

Minutes of the monthly meeting of Waterbeach Parish Council held on Tuesday, 2<sup>nd</sup> October, 2007 at 7.30 p.m. in the New Pavilion.

**Present:** Mr. A. Ball; Mrs. J. Cornwell; Mr. W. Grant (Chairman); Mr. P. Johnson; Mr. W. Saberton; Mrs. C. Smith; Ms. G. Smith.

Mr. P. Johnson is district councillor for the ward of Waterbeach.

**Absent:** Mrs. J. Dunnett; Mr. T. Gilzean.

In attendance: 2 members of the public and the Clerk.

**Matters raised by members of the public:**

Dave Hornby, Station Staff Officer, reported that another regiment of 150 personnel has moved into Waterbeach and a further group of 70 personnel is expected. There is to be an open day held on 28<sup>th</sup> June, 2008. The DSA are hoping to open a testing area for motorcycles at the north of the MOD site with access from the A10. The MOD site is no longer identified on the list of sites for sale.

1. **Apologies:** Mr. D. Black; Dr. C. Grant; Mr. M. Leeke; Mrs. J. Williamson; Mr. M. Williamson; Mr. A. Wright.

2. **Declarations of Interest:**

Mr. W. Grant declared a personal interest in 10ii as being related to a neighbour of 11 Station Road.

3. **To approve the Minutes of the meeting held on 4<sup>th</sup> September, 2007:**

Mrs. Cornwell proposed, seconded by Mr. Johnson and agreed that the Minutes be signed.

4. **Clerk's report and matters arising from the Minutes**

- i. Flooding contingency plans/authority's responsibilities – nothing further to report
- ii. Loop system – nothing further to report
- iii. Additional parking at station – station yard. Contact with Network Rail had not been made.

5. **To receive communication to the Council as seen fit by the Chairman**

Mr. A. Sadler – condition of paths, lack of dropped kerbs etc.. It was agreed that a survey should be undertaken to identify the worse areas. It should be established what the height of a dropped kerb should be. Concern was expressed about the recent highways work which had been carried out in the parish. Mr. Williamson would be asked to find out the cost and the justification of doing work at the Slap Up junction onto the A10, work in Bannold Drove and work in Capper and Kirby Road CCC – Hall Farm stables. Due to a legal technicality SCDC had not been able to reply to the letter sent by the Council.

Mr. Shipp – parking of Cambridge Courier vans in High Street

6. **To consider progress on plans for groundsman's shed and youth building following meeting with Miss Fry, SCDC. – document to be circulated:**

Miss Fry had advised that in her opinion planning permission would not be given for a groundsman's shed parallel to the north/south hedge on the western boundary as it is too far into the green belt. It was agreed that it should be established if outline application for the extension to the new pavilion and the groundsman's shed could be submitted.

The matter would be discussed further at the November meeting when more results from the village plan survey are available.

7. **To receive reports and minutes of committee meetings:**

- i. Chairman's report – no report
- ii. Library Officer:

The refurbishment of the community centre has been completed with the installation of the window blinds – the official opening is awaited.

The borrowing rate for August was high which is a relief after the low figures in July as a result of the closure.

A volunteers meeting was held on 30<sup>th</sup> September and another is to be held on 17<sup>th</sup> October which is for volunteers and all interested people.

- iii. Football Charity Cup representative – no report had been received.
- iv. CALC representative – there had been no meeting

- v. Planning committee minutes – the minutes had been circulated. The meeting of the planning committee on 16<sup>th</sup> October will be a full council meeting due to the fact that the plans for the Bannold Road site will be considered.
- vi. Recreation committee minutes – the minutes had been circulated.

**8. Recommendations of the meeting held on 27<sup>th</sup> September, 2007**

i. To approve purchase of suitable hedging for northern boundary of bowls green area: Mrs. Smith proposed, seconded by Mr. Ball and agreed that a hedge should be planted as soon as possible.

- ii. To agree to proceed with grant application for refurbishment of surround and surface of 5 aside area:

Mr. Ball proposed, seconded by Mrs. Smith and agreed that further information should be gathered in readiness for submitting an application if necessary.

- iii. To approve brick pillar/brush structure for football boots:

It was agreed that this would be discussed further at the meeting on 16<sup>th</sup> October when a decision would be made. The clubs should be asked for their views on the siting of the boot brushes for ease of enforcing use.

**9. To approve accounts for payment:**

Mr. Ball proposed, seconded by Mrs. Cornwell and agreed that the accounts as submitted should be paid.

**10. To receive reports from:**

- i. County Councillor: no report
- ii. South Cambridgeshire District Councillor:

11 Station Road - The Environmental Health Officer has written to the owner of the property to see if there are any plans to reoccupy and from this the next line of action will be determined.

Chapel Close barrier -Becky Gane, SCDC, is looking into the possibility of removing the pinch point bars and installing a kissing gate suitable for disabled users.

Station Road – A resident has complained about parked cars which are causing her problems when leaving the drive. It was suggested that the yellow lines near 38 Station Road should be extended. It was agreed that the PCSO should be contacted regarding the matter of the parked car

Donarbon liaison meeting – the problems of the odour were raised and letters concerning the matter were read from Chittering residents. If bad smells are being noticed then the Environmental Agency on 0800 807060 (24 hrs) and or David Atkinson at Cambridgeshire County Council on 01223 717617 should be contacted. Complaints have also been made by users of the Research Park. Development of the site is not due to start until the end of 2008.

Queensway - The strip of land at the side of No 36 Cambridge Road bordering onto Queensway will not be sold off and will remain the property of South Cambs District Council.

High Street – parking by Cambridge Courier vans. The operators of the business have been contacted by SCDC in connection with business rates. There is no action which the police can take.

**11. Risk Assessments and health and Safety:**

There were no issues raised.

**12. To consider proposal for jointly funded minor improvement scheme to be submitted by CCC:**

Draft plans had not been received from David Lines, CCC.

**13. To received report and data from Village Plan representative:**

We are now in the middle of analysing the data, and are about to start the process of deciding what action is needed.

The **Inside Stories** project started last week. This will capture the views of young people in a short film made by them.

The results of the survey, the **Inside Stories** film and ideas for the Action Plan will be presented at an Open Meeting in December or January.

The survey was returned by 43% of households in the Parish

An analysis of the demographic data (household types, age profile, number of bedrooms and cars, income and length of time living in the Parish, distance to work and method of transport to work) against the equivalent data from the last Census shows a good correlation.

Both the level of response and close match to Census demographic data means that we can rely on the survey results as representative of everyone in the Parish.

**14. To set up a working party to look at the policies required by the Council i.e archiving;**

CALC would be contacted for draft policies. The matter would be discussed at the November meeting.

**15. Bannold Road development**

i. Circulation of application

The application is being circulated to all councillors. The application will be discussed at a meeting on 16<sup>th</sup> October.

ii. S.106 contributions

Some of the contributions, such as the education contribution and the public art contribution will be paid at the commencement of development. The matter would be discussed further at the November meeting.

**16. To consider situation regarding water mains in Clayhithe Road:**

The water main had been repaired.

**17. Correspondence**

CCC – JIGSAW – Community Archaeology Project Proposal

CCC – Network Management Section

ACRE – Community Action

**18. Matters for the next agenda**

Rail replacement bus – stopping places.

The meeting ended at 9.55 p.m.

Chairman ..... Date .....