

Minutes of the monthly meeting of Waterbeach Parish Council held on Tuesday, 1st April, 2008 at 7.30 p.m in the New Pavilion, Cambridge Road.

Present: Mr. A. Ball; Mrs. J. Cornwell, Mr. W. Grant; Mr. P. Johnson; Mr. R. Jones; Mr. M. Leeke; Mr. Lewis-Jones; Mrs. C. Smith; Ms. G. Smith; Mrs. J. Williamson (Chairman); Mr. M. Williamson; Mr. A. Wright.

Mr. Johnson attends also as a District Councillor for the ward of Waterbeach and Mr. Williamson attends as the County Councillor for the ward of Waterbeach. Clerk: Mrs. S. Smart

In attendance: three members of the public.

Matters raised by members of the public:

Mr. Toone circulated copies of plans for a replacement dwelling at Lock Farm which he is submitting to SCDC. The plans have been drawn following consultation with SCDC planning and conservation officers.

Mrs Rabbett and Mr Clack, Waterbeach Community Association – Publication of Beach News. The task of producing and distributing the Beach News is becoming onerous for the reducing number of volunteers and people able to operate the equipment. Alternative ways of producing the magazine are being looked into. It was agreed that a business plan be prepared by the Community Association for discussion as an agenda item. It was suggested that an approach be made to the army for use of the welfare offices.

Councillor's Register of Interest forms were distributed for updating

1. Apologies:

2008.1 Mr. D. Black; Dr. C. Grant

2. Declarations of Interest

2008.2 Mr. Ball, Mr. Johnson, Mr. Lewis-Jones declared a personal interest as members of the National Trust, Mrs. Williamson declared a personal interest as a member of the National Trust and related to the Chairman of Waterbeach Charity, Mr. Williamson declared a personal interest as a member of the National Trust and Chairman of Waterbeach Charity, Mr. Wright declared a personal interest as a member of the National Trust and related to a trustee of Waterbeach Charity in matters relating to item 4x, the Wicken Fen Vision. Mr. Grant declared a personal interest as related to an adjoining land owner of land required for the Sustrans cycleway.

2008.2.1 Mr. Wright declared a personal interest as chairman of the Village Society in relation to item 4viii, the Old Fire Engine House

2008.2.2 Mr. Lewis-Jones declared a personal interest as a resident of Cody Road in item 4xi

3. To approve the Minutes of the meeting held on 4th March, 2008

2008.3 Mrs. Cornwell proposed, seconded by Mr. Lewis-Jones and agreed that the Minutes be signed.

4. To receive and Clerk's Report and matters and matters arising form the Minutes

2008.4 **Parish Council policies** – information is being gathered from other councils

2008.4.1 **Purchase of office equipment** – the required equipment has been obtained, broadband will be implemented.

2008.4.2 **Skateboard area and grant applications** – SCDC will consider the application at the beginning of the 2008/09 financial year.

- 2008.4.3 **Community/youth building and groundsman's shed** – Melissa Reynolds, SCDC planning officer, needs to know the very special circumstances why the new community/youth building is needed. A lay-out to show that 10 more car parking spaces will be created. SCDC are not happy about the gable design of the roof. Regarding the groundsman's shed SCDC need to know why the building is so large, what will be stored in the building, why equipment can not be stored outside and whether the two containers will be removed. A letter addressing the points would be prepared by the Clerk.
- 2008.4.4 **Trees** – the planned work on the trees on the Gault and the Green had been carried out. Work on trees on the recreation ground had been done to remove branches overhanging Chapel Close, the old pavilion and the bowls green had been done. Further work to maintain and remove deadwood is planned. Complaints about the work carried out on the Gault are being dealt with by the solicitors.
- 2008.4.5 **Bannold Road development s.106 contributions** – no further information
- 2008.4.6 **Station Road footway** – the Council had been informed by Mr. Oakman, CCC highways, at a site meeting in June 2007 and by Cllr. Maguire in letter dated July 2007 that the work necessary to improve the crossfall of the path would be submitted as a bid to the 2008/09 funding. Such a bid had not been made. Mr. Williamson agreed to raise the question at Council as to why this had not happened.
- 2008.4.7 **Old Fire Engine House** – the Clerk had requested that SCDC arrange removal of the graffiti.
- 2008.4.8 **Wicken Fen Vision** – a map of the proposed route from Bottisham Lock along Bannold Road, Burgess Drove, the footpath alongside the railway to the station yard to Clayhithe Road had been circulated along with the works needed to bring the route to specification. It was agreed that a date for the walking of the route with Mr. Megginson, National Trust followed by a meeting would be arranged.
- 2008.4.9 **Litter picking initiative** – the Clerk had purchased litter picking kits for children and litter pickers and reflective jackets for adults. This equipment can be used by parishioners keen to clean up areas. The groups in the village would be contacted inviting them to take part in the initiative and an article written for the Beach News.
- 2008.4.10 **Waterbeach Lode** – an article would be written for the Beach News with a view to work being carried out after the bird nesting season in July/August.
- 2008.4.11 **Bannold Road development** – the surface water pipes are to be installed under the middle of Bannold Road up to Bannold Drove. The current plan is to divert traffic along Cody/Kirby/Capper Road and Bannold Drove for the 10 to 12 week period of work. A consultation with CCC and emergency services will be carried out for closure of Bannold Road. Concern was expressed regarding the width of the road when cars are parked both sides of the road making the route inaccessible to large vehicles.
- 2008.4.12 **Highways** – Mrs. Williamson and the Clerk had met with Mr. Faunch, CCC highway supervisor, and discussed the outstanding highway issues. Clearing of the drains around the Green, marking of the footway in front of the White Horse PH, and the depression in the road opposite Whitmore Way are to be carried out. Another meeting will be held in six months time.

5. **To consider any points relating to Health and Safety in relation to employees, equipment, properties and land**

- 2008.5.1 **Dog fouling on the recreation ground** – dog litter glove bag dispensers have been erected at the car park and Chapel Close entrance to the recreation

ground. The 'Getting to Grips with the Clean Neighbourhoods and Environment Act 2005 a parish council guide to environmental enforcement' Defra publication has been requested. This will be reviewed and further consideration given to the means of enforcement will be given.

6. To receive reports and minutes of committee meetings

- 2008.6.2 **Recreation Ground Users' Committee** the minutes had been circulated
2008.6.3 **Arnold Scrivener Cup** – this would be held on 18th May starting at 2.00 p.m. Teams and officials are needed and should be notified to the Clerk.

7. Cemetery wall progress

- 2008.7.1 The Clerk would endeavour to obtain further estimates. Mr. Wright and the Clerk would inspect the areas of the wall considered to be most important to carry out work on.
2008.7.2 The woodwork on the lychgate would also be inspected.

8. To approve account to for payment

- 2008.8.1 Mr. Leeke proposed, seconded by Mrs. Smith and agreed that the accounts as presented should be paid.
2008.8.2 Addenbrookes printing services should be recommended to the Community Association.

9. To receive reports from Councillors, officers and representatives of the Council

County Councillor's report:

- 2008.9.1 **Lode Avenue** – a meeting with David Lines, CCC to discuss options for parking restrictions has been arranged for 17th April at 9.30 a.m.. Leaflets to residents will be distributed prior to the meeting.
2008.9.2 **Potholes** – work to alleviate the flooding problems at the apex of the Green and opposite Merton Park is to be carried out.
2008.9.3 **Footpaths 1 and 2** – the proposed work on footpath 2, Cambridge Road to footpath 1, leading from Greenside, has been delayed due to the encroachment of the fence on the east. Informal discussions by CCC officers have been held with the landowner. Funding for the proposed work on footpath 1 could be obtained from Entrust with CCC financing the 10% necessary for the grant. Mr. Wright proposed, seconded by Mr. Leeke and agreed that Mrs. Williamson should prepare the grant application form and submit.
2008.9.4 Like SCDC, CCC are having problems in recruiting and retaining professional staff

District Councillor's report:

- 2008.9.5 **The kissing gate** from Chapel Close to the recreation ground has been partially dismantled as it was not fit for purpose. SCDC are considering moving the lamp post and a wall to redesign the access required. Efforts are being made to encourage SCDC to consider suitable structures which CCC use on the footpaths.
2008.9.6 **Dropped kerb** requested in Denson Close is near to number 55.
2008.9.7 **Station Road litter bin** – a site meeting with Trevor Smith, SCDC, has been held. SCDC would require volunteers to empty any bin provided. Consideration is being given to the need and the siting.
2008.9.8 **Bannold Road dog litter bin** – Mr. Smith has not reported back regarding re-installation of the Council's bin which was removed without authority.

2008.9.9 **The Tree Preservation Orders** in the village have been obtained and filed by the Clerk. Consideration would be given to the file after the appointment of the tree officer in May.

Chairman's report:

2008.9.10 **Tackling Congestion in Cambridge** – any form of congestion charging would have to be contingent on a much improved public transport service. Congestion charging is unlikely to happen if the bid submitted by CCC to government is not successful.

2008.9.11 **Fen Edge Twinning Association** – the 10th anniversary of the twinning will be celebrated with a visit from a party from Avrille on the weekend of 9th – 12th May. Mrs. Gooding is the Council's representative.

Library officer's report:

2008.9.12 **Books** for the library have been purchased with the proceeds from the sale of books at the Village Plan event

2008.9.13 **Changes to providing book titles for the book change** have been implemented by CCC which is causing problems for volunteers. Consultation by CCC would have been beneficial.

2008.9.14 **Mobile library times and routes** – a summary of the times and stops will be prepared for the next Beach News.

2008.9.15 **WILL advertising** – with the enhanced bus route via Horningsea it was suggested that library opening times should be advertised in Horningsea.

Village Plan representative:

2008.9.16 **Formal agreement** with the Council that action will be taken or support given to the issues that the Village Plan has identified as needing tackling. It was agreed that the Village Plan committee would circulate a list of the issues and the matter discussed as an agenda item.

Neighbourhood Watch/e.cops:

2008.9.17 **A meeting** was held at Denson Close on 11th March which was attended by PCSO Scott Evans. A stall at the Feast will be organised. The Neighbourhood Watch area and what constitutes a member needs defining.

2008.9.18 **Incidents of crime** – it is important that all incidents are reported in order that adequate police cover is given to the village.

10. To receive communications to the Council as seen fit by the Chairman for presenting to the Council

2008.10.1 Peter Boyle – tree removal on Gault. The meeting was closed following the resolution that in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the public be temporarily excluded and are instructed to withdraw. Following discussion the meeting was re-opened.

2008.10.2 Caroline Rutherford – use of recreation ground for playgroup funday. It was agreed that this could take place

2008.10.3 T. Clews – contribution to vandalism damage. It was agreed that a letter of appreciation of the recognising of the damage caused was sent to Mr.Clews.

2008.10.4 **Resignation** – the resignation of Jenny Dunnnett due to family health problems was noted

2008.10.5 **Fields in Trust** – update of information regarding recreation ground. The area on their files is not the same as the actual area. It was agreed that the data should

not be updated as it may cause problems regarding building work on the recreation ground.

11. To receive all other correspondence:

- 2008.11.1 CCC – contracted bus service
- 2008.11.2 Friends of WAY – leaflet for members and contributors
- 2008.11.3 Audit Commission – appointment of Moore Stephens as external auditors
- 2008.11.4 Town and Parish Standard – newsletter

12. To answer questions from Councillors:

- 2008.12.1 **Bus route in Denny End Road** – nothing had been heard regarding the improper stopping of buses opposite the Brewery Tap. The Clerk would contact Major Hornby who was to contact the operators.
- 2008.12.2 **Station yard** – this has been let to a private ambulance trust whose personnel had repaired the to the road surface damage caused by the cutting off of the metal bollards
- 2008.12.3 **Parking adjacent to the station level crossing** – drivers have been seen stopping on the level crossing and next to it. British Transport police would be contacted.
- 2008.12.4 **Cambridge Sports Lake** – version 10 of the conditions is being considered.

13. Matters for the next agenda

- 2008.13.1 **Street lights** – consideration of the lights funded by the Council would be discussed. The Clerk would circulate information previously sent.
- 2008.13.2 **Annual Parish Meeting** on 21st May.
- 2008.13.3 **Meeting dates** – to comply with standing orders extra meetings of the highways and finance committee will have to be held. A revised schedule of meetings will be circulated.
- 2008.13.4 **Employment panel** – a meeting date will be arranged following the annual meeting of the council
- 2008.13.5 **Waterbeach Feast** – a library will be held.
- 2008.13.6 **Cemetery grass cutting equipment** – the existing mower needed much maintenance to keep it in working order last year and is already causing a problem. Demonstration of a mower is being arranged.

The meeting ended at 10.10 p.m.

Chairman Date