

Minutes of the extraordinary meeting of Waterbeach Parish Council held on Tuesday, 19<sup>th</sup> May, 2009 at 7.30 p.m. in the New Pavilion, Cambridge Road.

**Present:** Mr. A. Ball; Mr. W. Bullivant; Mrs. J. Cornwell; Dr. C. Grant; Mr. W. Grant; Mr. P. Johnson; Mr. M. Leeke; Mr. P. Mabbs; Mrs. J. Williamson (Chairman); Mr. M. Williamson; Mr. A. Wright.

**09.62 Apologies:**

Ms. N. Kay; Mrs. C. Smith; Ms. G. Smith; Mrs. M. Welburn

**09.63 Declarations of Interest for matters on the Agenda**

None

**09.64 To adopt Child Protection Policy**

Mr. Ball proposed, seconded by Mrs. Cornwell and agreed that the Child Protection Policy as amended should be adopted.

**09.65 To adopt Equal Opportunities Policy**

Mr. Ball proposed, seconded by Mr. Leeke and agreed that the Equal Opportunities Policy as amended should be adopted.

It was agreed that contractors working on major projects should be asked to produce an Equal Opportunities Policy.

**09.66 To adopt Terms of Reference for Employment, Discipline and Grievance and Appeals Panel**

Mr. Leeke proposed, seconded by Mr. Williamson that the Terms of Reference be adopted. For: 8; Against: 2

**09.67 To elect members to:**

**i. Employment Panel**

**ii. Discipline and Grievance Panel**

**iii. Appeals Panel**

It was agreed that there would be five members of the Employment Panel, four members on each of the Discipline and Grievance Panel and the Appeals Panel. It was agreed that councillors should be given time to consider which of the panels they would prefer to serve on. The Clerk would ask councillors to e.mail their preferences. The membership of each panel would be agreed at the June monthly meeting.

The meeting ended at 8.35 p.m.

Chairman ..... Date .....