

Minutes of the monthly meeting of Waterbeach Parish Council held on Tuesday, 5th October, 2004 at 7.30 p.m. in the New Pavilion.

Present: Mr. D. Benton; Mrs. J. Cornwell; Dr. C. Grant; Mr. W. Grant; Mr. D. Halsey; Mr. P. Jones; Mr. W. Saberton; Mr. A. Shipp; Mr. M. Williamson; Mr. A. Wright (Chairman);

In attendance: Mrs. J. Coston, CCC; Mrs. J. Williamson, SCDC; one member of the public; the Clerk.

1. **Apologies:** Mr. N. Brown; Mr. R. Lovett; Mrs. N. O'Horo;

2. **To approve the minutes of the meeting held on 7th September, 2004:**

The Minutes of the previous monthly meeting were approved and signed.

3. **Matters arising from the Minutes of the meeting held on 7th September, 2004:**

Mrs. Williamson reported that the dog warden had visited the recreation ground and also Primrose Lane. The problem of dog fouling in Primrose Lane is to be addressed by SCDC.

Dog bins on towpath – the Clerk would contact British Waterways to discuss their campaign to get dog fouling bins installed along the towpaths.

A letter had been sent to East of England Regional Assembly in support of SCDC's opposition to the additional 18,000 dwellings.

A meeting had been held with Kevin Stuble, groundsperson, to discuss the first three months of his employment and the man hours required to be able to maintain the village facilities.

4. **To approve the Minutes of the meeting held on 21st September, 2004:**

The Minutes of the meeting held on 21st September were approved and signed.

5. **Matters arising from the Minutes of the meeting held on 21st September, 2004:**

Traveller's Rest, Chittering - A meeting, arranged by Mrs. Coston between Sue Reynolds, CCC Highways, and the residents of Chittering had been held to discuss the planning applications for the caravan site and the rooms at the Traveller's Rest. It was agreed that a letter be sent to SCDC Planning requesting that Mrs. Cornwell be allowed to speak at the planning committee meeting on 6th October.

Recreation Ground User's Committee – following the request by the RGUC that only two nominated parish councillors can vote at the committee a discussion was held on the current situation. Mr. Williamson proposed that the Council have full confidence in the Clerk and that the long term plans of the existing RGUC need to be considered. It was suggested that a quarterly consultative meeting with recreation ground users should be held to discuss mid term and long term proposals for the recreation ground. The matter would be discussed as an agenda item on 19th October.

6. **Superannuation – Additional Voluntary Contributions:**

Correspondence had been received from CCC who have referred the matter to the Office of the Deputy Prime Minister.

7. **To amend account signatories:**

It was agreed that the additional signatories on the account be Mrs. Cornwell, Dr. C. Grant and Mr. W. Grant. It was agreed that the Clerk should request an exclusion from 8.3 of the customer agreement. Mr. Williamson would advise.

8. **Club agreements:**

It is expected that the Colts Football Agreement would be returned by 8th October.

9. **To adopt Freedom of Information Act – information previously circulated:**

Mr. Williamson proposed, seconded by Mr. Wright that the core documents within the core classes of the Freedom of Information Act 2000 along with the optional classes where available of the Model Publication Scheme be adopted. Optional documents would be added when available. Agreed. 1 abstain.

10. **To arrange a date for a finance committee meeting:**

It was agreed that the finance meeting be held on 19th October.

11. **South Cambridgeshire Local Development Framework:**

The documents had been received. Mr. W. Grant and Dr. C. Grant offered to take the documents and read them. Any relevant information would be discussed at the November monthly meeting.

12. Correspondence:

CCC – parish path partnership bulletin

CCC – bus service tenders

CCC – Local Authority Parking Enforcement

CCC – acknowledgement of Jointly Funded Minor Highways Improvement bid.

Cambridgeshire Constabulary – Histon Sector newsletter

Cambridgeshire Constabulary – planned restructuring of Southern Division

CCC – Launch of Traveline

CCC – public rights of way evidence forms for possible public footpath at riverbank, Anglers Drove. The Clerk had tried to and will continue to try and contact CCC regarding the procedure.

Cambridgeshire Police Authority – Local consultation group to be held in the New Pavilion, Waterbeach on 26th October.

H. Gingell Ltd – copy of letter to Police Chief of intention to use Station Road, Waterbeach to access land at Cottenham rather than use the A14. CCC, Highways should be contacted regarding this and the police should be requested to respond quickly in the event of traffic diversions through the village due to road accidents.

CALC – bulletin, agenda for AGM on 6th November, course details etc..

Criminal Justice Board – Inside Justice Week

Conservators of the River Cam – request for information proposed siting of dog foul bins.

Dr. Grant – final report as school governor expressing a number of concerns regarding DDA etc.

Dr. Grant was thanked for her term of eight years as a parish council representative governor and for the reports that she had given in that time. Dr. Grant advised of a public meeting concerning the proposed changes to playground and parking facilities which is to be held on 21st October at 7 p.m.

Mr. Lewis-Jones – anti-social behaviour by occupants of 2 Cody Road. The Clerk had passed this letter to Mr. Williamson as district councillor.

Mr. Lewis-Jones – offer to assist in creating a web site for the Council. Mr. Grant agreed to contact Mr. Lewis-Jones.

Mrs. S. Kay – resignation as parish councillor. Thanks should be expressed and acceptance of offer to continue as play area safety inspector should be accepted. The statutory notice would be displayed on the notice boards. A time scale for co-opting should be considered following the time period of the notice.

13. Approval of Accounts:

Mrs. Cornwell proposed, seconded by Mr. Grant and agreed that the accounts, as presented, should be paid.

14. Representatives Report.

i. County Councillor report:

Mrs. Coston reported that she had attended the South Cambridgeshire Joint Area Committee where a number of highways issues concerning Waterbeach had been discussed. Mrs. Coston is in contact with CCC accident management team concerning the Denny End junction. It is hoped that accident remedial measures and possibly lighting will be applied to the Denny End/A10 junction.

Mrs. Coston had attended the Waddelow Road Resident Group meeting and is attending to a number of issues raised.

Station car park – the proposed start date for the extension is 18th or 25th October. Discussions are taking place about the possibility of CCC taking over the running of the car park.

Mrs. Coston reported that she had answered a considerable number of concerns following the press coverage of the suggested proposed 5,000 dwellings in Waterbeach.

Mrs. Coston suggested that David Lines and David Gilkes, recently appointed CCC Highways officers attend the November monthly meeting of the Council to introduce themselves.

Cambridge Rowing Trust – Mrs. Coston reported that she had attended a meeting to discuss the new plans. The development is now called Cambridge Sports Lakes and will include canoeing, rowing, cycling and triathlon. It is proposed that the first phase will be completed by 2006 and the second phase by 2009.

ii. South Cambridgeshire District Councillor report:

Mrs. Williamson reported that she had also attended the South Cambridgeshire Joint Area Committee. It had been requested that the Parish Council should be involved in discussions concerning any changes to the lay-out of the Denny End Road/A10 or Car Dyke Road/A10 junctions.

Mrs. Williamson had attended the Waddelow Road Resident Group and was dealing with a number of issues raised.

Cambridge Rowing Trust – Mrs. Williamson had attended this meeting.

Bannold Nursery development – a letter expressing a number of concerns regarding this development had been sent to SCDC planners.

Sewage works noise – a resident of Bannold Road had complained about a noise emitting from the works. This had been investigated and the reason for the noise established and solved.

Vicarage Close fence – a resident of Denson Close had reported a falling wooden fence. Mrs. Williamson is trying to establish ownership of the fence in order that repair work can be carried out.

Councillor Surgeries – these are to be held on 13th October, 10th November, 8th December and 1st January. It was agreed that Mr. Wright would accompany the district councillor on the first two and Mr. Grant the second two.

Mr. Grant reported that the Waddelow Road Residents Group request that the traffic committee consider requesting a pedestrian crossing outside the post office. The Group are also requesting additional dog foul bins and or litter bins in the area.

15. Village Matters:

Cycleway alongside A10 – the route between Car Dyke Road and Red Roofs is particularly narrow and does not allow cyclists to cross over safely. Although this is in the parish of Landbeach the Traffic Committee would investigate.

Community Association – Chris Allen has resigned as secretary as he is soon to leave the village. Mrs. Ostler has been appointed as secretary. The Association are trying to involve more people in making decisions on the running of the Feast.

Chittering – the hedge/tree behind the bus stop at Chittering is becoming overgrown again. Mrs. Coston would contact CCC, Highways.

WILL – a task force meeting had been held. The borrowings are within 200 of the LAP borrowing target for the year. 100 new readers had been recruited through the school sessions which had been held. The first anniversary will be celebrated on 6th November between 10 a.m. and noon.

Christmas wheelie bin collection – concern was expressed that the green bins would not be collected for five weeks over the Christmas period.

16. Groundspersons:

It was agreed that a gathering would be held on 16th November at 6.00 p.m. in the New Pavilion to Make a retirement presentation to Arnold Scrivener who had been groundsperson for the Parish Council for eighteen years.

The meeting ended at 10.25 p.m.

Chairman Date

Minutes of the meeting of Waterbeach Parish Council held on Tuesday, 19th October, 2004 at 7.30 p.m. in the New Pavilion.

Present: Mr. D. Benton; Mrs. J. Cornwell; Mr. W. Grant; Mr. D. Halsey; Mr. P. Jones; Mr. M. Leeke; Mrs. N. O’Horo; Mr. W. Saberton; Mr. A. Shipp; Mr. M. Williamson; Mr. A. Wright (Chairman);

In attendance: Mrs. J. Coston, CCC; Mrs. J. Williamson, SCDC; Mr. J. Hockney, SCDC; the Clerk.

1. **Apologies:** Mr. N. Brown; Dr. C. Grant, Mr. R. Lovett.

2. **Planning Applications:**

a. Mr. S. Castle & Ms. L. Cramp, 31 Denny End Rd. Amendment to ridgeline of first floor side extension reduced by 150mm. For info. only. Noted.

b. Mr. Lomas, 12 High Street – To fell thuya. Agreed.

c. Mr. Terrington, The Limes, High Street, - tree maintenance to ash tree. Agreed.

SCDC replies:

Approved:

Mr. Mrs. Parkins, Meadow Farm, Ely Road – extension.

3. **Recreation Ground matters:**

a. Community/Youth Building project up date

Mrs. Williamson reported that a meeting of the Community/Youth Building committee had been held. It has been established that a grant in the region of £30,000 is available from Enventure provided that all the conditions are met. A further grant of up to 25% could be obtained from SCDC. The fund from the anonymous benefactor is thought to still be available. The total of these would almost provide sufficient funds for a basic flat roofed building. An application would also be submitted to WREN. Plans had already been drawn up.

The Parish Council agreed to support the project for primary use by the youth and enable the potential use by other organisations.

It was agreed that the payment by the youth for the use of the building should be sorted out as a matter of urgency in order that the correct procedures were followed to enable the reclaiming of VAT on any building works.

b. Recreation Ground Committees – the way forward

Following a discussion on the document which had been circulated to all parish councillors Mr. Shipp proposed, seconded by Mr. Leeke and agreed that the Council form a Recreation Ground Committee to replace the Recreation Ground User's Committee. This committee would discuss matters of general interest relating to the medium and longer term development of recreation facilities in Waterbeach and give advice on such matters to the Council. The committee would have no decision making powers and the Council would not take decisions on matters relating to the remit of the committee without consultation with it. The committee will consist of three members of the Council, the Chairman and Vice –Chairman of the Council, ex officio. Each recognised body using the recreation facilities of Waterbeach will be entitled to nominate one member to the committee. Only the appointed Parish Council members on the committee will have a vote. The Chairman of the committee will be one of the Parish Councillors and the Clerk of the Council will be clerk to the committee. Meetings will be held at least quarterly on the third Tuesday of February, May, August and November of each year.

Due to the resignation of Mrs. Kay Mr. Williamson proposed, seconded by Mr. Leeke and agreed that Mr. Grant serve on the committee.

c. Other recreation ground matters:

Dog signs – a replacement dog sign is needed at the Chapel Close entrance to the recreation ground.

It was agreed that on submission of the groundsman's mobile telephone bills to the Council calls made relating to Council business would be re-imbursed.

The Clerk had met with Chris Nelson, Colts Football and discussed the agreement and the requested amendments.

4. **To consider financial balances as at 30th September, 2004:**

The Clerk had circulated the bank reconciliation to 30th September and a comparison of budget and actual figures for the second financial quarter. It was agreed that a projected fourth quarter figure should be submitted at the end of the third quarter and budgetary amendments made where necessary. It was noted that £1425.03 re-cycling credits had been received for the year.

The budget figure for a caretaker is sufficient to pay the 16 hours per week which Arnold Scrivener will be contracted to do.

5. Any other matters:

The ditch alongside Clayhithe Road and the ditch alongside the bridleway to the Town Holt field had been cleared out. The culvert under the road needs checking.

The meeting ended at 9.00 p.m.

Chairman Date