

Minutes of the monthly meeting of Waterbeach Parish Council held on Tuesday, 3rd January, 2006 in the New Pavilion.

Present: Mr. D. Black; Mr. N. Brown; Dr. C. Grant; Mr. W. Grant; Mr. D. Halsey; Mr. P. Johnson; Mrs. J. Williamson (SCDC); Mr. M. Williamson (CCC); Mr. A. Wright(Chairman).

1. Apologies:

Mrs. J. Cornwell; Mr. M. Leeke; Mr. W. Saberton.

It was noted that Mr. Shipp had not attended a meeting since 5th July, 2005. The Clerk was asked to check whether he had attended any committee meetings since that date. **Mr. Wright** agreed to ask Mr. Shipp to attend a meeting if he was not already ineligible to be a councillor due to lack of attendance.

2. To approve the minutes of the meeting held on 6th December, 2005:

The typing/grammatical errors had been amended. It was agreed that the Minutes be agreed and signed.

3. Matters arising from the Minutes of the meeting held on 6th December, 2005

- i. Parish Plans – Mr. Wright proposed, seconded by Mr. Williamson and agreed that Mr. Ball and Mr. Black progress with the work necessary to carry out a Parish Plan. The grant application for funding would be completed by the end of January and a dedicated meeting would be held in March 2006 with the open meeting being held at the Annual Parish Meeting.
- ii. Sustrans cycleway - The site meeting had been held and it had been agreed that the bridleway was to left as grass.
Concern was expressed that the bridleway had not been left as grass and that the horses are using the cycleway as the bridleway is not suitable.
Other hazards which were noted are
 - a. there is a stretch of path between the riverside path and the new new (across a gateway) which is unsurfaced. Cyclists have already fallen from their bikes at this point.
 - b. There is no lowered kerb into the staton car park
 - c. The station car park barrier overhangs across the cycleway
 - d. There is no indication as to whether cyclists leaving the cycleway should continue through the staton car park or onto the road.

Mr. Williamson agreed to speak to Mr. Frost, (CCC), about the concerns and also to ask is there could be a temporary diversion of the bridleway through Cow Hollow Wood to prevent more damage being done to the cycleway due to the use by horses.

- iii. Parish 3-way meeting with CCC highways – Mr. Williamson had spoken to Mr. Preston (CCC) concerning this matter but had as yet not arranged anything.
- iv. Burgess Road access – nothing to report.
- v. Permit to travel machine – nothing to report.
- vi. Car Dyke bridleway request – nothing to report.

4. Risk Assessments and Health and Safety:

Mr. Black will be carrying out the risk assessment on the skateboard park on 7th January.

Mr. Grant had carried out a risk assessment on the Green and noted that there is a back slat missing on a seat, there is graffiti on the village sign, the rut on the green still needs more filling, there is some guttering missing on the bus shelter. The jobs would be attended to as necessary.

Dr. Grant had carried out a risk assessment on the Gault and noted that the banks around the drain had been levelled slightly. Thought should be given to more levelling or a surround fence being erected.

Lone working - Mr. Black suggested that the groundsman be issued with a mobile 'phone which he could use to check in and out with. **Mr. Black** agreed to speak to Mr. Ball with reference to lone working.

5. Community/Youth building:

There was nothing further to report.

6. Correspondence:

CCC – Parish Path Partnership application. To be past to Mr. Armstrong for completion.

CCC – County Council budget for 2006/2007

CCC – grass cutting contracts

SCDC – Council Tax Capping – Footway lighting. The Clerk reported that it is possible that CCC will take over 31 of the 34 SCDC footway lights. The Clerk has asked SCDC where the other 3 lights are.

SCDC – Parish Precepts

SCDC – Register of Electors monthly updates

SCDC – waste & recycling information

SCDC – Event Guide

Mrs. Miller – request for PC to buy back grave space. Agreed

ECDC – Submission Statement of Community Involvement

CALC bulletin etc.

W. Emmerson Son – request for replacement memorial and additional inscription. Agreed

ACRE – magazine

ABA bulletin

7. Approval of Accounts:

Dr. Grant and Mr. Grant declared an interest.

Mr. Williamson proposed, seconded by Mr. Brown and agreed that the accounts be paid.

8. Superannuation – Additional Voluntary Contributions:

Mr. Williamson has not spoken to Mrs. Winter yet with reference to the Parish Council paying in a lump sum.

9. Representative Reports

i. County Councillor's Report:

Mr. William son had nothing further to report.

ii. South Cambridgeshire District Councillor's Report:

Mrs. Williamson has written to Mr. Reynolds, CCC, with a copy to Mr. Paice, MP, concerning a road crossing in Waterbeach for the visually impaired.

Mrs. Williamson has as written to Disability Rights regarding the same issue as above. **Dr. Grant** agreed to give Mrs. Williamson more information on who to contact reading disabilities.

Mrs. Williamson has written to Mr. Reynolds, CCC, stating that she hopes that Waterbeach will figure high on the list for road improvement funding.

Mrs. Williamson is to meet Mr. Lines, CCC Highways, in the village to discuss various matters.

iii. Recreation ground and village facilities.

Following concerns of councillors about the groundsman it had been agreed that Mr. Smart would be overseeing the groundsman and his work.

Mr. Grant agreed to report the damage to the cycleway at Baits Bite to Mr. Howard, CCC and copy the correspondence to Mr. Daniels, Milton Parish Clerk.

iv. Library:

i. Possibility of closures to LAPs and libraries

Dr. Grant expressed concern that there has not been a review meeting with CCC Libraries yet although the original agreement is coming to an end.

Concerns were expressed regarding the possible closure of eight more libraries and the Library Access Points, i.e. Waterbeach library, should CCC only agree a 4% rise in council tax. Mr. Williamson had spoken to Mr. Hoskins, CCC Libraries, who is of the opinion that LAPs are only in danger of closing if the 4% rise is agreed however there is a possibility that LAPS would be charged for the CCC services which they use. This would equate to approximately £5000 per year.

Mr. Williamson trying to get the Scrutiny Committee at CCC to investigate LAPs and he is also going to discuss the situation with other councillors who have LAPs in their division.

Mrs. Williamson, as a governor of Waterbeach School, was asked to try and promote another day for the library to visit the library.

v. Bannold Road development – 106 agreement

Nothing had been received from Taylor Vinters. The Clerk had contacted Ms. Richardson, Taylor Vinters before Christmas to inform her that Mills and Reeve had now prepared the agreement for SCDC and that it should be expected.

Dr. Grant had spoken to Ms. Richardson who had advised that the 106 Agreement needs to include all prescriptive detail.

10. Village Matters:

Chittering – the pot hole at the top of School Lane has not been repaired yet. **Mr. Brown** would take a picture of the pot hole and e.mail it to Mr. Howard, CCC Highways, to remind him of the need to repair it.

Station Road – CCC Highways had finally admitted that the yellow lines are wrong and that they will put the matter right as soon as possible.

Clayhithe Road – the road surface is dropping away and needs something done about it. **Mr. Williamson** would take someone from CCC Highways to look at it.

Appreciation was expressed to the Community Association and the combined churches for the organisation and running of the Carols on the Green on Christmas Eve.

Dog bins/rubbish bins – the Clerk had ordered these and would find out when they would be delivered.

Way Lane – congestion had been caused when the 196 bus service (off route) had not been able to get through Way Lane because of builders vehicles. CCC should be contacted.

Station Road – there is a pot hole around a drain which needs repairing. **The Clerk** would contact Mr. Howard, CCC Highways.

Salt bins – these are not full. **The Clerk** would contact Mr. Howard.

The meeting ended at 9.30 p.m.

Chairman Date