

Minutes of the monthly meeting of Waterbeach Parish Council held on Tuesday, 1st February, 2005 at 7.30 p.m. in the New Pavilion.

Present: Mr. N. Brown; Mrs. J. Cornwell; Dr. C. Grant; Mr. W. Grant; Mr. D. Halsey; Mr. P. Jones; Mr. M. Leeke; Mr. W. Saberton; Mr. A. Shipp; Mrs. J. Williamson(SCDC); Mr. M. Williamson(Chairman).

In attendance: Mrs. J. Coston; the Clerk.

1. **Apologies:** Mr. D. Benton; Mr. A. Wright.

2. **To approve the minutes of the meeting held on 4th January, 2005.**

The Minutes were approved and signed following the noting under Matters Arising that Dr. Grant and Mrs. Williamson would look at the information supplied, in disc, by Zurich. The Clerk had already done so.

3. **Matters arising from the Minutes of the meeting held on 4th January, 2005:**

There were no matters arising.

4. **Youth/Community Building – the way forward:**

Mrs. Williamson reported that costings are still awaited. Planning application for the new plans will possibly need to be sought as the roof line has changed. It was suggested that it may be wise to obtain costings before further plans. It was agreed that a meeting of the committee would be held to discuss the best way forward and that a report would be made to the parish council in April. Mr. N. Brown agreed to serve on the committee and members of the recreation facilities sub-committee would be asked to join the committee.

5. **To approve the 2005/2006 precept as recommended by the Finance Committee:**

Mr. Leeke, chairman of the finance committee, pointed out that the increase in precept is less than the ongoing expenditure; therefore it may be necessary to cut back on some of the major projects which have been included in the budget. The actual increase in the precept is 8% due to the adjustment in the number of military dwellings on which a contribution is made to SCDC. Mr. Leeke proposed, seconded by Mr. Grant and agreed that the precept for 2005/2006, as recommended by the finance committee, is £88,400.00. It was agreed that an article be placed in the Beach News explaining the finances of the council. Mr. Shipp requested that it be noted that he is opposed to two of the budgeted items which would have meant a saving of £5000 on the precept had they not been included.

6. **Risk Assessments – how best to achieve:**

Mrs. Williamson and the Clerk agreed to prioritise and allocate the risk assessments to councillors and sports clubs. It was agreed that a meeting would be held in the second week of April to approve the completed risk assessments. Risk Assessments would then appear on the agenda every three months in order that any matters arising could be dealt with appropriately.

The Clerk would request a copy of the risk assessment as carried out by the school and the youth club.

7. **Date for February planning committee:**

It was agreed that this meeting would be held on 8th February, 2005.

8. **To elect a councillor to the planning committee:**

Mr. Grant proposed, seconded by Mr. Shipp and agreed that Mrs. Cornwell serve on the planning committee with Mrs. Williamson as an observer.

9. **Correspondence:**

- i. Waterbeach Community Assoc. – use of Green for Feast and Christmas carols. In principle the Council grant the request. A risk assessment form, which would be supplied by the council, would need to be completed by the Community Association. Mr. Shipp proposed the Association be urged to mitigate any damage done by large vehicles. The compliance to obtain a public entertainment licence would need to be investigated. It is thought that the 2005 Feast will be alright but that there is some doubt about the carol event. Mrs. Williamson agreed to investigate the matter further with SCDC and Mr. Williamson agreed to investigate the matter with CALC.

- ii. Thomson Webb & Corfield – transfer of liquor licence at Traveller’s Rest, Chittering. Noted.
- iii. SCDC – Small Business Rate Relief Scheme re. Cemetery. Dr. Grant agreed to investigate this matter further.
- iv. Ivett & Reed – memorial application. Agreed.
- v. CCC – request that barrier at Kirby Road/Bannold Drove be removed to accommodate 196 bus service. It was agreed that this request could not be granted. The parish council had supported the army and the police in their request for the installation of the barrier and all consultation processes had been carried out correctly by CCC Highways.
- vi. Defence Estates – Mr. R. Jachacz had informed the clerk that their solicitors’ fees in relation to the proposed purchase of land to extend the cemetery by the council had again risen and the lowest estimated final cost would be £2500. Mr. Leeke proposed, seconded by Mr. Shipp and agreed that the council are still keen to go ahead with the purchase provided that it can be completed by 31st March, 2005. If the purchase is not completed by this date the council would pull out.
- vii. Office of the Deputy Prime Minister – authorisation of qualified persons and amendments to Schedule 12A of the Local Government Act 1972.
- viii. Cambridgeshire Police Authority – Local Consultation Group – 8th February at Chesterton Community College.
- ix. Harvest magazine
- x. CALC bulletin.

10. Approval of Accounts:

Mr. Leeke proposed, seconded by Mr. Grant and agreed that the accounts be paid.

11. Superannuation – Additional Voluntary Contributions:

There is still no reply from the ODPM.

12. To amend account signatories:

The council’s business banking manager had recommended that the Clerk be authorised to discuss the accounts with the bank personnel. Agreed.

13. To consider Council web site:

Mr. Grant proposed that the council web site should remain simple and as it is currently. Mr. Williamson agreed to continue adding information to the site.

14. Representative Reports

i. County Councillor’s Report

CCC discretionary budget for highways – this has been cut completely therefore only maintenance work will be carried out and no new work will be carried out.

Jointly Funded Scheme – the continuation of this scheme is under scrutiny.

CCTV on Milton cycle bridge – The provision of CCTV had been included in the original scheme but the authority in charge of the work had reneged on the agreement. In view of the recent incidents on the bridge the police are supportive of CCTV being installed. The provision of CCTV is being looked into.

Police Authority budget – this is being set and work is being done to provide more PCSOs in the villages.

Milton village had raised £14,000 for the tsunami appeal.

Station car park flooding – Mr. Shipp requested that he be given the telephone number to contact in order that he can close the sluice gates at the appropriate time.

Station car park – it was considered that the footpath into the car park needed improved lighting.

ii. South Cambridgeshire District Councillor’s Report

Primrose Lane – the dog warden would be asked to arrange a litter pick of the area.

Chapel Close – additional dropped kerbs are required.

Minor rural centre – Waterbeach has been categorised as a minor rural centre and may be eligible for grants.

iii. Library – an update on the timing of the works to the playground is needed and 2 or 3 months notice is required by the library in order that the necessary arrangements can be made. Mrs. Williamson and Mr. Jones agreed to find out information. The visitors per session at Waterbeach, 35, is above the average of 20.

15. Village Matters:

Chittering play area mole eradication – this is in hand and will be done as soon as conditions permit.

Waterbeach Charities – Mrs. Gooding has been appointed chairperson following the retirement of Mr. Guy.

Disaster appeal – an article will appear in the Beach News.

School deputy head is leaving at Easter.

196 bus route – CCC should be asked to ensure that the authorised route is adhered to.

The meeting ended at 9.25 p.m.

Chairman Date

