

Minutes of the monthly meeting of Waterbeach Parish Council held on Tuesday, 4th April, 2006 at 7.30 p.m. in the New Pavilion.

Present: Mr. Black; Mr. Brown; Mrs. J. Cornwell; Mr. W. Grant; Mr. D. Halsey; Mr. W. Saberton; Mrs. J. Williamson (SCDC); Mr. M. Williamson (CCC); Mr. A. Wright(Chairman).

Matters raised by members of the public:

There were no members of the public present.

1. Apologies:

Mr. A. Ball; Mr. M. Leeke; Mr. P. Johnson;

2. Declaration of Interests:

Mrs. Williamson – personal as a District Councillor and school governor matters relating to planning and the school and library respectively

Mr. Williamson – personal interest as a County Councillor and school governor in matters relating to the school and the library.

3. To approve the minutes of the meeting held on 7th March, 2006.

The Minutes of the meeting held on 7th March were approved and signed.

4. Matters arising from the Minutes of the meeting held on 7th March, 2006

- i. Parish Plans – Mr. Black reported that he and Mr. Ball were collecting information and contact names and would be reporting at the May meeting when a full discussion would take place.
- ii. Parish 3-way meeting with CCC highways – Mr. Williamson had not arranged this but would arrange a date for after 4th May, the date of the election.
- iii. Permit to travel machine – there was no further information.
- iv. Car Dyke bridleway request – there was no further information.
- v. Sustrans cycleway – Mr. Williamson had had a meeting with Mr. Ross-Bain, CCC. There are a number of issues relating to the cycleway which Mr. Frost, CCC, needs to address.
- vi. Mr. Williamson's meeting re. Clayhithe Road. CCC south highway division had been notified and they would be reporting back.
- vii. Annual Parish Meeting – To be held on Wednesday, 17th May, 2006 at 7.30 p.m. in the School Hall. Mr. Williamson would contact Mr. Plowe, Woodland Trust, to ask if he would come and speak.
- viii. Way Lane access to school – Mrs. Williamson had been unable to find out if the gate is to locked but had heard nothing to suggest that it would be.
- ix. Path marking in Greenside – Mr. Howard, CCC, was considering the options to improve the problem of cars parking over the path in front of the White Horse.

5. Risk Assessments and Health and Safety

Mrs. Williamson had carried out a risk assessment on the recreation ground. The Clerk had dealt with matters within her power.

- i. To consider safety in the work place – groundsman's shed.

Mr. Ball and Mrs. Williamson had carried out a risk assessment in the groundsman's shed. The Clerk had dealt with issues where possible however the main concern is that there is too much equipment stored in too small a space. It was agreed that costs for additional shed space should be sought and discussed at the next meeting.

The Clerk had also obtained information on COSHE regulations and DSEAR. Mrs. Williamson agreed to look at the Health and Safety web site for the information

6. To discuss fees chargeable for:

- i. Cemetery. The Clerk had circulated proposals for an increase in charges. These, where possible, are the same as the Parochial fees and otherwise the increase is in line with them. Mr. Grant proposed, seconded by Mrs. Williamson and agreed that the fees be increased as circulated.

7. To consider the situation regarding SCDC footway lighting:

A further 13 SCDC footway lights are not to be adopted by CCC and will be switched off if the Parish Council do not take them over. It was noted that all of the 16 lights are on SCDC developments. Mr. Saberton proposed, seconded by Mr. Grant that the parish council should keep on the necessary lights and that the lights which the Council are taken are surveyed and consideration be given to those that the Council consider to be really necessary.

8. Community/Youth building:

There is no progress to report.

9. To consider management of Parish Council facilities

i. Tennis courts:

The tennis courts are now open having had the worst patches of moss removed by the groundsman. The Clerk had obtained a quotation from Doe Sport Ltd. For maintenance of the courts. £395 to supply and pray the three courts; £990 to high pressure jet wash the courts; £6457 to apply a polyutherane binder solution to the courts and repaint the lines. The Clerk had also contacted Colourcourt who had estimated that they could high pressure wash and spray the courts for £750. It was agreed that the Clerk should make further enquiries with Colourcourt regarding existing customers and to have a site visit. The matter would be discussed at the May meeting.

ii. Resources:

The Clerk reported that during the month which the groundsman had been off sick Mr. Rabbett had cleaned the pavilion, marked out the football pitches, dealt with the litter and carried out some maintenance jobs. The Clerk suggested that Mr. Rabbett be retained to clean the pavilion, carry out maintenance jobs, assist the groundsman at busy times and step in whilst the groundsman is on holiday. Mr. Grant proposed, seconded Mrs. Cornwell and agreed that in the first instance Mr. Rabbett be employed from 1 April, 2006 to 31 March, 2007 for two days per week. It was agreed that SCP16 of the local government pay scales would be applied.

Litter picking – it was agreed that the Youth Club, the Guides and the Scouts should be asked to litter pick in the village on a regular basis. The Clerk had confirmed with the council's insurers that this is in order. It was agreed that litter pickers and gloves would be provided. A donation would be given to the organisations willing to assist in this way.

10. Correspondence:

SCDC – South Cambridgeshire Local Development Framework – Objection Sites. It was agreed that the Parish Council should support SCDC.

SCDC – Public Consultation on proposals to change the local elections system. Mrs. Williamson declared a personal interest. The current situation is that elections for one third of Council's seats are held three years out of every four. SCDC are proposing a change to all-out elections which would mean that there would be elections for all seats on the District Council once every four years. The Parish Council agreed that they were opposed to all out elections and that they would propose that Council wards are elected by thirds in sync with the parish council elections.

SCDC – Consultation draft of the Sth. Cambs. District Council Biodiversity Strategy

CCC – Consultations on Public Path Order Applications under Highways Act 1980

CCC – Local Government Pension Regulations

CCC – Changes to Local Bus Services

CCC – Rural Speeding: It's an isolated affair

CCC – Cambs. & Peterborough Minerals & Waste Development Plan – Issues & Option Consultation 2 – extension to consultation period

ACRE – Community Action magazine

Defra – Getting to grips with the Clean Neighbourhoods & Environment Acts 2005 – a parish council guide to environmental enforcement. It was agreed that a copy of this document should be requested.

11. Approval of Accounts:

Mr. Williamson declared a personal interest in cheque number 374. Mr. Halsey declared a personal interest in cheque number 372.

Mr. Grant proposed, seconded Mr. Brown that the payments be made as presented with the addition of £100 to Mr. Day for grass cutting at Chittering.

12. To approve employee’s salaries for 2006/2007:

It was agreed that the Clerk should be paid on SCP21 of the salary scale for local council clerks for the year from 1st April 2006.

The groundsman is paid on SCP18 of the local government employee pay scale. It was agreed that a review of his work should be held and that the increase would only be implemented after three months of improved service. The increase would be back dated if improved service was shown in the three months.

13. Representative Reports

i. County Councillor’s Report:

a. Bus Services: the CCC budget adjustments had meant reduced subsidies to rural bus services. CCC will continue to subsidise the 196 service but the 19 service on a Sunday and Bank Holiday will probably not be subsidised.

Station car park – CCC are going to continue running and maintaining the car park. Central Parking systems will operating the car park.

In the event of a station being built at Chesterton sidings there is a threat that Waterbeach station may close.

Security on trains – there is reduced security on trains after 7.00 p.m.

Re-siting of park and ride site. – a meeting is to be held on 12th April. Dr. Grant is to attend.

ii. South Cambridgeshire District Councillor’s Report;

It is anticipated that the planning application by Cambridge Sports Lake will be determined by SCDC in June or July.

iii. Library – nothing to report

iv. Bannold Road development – 106 agreement

SCDC have asked Amy Richardson, Taylor Vinters to write the missing section.

The Clerk has informed s. Richardson that the next meeting of the Council to discuss the 106 Agreement is to be held on 18th April.

13. Village Matters

Mrs. Cornwell reported that the cross bar of the swing at Chittering is in a dangerous condition.

The meeting ended at 9.40 p.m.

Chairman Date