

Minutes of the monthly meeting of Waterbeach Parish Council held on Tuesday, 6th December, 2005 at 7.30 p.m. in the New Pavilion.

Present: Mr. D. Black; Mr. A. Ball; Mr. N. Brown; Dr. C. Grant; Mr. W. Grant; Mr. D. Halsey; Mr. P. Johnson; Mr. P. Jones; Mr. M. Leeke; Mr. W. Saberton; Mrs. J. Williamson (SCDC); Mr. M. Williamson (CCC); Mr. A. Wright(Chairman).

1. **Apologies:** Mrs. J. Cornwell

2. **To approve the minutes of the meeting held on 1st November, 2005:**

The Minutes of the meeting were approved and signed.

3. **Matters arising from the Minutes of the meeting held on 1st November, 2005:**

Mrs. Williamson reported that SCDC will be charging Parish Councils for legal advice only.

It was recommended that the Clerk produce a list of actions taken from the Minutes and the actions remain on the agenda until they have been resolved.

Links to Parish Plans can not be accessed. Mr. Williamson reported that he has an action pack. The information would be obtained from ACRE and e.mailed to councillors.

Mr. Williamson had spoken to CCC with reference to audio tapes. CCC are concerned that the surplus tapes which are for sale are faulty and therefore not suitable for LAPs. CCC are also unwilling to vary the conditions in LAP operating to allow acquisitions of surplus CCC stock. Dr. Grant had requested that Waterbeach LAP be offered surplus large print books but the request had not been honoured. Dr. Grant recommended that CCC have a policy of offering LAPS surplus large print books and audio tapes before they are put on sale.

Sustrans cycleway – Dr. Grant reported that she is attending a site meeting with Mr. Frost, CCC on Wednesday, 7th December at 8.00 a.m.. The meeting is open to other councillors who may be interested in the situation of the work which has been carried and the resulting provision of bridleway and cycleway.

4. **Risk Assessments and Health and Safety:**

Mrs. Williamson had carried out a risk assessment on the recreation ground. The main issue requiring attention is the car park. Mr. Brown recommended filling the potholes with limestone and covering with rail chippings. Mr. Brown agreed to submit an estimate to carry out the work in the new year. The Clerk would contact Bannold Supplies and Dickersons before the finance meeting to obtain some figures for the maintenance necessary.

Mr. Black and the Clerk had not been able to complete a risk assessment on the skateboard area as yet. Mr. Black would do one as soon as possible.

5. **Community/Youth building:**

Mr. Lockhart had met with members of the Parish Council to discuss the possibility of siting a new community/youth building on the 5-aside area. Mr. Lockhart had considered it an interesting site and would discuss it with Melissa Reynolds at SCDC planning. To date no response had been received regarding that meeting. Mr. Grant had put the suggestions of a youth building with community rooms to the Community Association. The Community Association have concerns that such a building would take away from the other community room facilities in the village.

A Parish Plan would highlight what facilities the residents of the village would like to see provided.

6. **Correspondence:**

SCDC – training on code of conduct.. It was agreed that item 1 of each agenda should be Declaration of Interest. The Clerk would continue to record in the Minutes when a member of the Council leave the room with a declared interest.

Taylor Vinters – 106 Agreement – Concern was expressed that SCDC were pressing the 106 Agreement to be signed. The Parish Council, with passed experience, need to have all the important fact cleared and included if appropriate. Dr. Grant agreed to contact Amy Richardson at Taylor Vinters to establish the current situation. Dr. Grant would then circulate to Mr. Brown, Mr. Leeke and Mr. Wright a document. Mrs. Williamson agreed to speak to Catriona Dunnett, SCDC legal department.

Sth Cambs. Traffic Management Area Joint Committee – agenda. Mr. Williamson reported that Waterbeach had scored well but that it is unlikely that any work will be done because of the lack of finances.

A petition, done by a resident with children at school had been presented by Mrs. Coston Mr. Williamson reported that the general feeling is that the problem with visibility at the school crossing had been taken on board

CALC/CCC – salt bins. Members of the Waddelow Residents Association had requested salt bins in order that they could salt the paths. The Clerk had received advice from CALC and CCC that in the event of an accident following inadequate salting the Parish Council would be liable if they provide salt bins and arrange with CCC for them to be filled.

Mrs. Williamson and Mr. Johnson would take the information back to the next meeting of Waddelow Road Residents Association in order that they understood why the Parish Council would not provide bins.

Norma Kay – recreation ground access

CCC – Cambs & Peterborough Draft Supplementary Planning Document – The Design and Location of Major Waste Management Facilities

CCC – Draft Statement of Community Involvement

CCC – Speakers List

SCDC – meeting with Mr. Crickmore and SCDC officers. At the meeting Mr. Crickmore had stated that wishes to erect 18 log cabins on the caravan site at the Travellers Rest, Chittering. Residents of Chittering attending considered that planning permission should be submitted before they could give their preferred ideas of what should be allowed on the site.

Concerns were expressed that a meeting had been arranged by SCDC with residents and parish councillors. Mrs. Williamson explained that SCDC planners considered that there are extraordinary circumstances surrounding this case.

7. Approval of Accounts:

Mr. Williamson proposed, seconded by Mr. Leeke and approved that the accounts be paid as presented.

8. Superannuation – Additional Voluntary Contributions:

The matter would be discussed further at the meeting of the Finance Committee to be held on 7th December.

9. Representative Reports

i. County Councillor's Report:

Mr. Williamson suggested that a meeting be held between CCC, Highways, representative and councillors from the parishes of Landbeach, Milton and Waterbeach to discuss highway issues in the villages. Mr. Williamson agreed to arrange a meeting.

Proposed development between Wilburton and Stretham (Mereham) – this is unlikely to progress unless it reaches the ODPM.

Mr. Williamson had met Mark Kemp and the manager of the call centre for CCC Highways to discuss the communication problems experienced by parish clerks and others.

ii. South Cambridgeshire District Councillor's Report:

Mrs. Williamson has produced a summary of the financial cuts likely to affect parish councils. Mrs. Williamson agreed to establish if there are any which affect Waterbeach.

The final meeting to discuss the Local Development Framework had been held.

Mr. Howard, CCC Highways, had agreed to trim the hedge in Pieces Lane which overhangs the highway.

iii. Recreation ground and village facilities:

Mr. Grant reported that some councillors had visited the synthetic turf pitch in at Fulbourn prior to the last recreation facilities committee meeting. Parish Councillors are invited to attend a colts football training session which is to be held on the new surface at Fulbourn

a. access from recreation ground to Car Dyke:

In response to requests from parishioners it was agreed the a designated access through the hedge would be made from the recreation ground to Car Dyke. This would be done when the groundsman had time.

iv. *Library:*

Cataloguing sessions would be held on the first Wednesday of each month.

Young adult reader books had been purchased to more that the value of the award received from Cambridge Water plc.

v. *Bannold Road development – 106 agreement*

10. Village Matters:

Nuisance in Chapel Close – Mr. Beasley had identified those who were causing a problem after youth club and had dealt with the situation.

Parish Council website – Mr. Williamson continues to update the website and welcomes suggestions on how it could be improved.

Hatley Court – concern was expressed that the fire brigade had been unable to access Hatley Court via Burgess Road when the fire alarm was raised due to parked cars and wheelie bins. The clerk should contact the Fire Service.

Following the recent accident at Elsenham when two girls were killed crossing the line when the automatic barriers were down concern was expressed that there is not a permit to travel machine on the Ely bound platform. A request for a machine should be made.

It was considered that since there is room for a bridleway and a cycleway on CCC farm land adjacent to Cow Hollow Wood that a request should be made for a bridleway on the grass either side of Car Dyke.

Concern was expressed that the chevron markings for a bend at the Motor Boat Club corner on Clayhithe Road are not adequate.

The meeting ended at 10.15 p.m.

Chairman Date