

Minutes of the monthly meeting of Waterbeach Parish Council held on Tuesday, 7<sup>th</sup> March, 2006 at 7.30 p.m. in the New Pavilion.

**Present:** Mr. A. Ball; Mr. W. Grant; Mr. D. Halsey; Mr. P. Johnson; Mr. P. Jones; Mr. Leeke; Mr. W. Saberton; Mrs. J. Williamson (SCDC); Mr. A. Wright(Chairman).

**In attendance:** The Clerk

1. **Apologies:** Mr. D. Black; Mr. N. Brown; Mrs. J. Cornwell; Dr. C. Grant; Mr. M. Williamson.

Mr. Wright wished Mr. Williamson a swift recovery following his recent heart attack .

2. **Declaration of Interests:**

Mr. Jones – personal. As a school governor matters relating to the school and as a member of the Beach Social Club in matters discussed under correspondence.

Mr. Saberton – personal. As a committee member of Waterbeach Charities.

Mrs. Williamson – personal as a District Councillor and school governor matters relating to planning and the school and library respectively

3. **To approve the minutes of the meeting held on 7<sup>th</sup> February, 2006.**

The Minutes of the meeting held on 7<sup>th</sup> February were approved.

4. **Matters arising from the Minutes of the meeting held on 7<sup>th</sup> February, 2006**

- i. Parish Plans – the grant for application had been successful. It was agreed that the implementation of the grant and the way forward would be discussed as an agenda item in April.
- ii. Parish 3-way meeting with CCC highways. As yet to be arranged by Mr. Williamson
- iii. Permit to travel machine – see village matters
- iv. Car Dyke bridleway request – no further information
- v. Sustrans cycleway – barrier issues as yet to be resolved.
- vi. Mr. Williamson’s meeting re. Clayhithe Road. As yet to be arranged by Mr. Williamson
- vii. Siting of dog bins. Complaints had been received about the siting of a bin in Jubilee Close. Mr. Johnson advised that no further complaints had been received and that it was best to leave the bin in situ for the time being.
- viii. Newsletter – the folding date is 25<sup>th</sup> March. Articles on the parish plan, the precept and financial situation and the forthcoming elections would be prepared for Mr. Williamson to format into a Newsletter.

5. **Risk Assessments and Health and Safety:**

Issues had arisen with the Football Club which had caused concern over the safety of the goal posts. It was agreed that a letter clearly specifying the requirements of the Council for dealing with goal posts and that the correct implementing of the requirements is a condition of the Club using the Council’s pitches.

- i. To set up a Health and Safety Committee – it was considered that the setting up of a committee may result in health and safety issues and risk assessments being dealt with in a casual way. It was therefore agreed that Mrs. Williamson in consultation with Mr. Ball and Mr. Grant would consider the information from Zurich relating to relevant issues particularly regarding events held in/on Council property. With regard to organisations holding events they should be asked to supply the Council with the name of the health and safety officer who could work with appointed parish councillors. The matter would be discussed further as an agenda item in April.

6. **Standing Orders –**

- i. To consider amendments required to circulated document and to adopt Standing Orders accordingly. Mr. Williamson had recommended councillors view the standing orders for Milton Parish Council which appeared on their web site. It was agreed that the standing orders for Milton Parish Council should be amended in line for Waterbeach and adopted as such.

**7. To discuss fees chargeable to:**

- i. Bowls Club
- ii. Colts Football Club
- iii. Cricket Club
- iv. Football Club

The Clerk had made enquiries to other parish councils and determined that the management between clubs and councils varies. However it would appear that the amount charged to the clubs is justifiable for the level of service provided. Mr. Ball proposed, seconded by Mr. Saberton and agreed that the fees to all sports clubs should be increased by 3% for the 2006 season.

- v. Cemetery: these fees are still under review.

**8. To consider cemetery maintenance for 2006:**

Concern by some residents about the disgusting state of the cemetery had been expressed to a councillor who had taken pictures to show the council. The Clerk explained that the groundsman had cut back all of the overgrown grass on the graves which are unattended and treated them at the end of last year. The rest of the grass had been left in an overwintered state. The paths had been programmed for attention at the beginning of March but unfortunately the groundsman had been taken ill. The rubbish heap would be cleared when conditions allowed the minimum of damage to the surrounding area. Mr. Halsey had offered to make a start on the grass cutting now that the growing season has started.

Discussion was held on the possibility of leaving an area of the cemetery unattended as a conservation area. The Clerk pointed out that there is no area that does not have all unattended graves. Mr. Leeke proposed, seconded by Mr. Johnson and agreed that no area should be left unattended. Mr. Grant proposed, seconded by Mrs. Williamson and agreed that the areas of priority for maintenance should be the reserved area on the western boundary, the grass area inside the gate and the area for ashes plots.

**9. To consider date for a Traffic Committee meeting – suggested date 14<sup>th</sup> March.**

The meeting would be held on 14<sup>th</sup> March unless the Clerk determined that the attendance would be too low to be quorate. Mr. Leeke and Mr. Saberton gave their apologies should the meeting take place.

**10. To arrange the date of the Annual Parish Meeting:**

It was agreed that the clerk would liaise with the school and book either 15<sup>th</sup>, 16<sup>th</sup>, 17<sup>th</sup> or 18<sup>th</sup> May 2006 for the meeting.

It was also agreed that the May monthly meeting of the council would be held on 9<sup>th</sup> May and the Recreation Ground Committee meeting would be rescheduled for the 2<sup>nd</sup> May.

**11. To consider taking over of footway lighting from SCDC:**

Mr. Saberton declared an interest.

Of the 34 SCDC street lights due to be switched off by SCDC from the 1<sup>st</sup> April, 31 are to be taken over by CCC. Mr. Leeke proposed, seconded by Mr. Johnson and agreed that the 3 remaining lights in Rookery Close car park, outside 10 Jubilee Close and outside 28 Denson Close should be taken over by the Parish Council at a cost to the parish in 2006/2007 of £32.67 per light.

**12. Community/Youth building:**

There are concerns about the structure of the portacabin. Mr. Law has looked at it and considers that the defects can be repaired and maintained. Mr. Williamson is in discussion with Brian Harris, CCC regarding the replacement of the portacabin with a mobile classroom.

**13. To appoint representative to Waterbeach United Charities and Waterbeach Turbary:**

Mrs. Williamson's appointment ends in March 2006. Mr. Leeke proposed, seconded by Mr. Grant and agreed that re-appointment of a representative should be made after the Council elections in May.

**14. Correspondence:**

Beach Social Club – request for contribution to resurfacing car park outside the Club. The Council agreed that the area which had been suggested by the Beach Social Club as being the responsibility of the Council was in fact part of the highway and therefore the responsibility of CCC. The Council could not agree to the request for a contribution in lieu of rent for the beer garden for twenty years

from 2007.

James Dean & Son – request for use of Green for Fair from 2<sup>nd</sup> July to 9<sup>th</sup> July. Mr. Leeke proposed, seconded by Mr. Grant and agreed that the fee should be £350. All regulations on health and safety should be met. The Council must be informed of the name of the health and safety officer prior to the event.

SCDC – Race Equality Scheme

SCDC – Deemed consent at St. Johns Church

Waterbeach Colt Football Club – request to hold Beer Festival on weekend of 12<sup>th</sup> – 14<sup>th</sup> May. Agreed. All regulations on health and safety should be met and the Council should be informed of the name of the health and safety officer prior to the event.

CCC – P3 Scheme acknowledgement

CCC – Car Dyke maintenance

CCC – Roadworks at the A14/A10 interchange

CCC – Rights of Way – the Way Ahead

CCC – Waddelow Road and High Street. Mr. Wright proposed, seconded by Mr. Ball and agreed that the proposed scheme to introduce school time waiting restrictions opposite the school entrance and to extend the double yellow lines on the corner of Waddelow Road should be approved.

Thriplow Daffodil Weekend – 25<sup>th</sup> & 26<sup>th</sup> March

Agricultural Land Tribunal

CALC – bulletin and training sessions

Taylor Vinters - Bannold Road – 106 Agreement

#### **15. Approval of Accounts;**

Mr. Leeke proposed, seconded by Mr. Wright and agreed that the accounts as presented should be paid.

#### **16. Superannuation – Additional Voluntary Contributions.**

Mr. Leeke proposed, seconded by Mr. Grant and approved that the Council augments, Mrs. Smart's Scheme Membership under Regulation 52 by a period of one year two hundred and thirty two days full time Scheme membership and that the required sum be sent to Cambridgeshire County Council within one month.

#### **17. Representative Reports**

- i. *County Councillor's Report.* Due to ill health Mr. Williamson was unable to attend the meeting.
- ii. *South Cambridgeshire District Councillor's Report:*

Police liaison meeting - Mrs. Williamson and Mr. Wright had attended the meeting at which the crime hot spots had been identified. The traffic in Station Road was raised and action to assess the problems will be taken by the police.

Wheelie bin collection – a request had been made to re-schedule the collection of bins in Station Road to avoid the rush hour traffic.

Jointly Funded Minor Improvement Scheme – a joint meeting had been held. The two schemes submitted by Waterbeach Parish Council for traffic calming in Denny End Road and a crossing in the High Street had scored well. Should there be sufficient joint funding from CCC and SCDC for the allocated schemes to go ahead the Council will have to choose which scheme they would like to proceed with. It was agreed that the need for a crossing is greater than traffic calming in Denny End Road and that the Traffic Committee would discuss the issue and forward the preference to CCC in order that all was in place for the project to proceed at the earliest possible opportunity.

- iii. *Recreation ground and village facilities:*

A Recreation Ground Facilities meeting had been held. The Clubs attending were in agreement that the Arnold Scrivener Cup day should go ahead but did not think that they would be able to contribute greatly since it was to be held on the day after the Feast, 18<sup>th</sup> June.

Groundsman – Mr. Stubleby is off sick.. He may be able to return to work on 13<sup>th</sup> March however he may be off work until 27<sup>th</sup> March. Mr. Grant proposed, seconded by Mrs. Williamson and agreed that the Clerk keeps Mr. Wright and Dr. Grant informed and that they take the necessary action to ensure that the correct procedures are followed. Advice should be sought from CALC.

iv. *Library:*

Dr. Grant and Mrs. Jones had met with Mr. Allanach for the review meeting. Mr. Allanach was satisfied with the figures produced, the achievements of Waterbeach LAP and the day to day running of the service. It is anticipated that new agreements will be entered into at the end of the year.

v. *Bannold Road development – 106 agreement:*

This had now been circulated and would be discussed at the meeting of the Planning Committee on 21<sup>st</sup> March.

**17. Village Matters:**

Concern was expressed that the pedestrian access gate from Way Lane to the school may be closed. Mrs. Williamson agreed to clarify the situation.

Concern was expressed that the alteration to the visibility splay at 11 Way Lane as required by planning permission had resulted in a telegraph pole becoming a hazard as it now stands isolated in the footpath.

Mr. Grant reported on the First Capitol Connect liaison meeting which he had attended. Issues discussed were the need for more shelter on the station, additional ticket machine on the Ely platform, the agreement with CCC regarding the car park. He reported that the refreshment trolley service is to be stopped and that the purchase of tickets is being slowed down by chip and pin therefore meaning that the performance matrix for ticket purchase queuing is not being met.

Concern was expressed that Mr. Hockney, SCDC councillor for Waterbeach and Landbeach had not referred to the efforts of Waterbeach Parish Council to get a pedestrian crossing in the village when he was interviewed by Radio Cambridgeshire. It was felt that District Councillors should work with the Parish Councils they represent in efforts to achieve improvements.

Concern was expressed that there is no clear marking to define the footpath across the front of the White Horse public house. The Clerk would ask Mr. Howard, CCC, if this could be done in an effort to keep the footpath clear from parked cars.

The Clerk would report to Mr. Howard, CC, the sinking drain in Station Road.

It was reported that the maintenance work on the footpath in Hartley Close had been done.

The meeting ended at 10.20 p.m.

Chairman ..... Date .....