

Minutes of the monthly meeting of Waterbeach Parish Council held on Tuesday, 1st August, 2006 in the New Pavilion.

Present: Mrs. J. Cornwell; Mrs. J. Dunnett; Mrs. S. Fisher; Dr. C. Grant; Mr. W. Grant; Mr. D. Halsey; Mr. M. Leeke; Mr. W. Saberton; Mr. M. Williamson; Mrs. J. Williamson; Mr. A. Wright(Chairman).

Mr. Williamson also attends as county councillor for the ward of Waterbeach

In attendance: The Clerk;

1. **Apologies.** Mr. A. Ball; Mr. D. Black; Mr. T. Gilzean; Mrs. C. Smith. Mr. P. Johnson (SCDC).

2. **Declaration of Interests:**

Dr. C. Grant - personal interest as a committee member of the community/youth building committee in matters relating to youth provision. Personal interest as a WILL volunteer in matters relating to the library.

Mr. W. Grant - Personal interest as a WILL volunteer in matters relating to the library.

Mrs. Williamson – personal interest as a school governor in matters relating to the school and the library. Personal interest as a committee member of the community/youth building committee in matters relating to youth provision.

Mr. Williamson - personal interest as a county councillor and school governor in matters relating to the school and that library.

3. **To approve the minutes of the meeting held on 4th July, 2006:**

Mr. Leeke proposed, seconded by Mrs. Fisher and agreed that the Minutes be signed and approved.

4. **Matters arising from the Minutes of the meeting held on 4th July, 2006**

i. Parish 3-way meeting with CCC highways

Mr. Williamson reported that he had arranged a CCC Highways Roadshow for Landbeach, Milton and Waterbeach to attend. This will be held on 18th October in the New Pavilion, Waterbeach. It was requested that an agenda for the meeting could be circulated prior to the meeting.

ii. Permit to travel machine:

Mr. Williamson, as county councillor, had attended a meeting with representatives from the police, British Transport police, First Capitol Connect and three officers from CCC to discuss issues at Waterbeach Station. Representation by the parish council had not been established prior to the meeting as requested. It was agreed that a further meeting which could be attended by parish councillors should be arranged. It had been agreed that a ticket machine is to be installed on the north bound side of the station as well as the south bound side.

Information regarding the reporting of persons crossing the line in front of a train should be requested from the safety board.

iii. Car Dyke bridleway request:

No further information.

iv. Sustrans cycleway:

CCC have left the mounds of earth in the lay-by to discourage travellers from using the site. It was agreed that Mr. Frost, CCC, should be requested to remove the earth so that the site could be used by walkers and fisherman and to install height barriers to deter inappropriate use of the lay-by.

CCC have finally admitted that the existing position of the barrier at the end of the cycleway is dangerous and needs re-siting nearer to Clayhithe Road.

Mr. Cooper, CCC, is discussing the possibility of Mr. Armstrong, PP3 co-ordinator, arranging for the strimming of the edges of the cycleway.

v. Mr. Williamson's meeting re. Clayhithe Road:

Mr. Preston, CCC, has been made aware of the cracks in the surface.

vi. Path marking in Greenside:

CCC have agreed that the extent of the highway in front of the White Horse is to the porch of the building. Mr. Howard will investigate the possibilities that are available to make the area safer. Concern was expressed about a display sign which has been erected. CCC, Highways and SCDC, planners should be notified.

vii. Fence alongside Backstile footpath:

The Clerk has spoken to the owners.

5. Risk Assessments and Health and Safety:

- i. To consider review of the risk assessments – the meeting between Mr. Ball, Mrs. Fisher and Mrs. Williamson has not yet been held.

Mrs. Williamson has completed the recreation ground check for July and noted that the glass bricks at the end of the old pavilion are still broken, there have been reports of dog mess in the play area. It was suggested that a notice requesting the reporting of dog owners allowing their dogs to foul and then not cleaning up after the dog should be erected. Concern about litter in general was also raised. It was agreed that SCDC should be asked for their policy on clearing up dog mess and litter picking in areas which are not parish council facilities.

6. Community/Youth building:

Mr. Williamson reported that the surplus mobile classroom is not available but a request has been put to CCC that the parish council are kept informed of any other available mobiles. Mrs. Fisher and Mr. Williamson were asked to promote the need for a building in the village for secondary school provision under the extended school initiative when they have the meeting with the CCC youth club officer.

7. To receive report on progress with Parish Plan:

The first meeting of the volunteers had been held. For an initial meeting it had been productive and useful.

8. To consider the formation of an Employment Panel and their Terms of Reference:

Having read the CALC leaflet on employment matters Mrs. Fisher produced an information sheet detailing her understanding of the key points. It was agreed that a Personnel Panel should be set up to deal with all immediate matters relating to employment. It was agreed that Mrs. J. Cornwell, Dr. C. Grant, Mrs. S. Fisher, and Mr. W. Saberton should form this panel. It was agreed that Mr. D. Black be asked if he would be prepared to serve on the panel. A meeting would be held as soon as possible to discuss contracts of all employees.

9. To consider play equipment at Chittering:

Mrs. Cornwell reported that an approximate budget to complete the installation of safety surface in the play area, install new swings and re-position the gate would be between £15000 and £17000. Dr. Grant proposed and agreed unanimously that the work should be carried out and that the council financially support the 10% of the cost, it is hoped that the balance of funding can be obtained from recycling credits. The Clerk would write the necessary letter showing 10% support for the project.

10. Correspondence:

CCC – changes to local bus services

CCC – community transport guide

SCDC – Village Services and amenities

SCDC – street naming

Royal Mail – postcode changes

Beach Social Club – incident on 2nd July

CALC – bulletin

CALC – agenda for meeting of South Cambs. Assoc..

CALC – training days.

Taylor Vinters – Bannold Road 106 agreement

11. To approve accounts for payment:

Mr. W. Grant proposed, seconded by Mrs. J. Cornwell and agreed that the accounts be paid as presented.

12. Representative Reports

i. County Councillor’s Report:

Mr. Williamson had found that it is four minutes quicker to use the A10 up to Milton roundabout rather than go through Milton.

Re-instating of the yellow box markings on the road either side of the level crossing had been requested at the meeting with the British Transport police. A yellow box markings on the road at the entrance to the station car park were also requested.

British Transport police had suggested at the meeting that investigations be made to open up the old station yard for parking. Network Rail and Mr. Frost, CCC, are going to look into the suggestion.

ii. South Cambridgeshire District Councillor’s Report.

No district councillor was in attendance.

iii. Library:

The new computer system is now in place and generally working well.

iv. Bannold Road development – 106 agreement:

No further progress.

v. CALC:

Nothing to report

vi. Parish Council facilities:

It was suggested to councillors that they inspect the appearance of the cemetery as it is considerably improved.

12. Village Matters:

Queensway – it was reported that inappropriate parking is causing problems to residents. This is a matter for the police.

Grass area on St. Andrew’s Hill – cars are being parked on the parish council grass. Mr. Halsey agreed to speak to the owners property and ask them to stop this practise. The Clerk asked for clarification of the ownership of the roadway between the two grass areas. As councillors were not sure of this they were asked to give consideration to the matter.

19 High Street planning application – concern was expressed at SCDC’s report for planning committee on 2nd August. As Mr. Johnson is away on holiday the Clerk was asked to e.mail Mr. Hockney the comments of the council for his information.

Safer Routes to School Initiative - the school have been successful in the application to the initiative.

Neighbourhood Watch – Mrs. Williamson has volunteered to be the co-ordinator for the Neighbourhood Watch scheme.

Backstile – the hedge is overgrown. The Clerk would contact the owner and request that they trim it back.

Road to locks – responsibility for the area needs to be established as there are a number of potholes in desperate need of repair.

Long Drove – a resident had complained about the deteriorating state of, particularly, the northern end of Long Drove. The Clerk would contact Mr. Howard.

Bannold Road – speeding cars have been noted in Bannold Road. The Clerk would ask the police to do some speed checks when they are in the area.

Chapel Close – the homes are no longer totally sheltered housing

A10 traffic – residents are still experiencing queuing traffic from the A14 roundabout to Butt Lane.

The meeting ended at 9.40 p.m.

Chairman Date

