning (05.10.20-20.10.20)	M Seabrook	25.00	0.00	25.00
288	Sports Pavilion Cleaning	26/11/2020	Cleaning (05.10.20-20.10.20)	M Seabrook	40.00	0.00	40.00
290	Servicing and Spares - Internal	26/11/2020	Trimmer head/nails/coupler/grease gun/handsaw	G&J Peck	113.55	10.71	124.26
292	Bowls Green maintenance	26/11/2020	Bathgate Bowls Mix	Agrovista UK Ltd	532.80	106.56	639.36
294	Servicing and Spares - Internal	26/11/2020	Hazard Tape	Mackays	12.38	2.47	14.85
295	Postage & Stationery	26/11/2020	Laminating pouches/A4 folders	ESPO	54.47	10.89	65.36
296	Servicing and Spares - Internal	26/11/2020	Cable ties/Hazard tape	ESPO	20.94	4.19	25.13
297	PPE	26/11/2020	Vinyl gloves	ESPO	6.75	1.35	8.10
298	Office Cleaning	26/11/2020	Tork Hygiene Roll	ESPO	19.70	3.94	23.64
299	Office IT	26/11/2020	Laptop for new staff member	Shelly Mason - Reimbursement	339.12	67.82	406.94
300	Training	26/11/2020	Online training for new staff	Shelly Mason - Reimbursement	40.00	8.00	48.00
301	Cemetery maintenance	26/11/2020	Bulk Bags Type 1 Granite	Shelly Mason - Reimbursement	139.96	27.99	167.95
302	Postage & Stationery	26/11/2020	A6 laminating pouches	Shelly Mason - Reimbursement	5.00	0.00	5.00
303	Postage & Stationery	26/11/2020	A5 laminating pouches	Shelly Mason - Reimbursement	5.99	0.00	5.99
304	Postage & Stationery	26/11/2020	Documents for new joiner (posted)	Shelly Mason - Reimbursement	1.64	0.00	1.64
305	General Rec. costs / Rec Maintenance	26/11/2020	1 ton woven building bag	Shelly Mason - Reimbursement	22.55	4.51	27.06
306	PPE	26/11/2020	Face Masks+Overalls	Shelly Mason - Reimbursement	13.29	2.65	15.94

**Total**                      **14,873.62**              **1,435.38**              **16,309.00**

26 November 2020 (2020-2021)

**Waterbeach Parish Council  
RECEIPTS LIST**

<b>Voucher</b>	<b>Code</b>	<b>Date</b>	<b>Description</b>	<b>Supplier</b>	<b>Net</b>	<b>VAT</b>	<b>Total</b>
44	Grants & Donations - S137	05/11/2020	Grant for cycle racks	Waterbeach Cycling Campaign	1,200.00	0.00	1,200.00
46	Burial fees received	26/11/2020	Burial fees	Hibbitt & Sons	51.00	0.00	51.00
<b>Total</b>					<b>1,251.00</b>	<b>0.00</b>	<b>1,251.00</b>