

Minutes of the monthly meeting of Waterbeach Parish Council held on Tuesday, 1st December, 2009 at 7.30 p.m. in the New Pavilion, Cambridge Road.

The meeting was preceded by a presentation from Diane Bayliss, CPALC, on Quality Status of Parish Councils

Present: Mr. A. Ball; Mr. W. Bullivant; Mrs. J. Cornwell; Dr. C. Grant; Ms. N Kay; Mr. P. Johnson; Mrs C. Smith Mrs. J. Williamson(Chairman); Mr. M. Williamson; Mr. A. Wright.

Mr Williamson also attends as the County Councillor for the ward; Mr Johnson also attends as a District Councillor for the ward

In attendance: one member of the public; the Clerk

2009.220 Apologies:

Mr W Grant; Mr M Leeke; Mr P Mabbs; Ms G Smith.

2009.221 To consider co-option to fill casual vacancy

Applications from Mrs S Bristow, Mr S Edwards and Mr R Overhill. A ballot was taken and Mr Edwards was co-opted.

2009.222 Declarations of Interest for matters on the agenda:

Ms Kay declared a personal interest in item 231 as being the parishioner involved in the exchange of letters relating to Hall Farm stables

Dr. Grant declared a personal interest in item 226 as having a business arrangement with the clerk and her husband and in item 227.iii as being affected by drainage issues potentially affected by Cam Locks development

2009.223 To approve Minutes of the meeting held on 3rd November, 2009

Following the amendment to 2009.206 from ‘Amendment’ to ‘amended motion’ accepted and agreed.’ Mrs. Cornwell proposed, seconded by Mr Williamson and agreed that the Minutes be signed.

2009.224 Clerk’s report and matters arising from the Minutes

Gap in SW corner – Insurer’ e.mail response:

‘From looking at the information we would urge the Insured to stick by the results of the assessment in order to prevent the possibility of prejudicing any potential future claims.’

External audit – additional information requested as intermediate audit necessary.

Office closure: 14th to 29th December inclusive.

2009.225 To receive and consider any point relating to Health and Safety in relation to employees, equipment, properties and land

Play equipment on Gault – removed and fenced off for repair as per instruction at annual inspection

Trees on Green – tree works completed but stumps of branches left where fixings for Christmas lights have been secured. Stumps to be removed after lights taken down and alternative fixings for lights to be requested

Footpaths in High Street – to be reported to CCC

2009.226 To approve the accounts for payment

Electricity usage – meters read by Gary Langley and reading sent to British Gas. Clerk to pursue.

Mr Ball proposed, seconded by Mrs Cornwell and agreed that the accounts as presented be paid.

2009.227 To receive reports and minutes of committees

i. Planning Committee held on 17th November - noted

ii. Highways Committee held on 17th November – noted. Necessary amendments would be made prior to next meeting. Areas of flooding would be reported to CCC. It was agreed that a night time walk should take place to observe where additional street lighting is needed.

- iii. Planning Committee held on 30th November - noted
- 2009.229 To consider signing up to the South Cambridgeshire Sustainable Parish Energy Partnership**
It was agreed that an article would be put in the Newsletter to gauge the level of support in the parish. It was agreed that the Council could not take this on at present
- 2009.230 To appoint a councillor to promote sustainable issues on behalf of the Council in the event that 8/229 is agreed**
To be considered when support determined
- 2009.231 To consider correspondence between parishioners and SCDC relating to Hall Farm Stables**
It was noted that the gate near the car park onto the track is not opened as CCC agreed it would be. Mr Williamson agreed to discuss with Mr Burton, CCC Estates.
CCC conservation/environment team would be requested to investigate loss of wildlife due to extraction of water.
- 2009.232 To consider co-option to Recreation Facilities User's Committee**
Mr Johnson proposed, seconded by Mr Ball and agreed that Mrs B. Bull and Mrs A. Lloyd be co-opted to the recreation facilities users' committee.
It was agreed that the chairman of each committee should give a report at the Annual Parish Meeting
- 2009.233 To review Governance document of Tillage Hall**
Recommendation: A working party prepare a report to be considered at the January meeting of the Parish Council with recommendations on the basic structure of a business plan and how the building is managed
Mr Ball proposed, seconded by Mrs Smith and agreed that the recommendation be accepted.
Recommendation: To appoint four Parish Councillors to serve on the working party
It was agreed that the working party would be of five councillors: Ms N Kay; Mr P Johnson; Ms G Smith; Mr M Williamson; Mr A Wright. Mr Williamson would arrange a meeting to enable a preliminary report to be prepared for the January meeting.
- 2009.234 To receive notes of Tillage Hall Task Force meeting**
Report of the meetings held in November was given by the clerk.
- 2009.235 To receive reports from Councillors, officers and representatives of the Council**
i. County Councillor
Burgess Drove – CCC have not reached a conclusion about the status of the drove or the rights of way along it.
Bus service changes – proposed changes have been postponed due to the delay in the opening of the Guided Bus
Station goods yard – Network Rail have been asked to take action about the dangerous manoeuvring into the yard from Clayhithe Road.
Tillage Hall funding agreement – received from Steve White, CCC
CCC budget – financial situation looks extremely serious
ii. District Councillor/s
Leaves in Chapel – requested that they be cleared
Chapel Close kissing gate – still to be dealt with
Station car park lights – still not working despite requests to CCC
Sheltered housing – on site wardens are to remain in place until further notice
iii. Chairman
Parish Councillor training - third and final session attended. Considered to be useful and beneficial
SCDC, 26th November – interesting meeting when able to meet other parish councillors prior to the meeting. Issues discussed at meeting: introduction of blue boxes to replace

green boxes and substantial cuts needed in next financial year.

iv. Library Officer

Report that heaters still not working and condemned heater not yet replaced. Report to made to school governor meeting. It was noted that the Village Society objected to the lack provision of adequate heating.

Childrens Centre – to commence use of community room. Disappointment that WILL have not been kept informed of the intrusion into library use of the building.

v. CPALC

CPALC AGM –presentations from representatives of Cambridgeshire Community Foundation, the Big Lottery Fund and an officer from the County Council on applying for grants.

CPALC now has an executive board of parish councillors from across the District and within the County

vi. Neighbourhood Watch

Additional volunteers coming forward to act as co-ordinators.

Propose Parish Council give a grant for printing costs.

Appreciation to work of PCSOs given

vii. Trees

See 2009.225

ix. Wicken Vision

Minutes of the meeting of the Steering Group had been circulated. The next meeting to be held on 10th February

2009.236 To receive communications to the Council as seen fit by the Chairman for presenting to the Council

Cam Sailing Club – land in Burgess Drove

Cottenham Village College – swimming pool fund request

SCDC – open space contribution for 28 Cattells Lane

Taylor Vinters – Deed of Variation – Jephson Housing

2009.237 To receive all other correspondence:

Fox Play areas – play equipment construction

2009.238 To agree date for the 2010 Annual Parish Meeting

The meeting would be held on 31st March in the Library. Clerk to check availability

2009.239 To consider future use of old pavilion and groundsman's garage

A Task Force of Mr W Bullivant; Mrs C Smith; Mrs G Smith and Mr A Wright would meet and prepare a report for the February monthly meeting. Mr Wright would arrange a meeting.

2009.240 To answer questions from Councillors

It was agreed that surplus library books could be stored in the groundsman's garage

2009.241 Matters for the next agenda

Promotion of election

CCC - Capital budget

The meeting ended 10.00 p.m.

Chairman Date