

Minutes of the monthly meeting of Waterbeach Parish Council held on Tuesday, 8<sup>th</sup> January, 2008 at 7.30 p.m. in the New Pavilion, Cambridge Road.

**Present:** Mrs. J. Cornwell; Mrs. J. Dunnett; Dr. C. Grant; Mr. W. Grant; Mr. P. Johnson; Mrs. C. Smith; Mrs. J. Williamson (Chairman); Mr. M. Williamson; Mr. A. Wright.

**1. Apologies:** Mr. A. Ball; Mr. M. Leeke; Mrs. G. Smith

**2. Declarations of Interest:**

Mrs. Cornwell declared a personal interest in agenda 8 as being related to a member of the Beach Social Club.

Mrs. Williamson declared an interest as a school governor

Mr. Williamson declared an interest as a school governor

Mr. Wright declared a personal interest as a resident of Lode Avenue.

Dr. Grant declared a personal interest in agenda item 8 as having property adjacent to the floodbank and a personal interest as a resident of Station Road.

**3. To approve the Minutes of the meeting held on 4<sup>th</sup> December, 2007:**

Mrs. Cornwell proposed, seconded by Mr. Johnson and agreed that the minutes be signed.

**4. Clerk's report and matters arising from the Minutes**

- i. Youth/community building – a meeting to discuss the design statement is being held on 10<sup>th</sup> January and the architect is being met on 14<sup>th</sup> January to discuss the plans which he has drawn up.
- ii. Groundsman's shed – amended drawings have been received
- iii. Lode Avenue – Mr. Williamson is to arrange a meeting with the relevant CCC officer

**5. To receive communication to the Council as seen fit by the Chairman:**

Cambridge Water Co. – proposed water main renewal. Work to commence week beginning 14<sup>th</sup> January in Bannold Road, Way Lane, Pieces Lane and Terrace and Park Crescent.

CALC – AGM on Saturday, 2<sup>nd</sup> February. Mrs. Williamson and Mr. Wright would attend. It was agreed that the following resolutions should be submitted for consideration:

- a. That the Board, and, in particular, the members of the Board responsible for the IT and communications, put into place procedures that ensure that the CPALC web-site is kept up-to-date. In particular, that details of future meetings are properly shown on the site.
- b. That a review be put into effect to examine to what extent the new constitution has achieved its stated goal of increasing the accountability of the CPALC board. Also whether a more positive emphasis on the roles District committees should not be put into the constitution

Acacia Tree Surgery – Norway Maple in play area. An estimate of £600 had been received for crown reduction by 30% and removal of deadwood. Acacia had agreed with the Clerk that the estimate would be reduced if the Council dealt with the arisings. It was agreed that the lower estimate should be accepted.

W. Saberton – resignation. Mr. Saberton had been presented with a house plant, a bottle of malt whisky and a card from all councillors. SCDC would be notified of the resignation and the relevant notice of casual vacancy displayed.

Waterbeach Toddler Playgroup – it was agreed that the design statement for the youth/community building should state that the proposed building had been designed and sited to allow for the potential of an additional bay to accommodate any need by the playgroup. It was also agreed that the Council write to the officer/s at CCC responsible for education funding.

Cambridgeshire Neighbourhood Watch – New focus of Substation Watch.

**6. To consider co-option of councillors**

Application from Mr. Lewis-Jones. Mr. Williamson proposed, seconded by Mr. Wright and agreed with one abstention that Mr. Lewis-Jones be co-opted to the Council.

**7. To consider Sustrans proposal for cycleway along floodbank from Bottisham Lock to Clayhithe Road:**

Lottery funding for the scheme had been obtained. The proposed route from Bottisham Lock to Clayhithe Road is along the west side of the river with a hard surface being laid. The Council are in favour of a scheme to provide a cycle route but do not agree with the proposed route as it would result in a loss of local amenity and in areas the route is not wide enough for cyclists, walkers and horesriders. The preferred route would be along the east side of the river with provisions made at Clayhithe bridge for a safer access onto the road.

**8. To consider correspondence from Beach Social Club regarding use of beer garden for providing shelter for smokers until 11.00 p.m:**

It was agreed that the matter should not be considered until SCDC planners had made a decision on the planning application for the shelter at the front of the Beach Social Club.

**9. To receive reports and minutes of committee meetings:**

i. Chairman's report:

ii. Library Officer:

Mobile library – the van will be coming to Capper Road on a Wednesday and the Green on a Thursday in the same week and every alternate week. The book change will be done by a van visiting the library on a Monday instead of by the mobile.

Noticeboard – the system for displaying notices is not working. Mrs. Williamson agreed to speak to Trudi Osler at the school about the system and arrange that information be displayed appropriately.

It was agreed that a letter be written to the volunteers expressing gratitude for their time and efforts.

iii. CALC representative:

Mr. Williamson had attended the last meeting which had been poorly attended and non-productive.

iv. Village Plan representative:

It was suggested that the Village Plan committee ask the Community Association and Waterbeach Charity for funding towards a Village Design Statement.

**10. To approve accounts for payment:**

Mrs. Dunnett, Mrs. Williamson, Mr. Williamson and Mr. Wright declared a personal interest in the payment to Waterbeach PCC.

Mrs. Cornwell proposed, seconded by Mrs. Smith agreed that the accounts, with the addition of £75 to Waterbeach PCC be paid.

**11. To put forward expenditure items for consideration in 2008/09 budget:**

There were no further suggestions.

**12. To receive reports from:**

i. County Councillor:

CCC Highway patch officer – following Bob Howard's retirement Keith Fauch has taken over.  
Way Lane/Rosemary Road footway – since the resurfacing residents have reported that the surface is slippery in cold weather. Keith Fauch is investigating. Councillors questioned the need to resurface the footway and the one on St. Andrew's Hill and thought that it was an inappropriate use of resources.

Congestion Charge – the Parish Council workshop is to be held on 30<sup>th</sup> January. A number of councillors are attending.

Mereham – the public enquiry has finished, the verdict is expected by the end of March.

Slap Up corner – a resident of Milton and frequent user of the cycleway has made some suggestions to improve the safety of the corner for cyclists. The suggestions have been passed onto David Lines at CCC Highways.

Cam Conservators – CCC have appointed Mr. Williamson to the Cam Conservators..

- a. Station car parking – nothing further to report
- b. Education contribution – still trying to arrange a meeting with the relevant officer.

ii. South Cambridgeshire District Councillor:

Chapel Close barrier – the costing for a disabled kissing gate has been mislaid.

**13. Risk Assessments and health and Safety:**

i. Reporting of potholes

It was agreed that e-mails should be sent to [keith.faunch@cambridgeshire.gov.uk](mailto:keith.faunch@cambridgeshire.gov.uk)

It was agreed that Mr. Faunch be thanked for his quick response to a report of highway issues at Chittering.

The pothole in the footway outside the Salvation Army yard, 11 Station Road and the dip in the road opposite Whitmore Way should also be reported.

It was considered that Risk Assessments should be placed earlier on the agenda. The Standing Orders would be consulted.

Litter – reports of litter in Denny End Road, 11 Station Road entrance and beside the A10 were reported. Mr. Johnson would look into what action could be taken and the criteria for SCDC providing litter bins under the new policy.

**14. To set up a working party to look at the policies required by the Council i.e archiving:**

This matter needs more consideration.

**15. Correspondence:**

SCDC – tree works on Green and Gault

SCDC – Beach Social Club variation to licence

SCDC – Parish Precept.

Beach Bowls Club – contribution and thanks for watering system.

Waterbeach Football Club – use of equipment and pitches

**16. Matters for the next agenda:**

Community Association public address system

Christmas lights – letter of appreciation

The meeting ended at 9.25 p.m.

Chairman ..... Date .....