

Minutes of the Finance Committee meeting of Waterbeach Parish council held on Tuesday, 27th April, 2010
in the New Pavilion, Cambridge Road

Present: Mr A Ball; Mrs J Cornwell; Dr C Grant;

f.2010.1	<p><u>Apologies</u> Mr M Leeke; Mrs C Smith; Mrs J Williamson; Mr M Williamson</p>
f.2010.2	<p><u>Declaration of Interests for items on the agenda.</u> There were no declarations of interest</p>
f.2010.3	<p><u>To approve the Minutes of the meeting held on 16th February 2010.</u> Mrs Cornwell proposed, seconded by Mr Ball and agreed that the Minutes be signed</p>
f.2010.4	<p><u>Clerk's report and matters arising from the Minutes</u> Electricity bills – there has been no response to the sending of the pictures of the meter to the dedicated complaints person. The clerk would provide Mr Ball with details of all persons contacted in an effort to resolve the problems with the account. The direct debit remains cancelled. Responsibility policy for sports clubs (f.09.63) – Mr Ball agreed to draft the required policy Multi surface court (f.09.65) – the information provided for the recreation user facilities committee had not been in accordance with the desire of the football club to convert the tennis courts into a multi surface area. It was agreed that a letter be sent to all sports clubs, the community association and community groups seeking to ascertain what additional or enhanced facilities they would like to have in the village. This information would assist in future provision. A response would be requested for a week prior to the next recreation facilities users committee</p>
f.2010.5	<p><u>To consider:</u> i. expenditure and income to 31st March 2010 It was agreed that Mr Ball and the clerk would compare the assumed figures for the year end and the actual figures at year end. It was noted that there had not been an increase in the fee charged to WILL by Waterbeach School and that there had been no provision made should the increase be requested. The clerk reported that the service level agreement with the school provided that proper notification is given to enable for budgeting any increase. The procedure had not been followed in 2009. The 2009 Service Level Agreement for WILL with CCC had been mislaid by CCC. Mr Ball agreed to sign a further copy and post it by recorded delivery. Rent paid to CCC under earlier SLAs should have been refunded in line with the agreement – a breach of the agreement by CCC is still outstanding. CCC are proposing cuts to the library service which will have an impact on the LAP provision</p>
f.2010.6	<p><u>To review bank reconciliation to 31st March, 2010</u> Mr Ball reviewed and agreed that bank reconciliation.</p>
f.2010.7	<p><u>To review projects register and agree projects to be scheduled in 2010/2011</u> Cemetery – RECOMMENDATION to undertake to proceed with as much of the work on the cemetery wall that can be done for a budget of £17,000. Updated estimates would be obtained from Flanders Brothers. Estimate for necessary work to lychgate would also be requested. Old garage – Community Association requested at their last meeting that they make use of the building for storage. RECOMMENDATION that £2000 be budgeted for the repair of the ceiling. RECOMMENDATION that the building is made available for use by community groups within the parish, for example, the drama group, WILL, the Community Association.</p>
f.2010.8	<p><u>To consider fees charged</u> i. Sports clubs It was agreed that the number of teams fielded by each club should be ascertained. The fees charged were compared to those charged at Histon and Impington. It was agreed that the Clerk establish what the charges at Histon and Impington include. It was noted that the fees at Waterbeach for colts football are considerably lower than those charged at Histon and Impington. The accounts for the last audited year and draft figures for the current year should be requested from all sports clubs. As part of the review of the fees a approximate activity based costing would be determined in</p>

order to apportion costs

An estimate of the cost of the new storage facility should be established. It was noted that the Bowls club do not use the new storage facility

ii. Users of the green and recreation ground

Fair – it was agreed that the charge levied by Cottenham PC for use of the green should be requested.

Use of recreation ground – **Recommendation:** that the use of the recreation for events such as a ball, beer festival, private wedding etc., with the organisers providing all facilities, a charge for covering the water and electricity used should be made. It was RECOMMENDED that £200 to include set up, break down and one way of operation and £50 per day for additional days be charged.

UNAPPROVED