

DRAFT MINUTES – SUBJECT TO REVISION AT THE NEXT MEETING

Minutes of the monthly meeting of Waterbeach Parish Council held on Tuesday, 3rd June, 2008 at 7.30 p.m. in the New Pavilion, Cambridge Road.

Present: Mr. A. Ball; Mrs. J. Cornwell; Mr. W. Grant; Mr. P. Johnson; Mr. M. Leeke; Mrs. C. Smith, Ms. G. Smith; Mrs. J. Williamson (Chairman); Mr. M. Williamson; Mr. A. Wright.

Mr. Johnson also attends as a district councillor for the ward of Waterbeach; Mr. Williamson also attends as the county councillor for the ward of Waterbeach.

In attendance: Mr. J Hockney, district councillor; the Clerk.

Matters raised by members of the public: there were none.

2008.37 **Apologies:** Mr. D. Black; Dr. C. Grant; Mr. R. Jones; Mr. J. Lewis-Jones

2008.38 **Declarations of Interest for matters on the agenda:**

2008.38.1 Mr. A. Wright declared a personal interest as a member of the National Trust in matters relating the Wicken Fen Vision.

2008.39 **To approve the Minutes of the meeting held on 13th May 2008:**

Following the amendment to 2008.21.5 to read 'the meeting was re-opened' and to 2008.25.1 to read 'Beach churches' Mr. Williamson proposed, seconded by Mrs. Smith and agreed that the Minutes be signed.

2008.40 **Clerk's report and matters arising from the Minutes**

2008.40.1 **Community/youth building** – revised plans and explanatory letters to address the issues of the roof design and the parking have been delivered to SCDC. Application to be considered by planning committee on 4th June.

2008.21.1/.4.3 An application for grant from the WREN Community Challenge has been submitted. Acceptance into the second round will be known by June/July. It was agreed that consideration should be given as to how the building, when built, should be managed. The Clerk would obtain information from ACRE for circulation to councillors before any discussion.

Groundsman's shed – it is understood that the application will be considered by the next chairman's delegation in the middle of June

2008.40.2 **Cricket nets/5-aside/skateboard fencing** – a grant has been given by SCDC. Estimates were obtained prior to grant application and council agreed that Zaun fencing be erected. Site meeting with Zaun needed to finalise specification.

2008.21.1/.4.3 **Cemetery wall** – a 5% reduction to the figures quoted has been agreed. Date for commencement of work to be advised. Work will cease during interments.

2008.40.3 **The Gault** – it was agreed that the matter would be discussed at the end of the meeting when the public would be asked to leave

2008.40.4 **Tow path** – Cam Conservators are in agreement that the Council can provide a bag dispenser on the post with the dog bin.

2008.40.5 **Feast** – a stall site has been booked which will be adjacent to the Neighbourhood Watch stall and the WILL stall. Volunteers are needed.

2008.40.6 **Groundsman's holiday** – the groundsman is on holiday for a week commencing 4th June. The cricket square, bowls green and any cutting on the gault and green will be done by Mr. Smart

2008.40.7 **Old Pond site** – Cambridge Water have placed three new water meter markers on the Gault in the middle of the boundary. It was agreed that Mrs. Williamson would take note of them and assess whether they would be inconvenient for the groundsman when cutting the area.

Traffic count at Cottenham – an entire count with counting equipment on 7 roads for a period of 7 days counting types of vehicles, numbers and speed had been carried out by Count on Us at a cost of £2025. This should be referred to the highways committee.

2008.41 **To co-opt a councillor**

Some approach had been made to residents who may be interest but as yet letters of application had been received.

2008.42 **To appoint a trustee to the Waterbeach United and Waterbeach Turbary Charity**

2008.24.1 Mr. Johnson proposed, seconded by Mr. Grant that Mrs. Smith be the parish council representative.

Mr. Ball proposed, seconded by Mr. Leeke that Mr. Wright be the parish council representative.

Vote: Mrs. Smith: 6; Mr. Wright: 4. Mrs. Smith was duly elected.

2008.43 **To consider continued funding of street lights:**

A schedule of the street lights taken over by CCC and those taken by the parish council from SCDC had been circulated. After discussion Mr. Ball proposed, Mr. Johnson seconded by Mr. Johnson and agreed that the council should continue to fund the 15 street lights. For: 8; Against 2. Mr. Grant requested that his vote against be recorded.

2008.43.1 The longer term for street lights should be investigated with by Mr. Johnson

2008.43.2 Mr. Williamson was asked to make enquires at CCC regarding their public funding initiative for street lights

2008.44 **To receive and consider any point relating to Health and Safety in relation to employees, equipment, properties and land**

2008.44.1 **Dog fouling** – Mr. Bradley, SCDC Environmental Health had advised that he did not know of any councils which

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- 2008.5.1 had adopted the Defra Cleaner Environment Act by employing officers to enforce it. It was suggested that
2008.25.2 neighbouring parish councils should be contacted to establish whether a joint approach could be made. The clerk would contact Milton, Landbeach, Histon and Impington.
- 2008.44.2 **The RoSPA report** for the play areas had been received. The risks noted in the report would be assessed at the inspections.
Mrs. Cornwell reported that the safety surface tiles at the Chittering play area were slippery and needed cleaning. It was agreed that the play area be closed off until the necessary work could be done.
- 2008.44.3 **Safety inspections** – Mr. Williamson agreed to do the quarterly safety checks on the Green and the Gault
It was agreed that the safety check reports should be discussed at the July meeting.
- 2008.44.4 **Beer festival** – Mr. Grant would forward the risk assessments to the clerk
- 2008.45 **To receive reports and Minutes of committee meetings**
- 2008.45.1 i. Planning Minutes – the minutes of the meeting held on 20th May had been circulated.
2008.45.2 ii. Finance minutes – the minutes of the meeting held on 20th May had been circulated.
- 2008.46 **To approve accounts for payment**
Mr. Leeke proposed, seconded by Mr. Ball and approved that the accounts as circulated be approved.
- 2008.47 **To consider recommendation and estimate for guttering on new pavilion**
- 2008.47.1 As the guttering cannot be repaired as it is obsolete the estimate obtained is for complete renewal. An estimate had been received from Site & Maintenance for £1163. As Site & Maintenance are approved contractors for repair work it was agreed that the work should be carried out by them without obtaining further estimates.
- 2008.48 **To receive reports from Councillors, officers and representatives of the Council**
- i. County Councillor
- 2008.48.1 **Station yard** – residents had expressed concerns about the advertised car boot sales and long term parking. Mr. Williamson reported that the tenant may be violating the terms of his lease. The rail authorities are concerned about the safety aspects of the proposed use of the site which is accessed by an entrance close to the level crossing. Higher authorities are looking into the matter.
- 2008.48.2 **Bannold Road closure** – a site meeting with the officer from CCC responsible for road closures is being arranged.
- 2008.48.3 **New bus route** - suggestions from users for improvements to the new service are being forwarded to the operator, Stagecoach.
- 2008.48.4 **Greenside path road marking** – a response from CCC regarding the need for ‘H’ markings at the routes across the Green path ends is awaited.
- ii. South Cambridgeshire District Councillor – Mr. Johnson
- 2008.48.5 **Litter bins** – the Bannold Road dog litter bin is to be replaced when the correct fixings are in stock. A litter bin is to be erected in Station Road for trial period.
- 2008.48.6 **Crossing outside pharmacy** – the results of a petition carried out by Mr. Hockney, SCDC councillor, in 2006 were presented to the highways committee in March 2006
- 2008.48.7 **Station yard** – a meeting with the tenant had been arranged. After discussion by all who attended it was agreed that a car boot sale should continue to be held as a trial and a follow up meeting to be held on 5th June. It was also thought that the proposed use as a car park for rail users would address many of the problems experienced by residents in the area.
- 2008.48.8 **St. John’s Close** – a resident has been in contact regarding the problems of egressing when turning right onto Station Road. This would be discussed at a Highways committee meeting.
- 2008.48.9 **Chapel Close kissing gate onto recreation ground** – the matter is to be followed up when the officer responsible returns to work.
- 2008.48.10 **Rosemary Road** – the planning application at the rear of 10a Rosemary Road is now to be discussed at the July SCDC planning committee meeting.
Mr. Hockney
- 2008.48.11 Cambridge Sports Lakes have taken over the running of Milton Country Park
- 2008.48.12 Thanks were expressed to Mr. Wright for the keenly contested election in May.
- 2008.48.13 Mrs. Williamson expressed the benefit involving the parish council with issues relating to the parish however Mr. Williamson explained that it was important that district and county councillors are able to act independently.
- iii. Chairman
- 2008.48.14 Thanks for producing the annual report for the Beach News were expressed to Mr. Williamson and the school and to Ms. Smith for assisting with the folding and delivering of the Beach News.
- 2008.48.15 An invitation has been received to take part in the anniversary celebrations of the link between the Fen Edge villages and Avrille.
- iv. Library officer
- 2008.48.16 Mr. Williamson needs information from WILL in order that he can take the enquiry regarding the payment of rent to CCC.

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v. Village Plan

2008.48.17 A meeting of the steering committee, volunteers and the chairman and clerk of the council had been held. Matters discussed were the actions which should be put forward and the involvement of the council. A proposal of the councils involvement would be considered at the July meeting.

vi. CPALC

2008.48.18 An extraordinary meeting had been attended by Mr. Williamson and Mr. Wright. Mr. Williamson would circulate the agenda for South Cambridgeshire District meeting which is to be held on 7th June.

vii. Neighbourhood Watch

2008.48.19 Ways of promoting the scheme are being looked into. A stall at the Feast is to be held.

2008.49 **To receive communications to the Council as seen fit by the Chairman for presenting to the Council**

2008.49.1 SCDC – South Cambridgeshire Housing Futures : it was agreed that a request be made that the council is kept informed

2008.49.2 SCDC – Review of Street Trading Consent

2008.49.3 SCDC – Proposals for a review of the boundary between SCDC and Cambridge City Council : it was felt that if the purpose of the review was to tidy up the boundaries it did not achieve it's objective and left ambiguous ones.

2008.50 **To receive all other correspondence**

2008.50.1. Wicken Fen – news from the Fen. A stakeholders meeting had been held. Tenants and landowners affected by the proposed route are to be contacted. CCC highways are investigating the ownership of Burgess Drive.

2008.50.2 CCC- changes to Emmanuel Street

2008.50.3 CCC – changes to bus service

2008.50.4 Cambridge Water Co. – photographic competition

2008.50.5 Cambridge Management – signage system for Cambridge

2008.51 **To answer questions from Councillors**

There were no questions asked.

2008.52 **Dates for village inspections**

2008.52.1 Recreation Ground inspection: 10th June at 7.00 p.m. Meeting at the car park

2008.52.2 Green, Gault, cemetery and Chittering play area inspection: 23rd June at 7.00 p.m . Meeting on the Gault.

2008.53 **Matters for the next agenda**

Parish Plan

Blocked drains

Standing orders

2008.53.1 **The Gault** – the meeting was closed following the resolution that in view of the confidential business about to be transacted, it is advisable in the public interest that the public be excluded and are instructed to withdraw.

The meeting ended at 10.10 p.m.

Chairman Date