

Minutes of the meeting of Waterbeach Parish Council held on Tuesday, 2nd December, 2008 at 7.30 p.m. in the New Pavilion, Cambridge Road.

Present: Mr. A. Ball; Mrs. J. Cornwell; Mr. W. Grant; Mr. P. Johnson; Ms. G. Smith; Mrs. C. Smith; Mrs. J. Williamson(Chairman); Mr. M. Williamson.

Mr. Johnson also attends as a District Councillor for the ward of Waterbeach; Mr. Williamson attends as the County Councillor for the ward of Waterbeach.

In attendance: three members of the public; the Clerk

Issues raised by members of the public:

Ali Fish expressed thanks for the support for the swimming pool fund. The necessary work can now be progressed with the receipt of the contribution of monies from Bannold Road development s.106 contribution and the money from the Lottery People's Million. It is hoped that the pool will be ready for use for summer 2009. Mr. Grant requested that the appreciation of the council be passed to the swimming pool committee.

Mr. Toone explained that he hoped that the building of the house at Lock Farm would be completed by the end of 2009.

Ms. Frost explained that the granting by SCDC of the Certificate of Lawfulness negated all conditions previously imposed on the planning permission at Hall Farm stables. SCDC Health and Safety had visited the site and had suggested that a hazard sign warning of horseriders be erected. Ms. Frost offered assistance regarding incorporating a bridleway along the Wicken Fen spine route.

2008.162 Apologies: Mrs. S. Burke; Dr. C. Grant; Mr. M. Leeke; Mr. A. Wright.

2008.163 Declarations of Interest for matters on the Agenda:

Mrs. Williamson declared a prejudicial interest in item 2008.177.vii as the wife of the chairman of Waterbeach Charity over whose land the Wicken Fen cyclepath passes and as a trustee of Waterbeach United Charity which benefits from Waterbeach Charity. Mrs. Williamson also declared a personal interest in item 2008.177.vii as a board member of Waterbeach Internal Drainage Board over whose land the Wicken Fen Vision cyclepath passes.

2008.164 To approve the Minutes of the monthly meeting held on 4th November, 2008:

Mrs. Smith proposed, seconded by Ms. Smith and agreed that the Minutes be agreed and signed.

2008.165 Clerk's Report and matters arising from the Minutes:

Basketball fencing – now completed. As the grant from SCDC was more than £10,000 an official opening has to be arranged for the fencing and the cricket nets. Additional grant money for the re-surfacing and relining of the basketball/5-aside court is available.

Road maintenance – pot holes will not be repaired as CCC have no money.

Claire Whiteman, PCSO, issued fixed penalty notices and warnings to vehicles in Lode Avenue for inconsiderate parking and no tax.

SCDC funding for community/youth building – SCDC grant application forms have been received, Jane Thompson recommends that they are completed as soon as possible.

Due to the need for an operation the Clerk would be off work for a while but hopes to be able to give support where needed.

Pot holes – these are not to be repaired. It was agreed that Mr. Williamson would write a letter for all councillors to sign regarding the lack of budget so early in the financial year. The Clerk would write a letter to Keith Fauch regarding the same and pointing out that there are a number of dangerous road surfaces.

2008.166 To receive and consider any point relating to Health and Safety in relation to employees, equipment, properties and land

i. Safety checks

Skateboard park - Mr. Ball has completed the safety check on the – there are no issues.

Chattering play area – efforts to remove the slippery surface have been unsuccessful Mr. Ball proposed, seconded by Mr. Johnson that a sign be erected warning of slippery surfaces should be erected. Agreed. Mr. Grant opposed the proposal. Mrs. Williamson agreed to produce a sign.

It was agreed that the safety checks should be sent to the clerk and that there is no need for them to be circulated to councillors. It was agreed that the clerk would act on all matters within her spending powers. More major issues would be referred to the council.

- ii. Tree audit
Yet to be completed. The Clerk would follow up order
- 2008.167 To deal with Planning Matters:**
S/1704/08/F: Mr. A. Toone, Lock Farm, Long Drove – temporary siting of static caravan whilst farmhouses replaced – extension of permission approved 10/9/2007. Agreed with the condition that it be permitted for two years or until council tax is paid on the new building.
- 2008.168 To consider co-option for Councillors:**
Applications for co-option to the council had been received from Mr. Paul Mabbs and Mrs. Melanie Welburn and circulated. Mr. Williamson proposed, seconded by Mr. Ball that Mr. Mabbs and Mrs. Welburn be co-opted. For: 5; Against 2.
- 2008.169 To receive reports and minutes of meetings:**
i. **Planning** – the minutes of the meeting held on 20th November were noted
ii. **Finance** - the minutes of the meeting held on 20th November were noted
- 2008.170 To arrange date for finance meeting to discuss budget:**
It was agreed that a finance meeting would be held on 16th December at 8.00 p.m. after the planning meeting at 7.30 p.m.
- 2008.171 To approve accounts for payment:**
Mrs. Cornwell proposed, seconded by Mr. Ball and agreed that the accounts be paid as presented.
- 2008.172 To approve pay increases from 1st April, 2008:**
The pay increases as per the Local Government Employee Pay Scales for the appropriate pay scales for Mr. Stubley and Mr. Rabbett be approved from 1st April and that the interim pay scale as per the National Joint Council for Local Government Services for the appropriate pay scale for Mrs. Smart be approved.
- 2008.173 To discuss matters relating to the cemetery**
i. Future provision of grave spaces – it was agreed that further information is needed as to number of spaces available and procedure of re-use of cemetery need to be explored over the next year before a decision to re-use areas previously used could be made.
It was agreed that fees for non-residents should be charged at three times the agreed rate.
ii. Policy and Leaflet progress – Mr. Williamson agreed to re-circulate the leaflet in order that councillors had a final chance to comment
- 2008.174 To approve estimates for roadway/concrete area at groundsman's shed:**
Mr. Shipp had provided an estimate for a roadway. CCC had been approached regarding using the roadway alongside Car Dyke and in principle agree to the proposal. A gap in the hedge would be made, gates erected and a roadway and hard standing created in stead of the road from the car park thus allowing for more car parking spaces.
- 2008.175 To discuss progress of Community/Youth building project:**
i. Report of task force group meeting
The notes of the meeting had been circulated. Some councillors considered that they were not being kept informed and that more information regarding the process to completion of the building needed exploring. The clerk agreed to contact Mr. Peacock, ACRE, and Mr. Ball agreed to make other investigations.
ii. Leaflet progress:
A final version was agreed. It was agreed that Print Out produce 2500 for the quoted figure of £202.
- 2008.176 To discuss issues relating to boundaries**
i. Chattering play area – the existing fence is thought to be the parish council's boundary.
ii. Cemetery – it was agreed that boundary issues should be dealt with on an ad hoc basis
iii. Gault – no further in determining ownership. Paul Flanders, Flanders Bros., has been asked to report on the state of the wall.
- 2008.177 To consider further information regarding drains in Waterbeach**
An agreement for the drainage of the Bannold Road development has not yet been signed with Waterbeach Internal Drainage Board.
James Paice, MP, has referred other drainage issues to Dr. Brighty, Environmental Agency who

will be contacting CCC, SCDC and the parish council

2008.179 To approve Standing Orders

Mrs. Cornwell proposed, seconded by Mr. Johnson and agreed that the amended standing orders be adopted.

2008.180 To receive communications to the Council as seen fit by the Chairman for presenting to the Council

James Paice – drains in Waterbeach

CAB – Citizens Advice Service in your Community – Mrs. Williamson declared a personal interest as an advisor for CAB. It was agreed that a donation would be considered at the end of the financial year. This would apply to all requests for donations.

CCC – Parish Path application 2009/2010 – to be forwarded to Mr. Armstrong

Bill Metcalf – double yellow lines – offer to contribute to a leaflet. Considered to be inappropriate

Mrs. Mason – dog fouling on recreation ground

SCDC – planning application conditions

Paul Mabbs – application to be co-opted

Melanie Welburn – application to be co-opted.

Cambridgeshire Constabulary – Neighbourhood Police sergeant introduction letter

2008.181 To receive all other correspondence

CCC – street lighting charge

CCC – tenders for contracted bus service

2008.182 To answer questions from Councillors

No questions raised by councillors

2008.183 Matters for the next agenda

Terms of Reference for Committees

The meeting ended at 10.15p.m.

Chairman Date

Unapproved