

Minutes of the monthly meeting of Waterbeach Parish Council held on Tuesday, 4th November, 2008 at 7.30 p.m. in the New Pavilion, Cambridge Road.

Present: Mr. A. Ball; Mrs. S. Burke; Mrs. J. Cornwell; Mr. W. Grant; Mr. P. Johnson; Mrs. C. Smith; Ms. G. Smith; Mrs. J. Williamson(Chairman); Mr. M. Williamson; Mr. A. Wright

Mr. Johnson attends as a district councillor for the ward of Waterbeach; Mr. Williamson attends as the county councillor for the ward of Waterbeach

In attendance: two members of the public; the Clerk

Absent:Mr. M. Leeke

2008.141 **Apologies:** Dr. C. Grant; Mr. R. Jones

2008.142 **Declarations of Interest for matters on the Agenda**

Mrs. Williamson declared a prejudicial interest in item 2008.153.vii as the wife of the chairman of Waterbeach Charity over whose land the Wicken Fen cyclepath passes and as a trustee of Waterbeach United Charity which benefits from Waterbeach Charity. Mrs. Williamson also declared a personal interest in item 2008.153.vii as a board member of Waterbeach Internal Drainage Board over whose land the Wicken Fen Vision cyclepath passes.

Mr. Williamson declared a prejudicial interest in item 2008.153.vii as chairman of Waterbeach Charity over whose land the Wicken Fen cyclepath passes and in item 2008.147 as listed in the accounts for payment.

2008.143 **To approve the Minutes of the monthly meeting held on 7th October, 2008**

Following the amendment to the minutes that Mrs. C. Smith had sent her apologies Mrs. Cornwell proposed, seconded by Mr. Johnson and agreed that the Minutes be signed.

2008.144 **Clerk's report and matters arising from the Minutes**

2008.144.1 Sustrans cycleway – Mr. Megginson has been notified that Jonathan Lewis-Jones is no longer the council representative. Contact with interested parties is being made by Mr. Megginson

2008.144.2 S.106 – Figures with Adrian Loades who has contacted Ali Fish, swimming pool project and Caroline Ward, scouts requesting an invoice for the agreed sums.

5-aside fencing/skateboard fencing – replacement of fencing expected to start week commencing 10th November

2008.145 **To receive and consider any point relating Health and Safety in relation to employees, equipment, properties and land**

2008.145.1 i. Safety checks

a. to appoint councillor to undertake skateboard area safety check

Mr. Ball agreed to carry out the safety check. It was agreed that the check should be carried out monthly.

2008.145.2 ii. Tree audit

The tree audit is in progress.

2008.145.3 iii. Other issues raised by Councillors:

2008.145.4 There are a number of puddles in the car park

2008.145.5 Puddles on Greenside opposite One Stop shop

2008.145.6 Drain blocked outside Chapel

2008.146 **To receive reports and minutes of meetings**

2008.146.1 i. Planning – the minutes of the meeting held on 21st October were noted

ii. Finance – the minutes of the meeting held on 14th October were noted

iii. Employment Panel – further reports had not been circulated

2008.147 **To approve accounts for payment:**

Mr. Grant declared a personal interest as having a business relationship with the Clerk and Mr. Smart in relation to payments to them. Mr. Wright proposed, seconded by Mr. Johnson and agreed that the payments as presented should be made.

2008.148 **To discuss matters relating to the cemetery**

i. Leaflet progress

Comments should be e.mailed to Mr. Williamson or Mr. Wright in order that the final draft can be presented to the December monthly meeting.

- 2008.149** **To discuss progress of Community/Youth project**
i. Leaflet progress
Mr. Ball is finalising the document. It was agreed the the leaflet should be delivered separately from the Beach News so as not to loose the impact of the need for the project. Councillors should inform the Clerk whether they are prepared to deliver the leaflet. Youth groups in the village would be asked to assist with delivery.
- 2008.150** **To approve contractors for groundsman's shed:**
The Clerk raised the need for a roadway to the site prior to commencement of construction. It was resolved that financial regulation 11.i(c) be exercised and as D.A.S. Building Services have been approved (min. 2008.129) to do the groundwork for the groundsman's shed that an estimate be obtained from them for a roadway and reduced concrete apron. Proposed Mr. Ball, Agreed Mrs. Cornwell and agreed.
- 2008.151** **To discuss issues relating to boundaries**
2008.151.1 i. Chittering
Mrs. Cornwell will obtain information from the occupiers of The Old School House.
- 2008.151.2** ii. Cemetery
Mrs. Smith will report to the December meeting
- 2008.151.3** iii. Gault
No further information
- 2008.152** **To consider further information regarding drains in Waterbeach**
2008.152.1 i. Bannold Road development – balancing pond and surface water drains
Mr. Johnson reported that the agreement is being dealt with by NHBC not SCDC. He agreed to investigate.
- 2008.153** **To receive reports from Councillors, officers and representatives of the Council**
i. **County Councillor**
2008.153.1 Jointly Funded schemes – some progress towards the flashing lights has been made.
2008.153.2 Bus service – Horningsea Parish Council presented a petition to CCC cabinet regarding the loss of the bus service.
2008.153.3 S.106 Education contribution – stage payments are being accepted from the developers. Funds are being released for the school swimming pool and the scout hut.
2008.153.4 Butt Lane Park & Ride – opening for officials on 13th November
2008.153.5 Development of the airfield from 2021 is again being considered
ii. **District Councillor**
2008.153.6 Chapel Close kissing gate – now partially dismantled to enable cyclists and wheelchairs better access to the recreation ground.
2008.153.7 Community/youth building – a response from Go-East is expected soon
2008.153.8 Groundsman's shed – the approval has been given. The paperwork is expected.
iii. **Chairman**
2008.153.9 Donarbon Community Fund – meeting attended. Next quarterly meeting on 15th January.
2008.153.10 A number of responses about issues raised in the newsletter have been received.
2008.153.11 Neighbourhood Watch – a meeting will be arranged once the new PCSO is in post
iv. **Library Officer**
2008.153.12 No report
v. **CPALC** – To consider resolutions for AGM on 6th December
2008.153.13 It was agreed that the resolution for consideration at the AGM should be: the Council regrets the loss of the bulletin and whilst they understand the need to change to electronic communications they consider that CPALC have gone too far too fast. Proposed Mr. Williamson and agreed.
2008.153.14 vi. **Neighbourhood Watch/e.cops** – see chairman's report
vii. **Wicken Fen Vision**
2008.153.15 Correspondence from Mr Mrs. Felvus, landowner in Burgess Drove, with objections.
viii. **Police Panel meeting**
2008.153.16 No report

- 2008.154** To consider adoption of revised Freedom of Information
Mr. Grant proposed, seconded by Mrs. Smith that the model scheme should be adopted.
Mr. Williamson agreed to put the information on the web site.
- 2008.155** To nominate councillors to:
- 2008.155.1** i. Planning committee: It was agreed that Ms. Smith serve on the planning committee
- 2008.155.2** ii. Employment panel: a nomination would be made at a later date
- 2008.155.3** iii. Recreation Facilities committee: a nomination would be made at a later meeting
- 2008.155.4** iv. Highways committee: a nomination would be made at a later meeting
- 2008.155.5** v. Wicken Fen Vision steering group: It was agreed that Mrs. Smith would attend the meetings or if she could not Mr. Wright would attend.
- 2008.156** To approve standing orders:
The standing orders would be circulated for approval at the December meeting
- 2008.157** To consider purchase of refurbished deep spiker for cricket square and bowls green
The recreation manager had sourced renovated deep spikers in a price range of £1000 to £1500 for use in the autumn for renovation of the bowls green and cricket square. Hire of a machine is in excess of £500 for one week. Mr. Williamson proposed, seconded by Mr. Wright and agreed that a renovated machine should be purchased.
- 2008.158** To receive communications to the Council as seen fit by the Chairman for presenting to the Council
David Black – resignation
Jonathan Lewis-Jones – resignation
CPALC – AGM
Waterbeach Football Club – fees
WREN –Community Challenge
Mike Dean – Waterbeach Mobility Scheme – request for funding
- 2008.159** To receive all other correspondence
ACRE - annual review
CCC – CRB umbrella service provision
CCC – stakeholder news
College of West Anglia – chain saw course
- 2008.160** To answer questions from Councillors:
On behalf of Waterbeach Wanderers Mr. Johnson asked if the Sunday match had been called off too soon. The Clerk explained that the groundsman had contacted the manager of the recreation ground at 7.45pm on the Saturday evening after heavy rainfall during the evening and a wet week. They had agreed after consideration of a rain gauge and the forecast that it would be best to cancel all Sunday matches. Council agreed that the correct action had been taken.
- 2008.161** Matters for the next agenda – no suggestions.

The meeting ended at 9.55 p.m.

Chairman Date