

Minutes of the monthly meeting of Waterbeach Parish Council held on Tuesday 7<sup>th</sup> December, 2004 at 7.30 p.m. in the New Pavilion:

**Present:** Mr. N. Brown; Dr. C. Grant; Mr. W. Grant; Mr. D. Halsey; Mr. P. Jones; Mr. M. Leeke; Mr. W. Saberton; Mr. A. Shipp; Mr. M. Williamson; Mr. A. Wright (Chairman);

**In attendance:** Mrs. J. Coston, CCC; Mrs. J. Williamson, SCDC; the Clerk and one member of the public.

**1. Apologies.**

Mr. D. Benton; Mrs. J. Cornwell; Mrs. N. O'Horo;

**2. To approve the minutes of the meeting held on 2<sup>nd</sup> November, 2004.**

Mr. P. Jones had attended the meeting. With this amendment it was agreed that the Minutes be signed.

**3. Matters arising from the Minutes of the meeting held on 2nd November, 2004**

Page 1235 – skip in school ground near library fire exit. There had been no response from the school. The Clerk should contact the school again.

Page 1236 – CCC representatives – Station Road – CCC contractors will be hand clearing the drain in the next two weeks. Dr. Grant declared an interest. There is evidence of water ingress to the wall of The Hall. Mrs. Coston would copy all correspondence relating to the matter to the chairman of CCC Environment and Transport Committee.

Page 1237 – School car parking – Submissions regarding concerns of the proposals need to be at the school by mid December.

Page 1237 – A. Scriveners retirement from full time employment

**4. To approve the Minutes of the meeting held on 16<sup>th</sup> November, 2004:**

Mr. Jones proposed, seconded by Mr. Shipp and agreed that the Minutes be signed.

**5. Matters arising from the Minutes of the meeting held on 16<sup>th</sup> November, 2004**

Notified matters arising: None

**6. To approve Terms of Reference for the Planning Committee. To follow**

It was agreed that the membership of the committee should be five elected members of the Parish Council, the chairman and the vice-chairman of the Parish Council.

It was agreed that any other parish councillor could attend the planning meetings and may speak at the invitation of the committee members. With the amendments the Terms of Reference for the planning committee of Waterbeach Parish Council were approved.

**7. Superannuation – Additional Voluntary Contributions:**

The matter is still being dealt with by the Office of the Deputy Prime Minister.

**8. To amend account signatories:**

Mr. Williamson will provide the necessary wording to amend the agreement with the bank.

**9. Multi Use Games Area/Synthetic Turf Pitch:**

i. Does the village want/need this facility?

The Parish Council agreed in principle to the proposals for a MUGA/STP. The Council would not wish to an ongoing substantial commitment for the Council and would therefore need to see a business plan. For: 9; Abstain: 1. Mr. Jones requested that his vote in favour be recorded.

ii. Should this facility be on the existing tennis courts or on a new site?

The Parish Council would not wish to see the MUGA/STP located on the existing tennis courts. For: 9; Abstain: 1. Mr. Jones requested that his vote in favour be recorded.

**10. Correspondence:**

i. Waterbeach & Landbeach Action for Youth – second Annual Report.

WAY had accepted responsibility for any agreement with the Parish Council for the portacabin. A meeting would be arranged between Dr. Grant, Mr. Wright, Mr. Williamson and Mrs. Stanton, WAY, to discuss agreements.

ii. CALC – Quality Parish Initiative.

The Clerk would distribute the booklets and the matter would be discussed as an agenda item in January.

Other correspondence:

Cambs. & Peterborough Fire & Rescue Authority Integrated Risk Management Plan 2005/06

Information Commissioner – approval of publication scheme from 28<sup>th</sup> February, 2003 to 28<sup>th</sup> February, 2007.

CALC – bulletin  
CCC parish path information and claim form  
Environment Agency – Flood Awareness Campaign  
SCDC – Parish Election for Waterbeach Ward to be held in 2006  
Waddelow Resident Group – request for policy on gritting roads and footpaths.  
CCC winter gritting and snow clearing leaflet  
CCC Prohibition of Driving Order, Kirby Road and various sites for prohibition of waiting effective from 25<sup>th</sup> November, 2004.  
CCC – corporate plan 2005 – 2009  
SCDC – order to fill by co-option the vacancy following resignation by Mrs. S Kay.  
SCDC – concern by residents of Chapel Close regarding rubbish bags left by groundsman at entrance to Chapel Close and not collected by SCDC.

**11. Road congestion in Way Lane and High Street;**

Mr. Williamson would arrange a Traffic Committee meeting in January to discuss the issues.

**12. Register of Members' Interest – updating:**

Councillors updated their Member's Interest forms as required.

**13. Planning Applications:**

- i. Mr. Quatrey, 65 Rosemary Road – amendment. Noted.
- ii. Mr. Quatrey, 65 Rosemary Road – extension. Refused. The two storey extension would be overbearing on the neighbouring bungalow.
- iii. Mr. Mrs. Wing, 58 Rosemary Road – extension. Approved.
- iv. Mr. Mrs. Sharp, 56 Rosemary Road – extension. Approved.
- v. Mr. Mrs. Cormack, 2 Josiah Court – extension. Subject to neighbours. Concern about the impact that the study window would have on neighbouring properties.

**14. Approval of Accounts:**

Mr. Brown proposed, seconded by Mr. Shipp and approved that the accounts be paid as circulated.

**15. To consider Council web site:**

There was nothing to report. Mr. Williamson would investigate the possibility of putting the footpath map on the web site.

**16. Representative Reports**

- i. County Councillor's Report:

Station car park – has been completed.

Station goods yard entrance – the use of this gate way as a turning area/lay by is causing a hazard and discussions are taking place to prevent such a usage.

Archaeology dig has taken place on the additional land required for the rowing lake.

Denny End/A.10 junction – discussions are taking place regarding improvements and the installation of traffic lights.

- ii. South Cambridgeshire District Councillor's Report

Bannold Nursery site development – approval has been given for 100 dwelling. The possibility of providing nursery facilities within the site is being looked at. The 106 agreement for open space will need to be discussed.

Park and Ride – the possibility of a park and ride site north of the Milton roundabout is being discussed.

Vicarage Close fence – the ownership of the larch lap fence between Vicarage Close and Denson Close has not been established yet

- iii. Library

Waterbeach is one of the best Library Access Points

**17. Village Matters:**

The question of Christmas bonuses to employees was raised. The Clerk did not consider it to be appropriate to receive a bonus since she received payment for the job.

The meeting ended at 9.25 p.m.

Chairman ..... Date .....