

Minutes of the monthly meeting of Waterbeach Parish Council held on Tuesday, 7th September, 2004 at 7.30 p.m. in the New Pavilion.

Present: Mr. D. Benton; Mr. N. Brown; Dr. C. Grant; Mr. W. Grant; Mr. D. Halsey; Mr. P. Jones; Mr. M. Leeke; Mrs. N. O'Horo; Mr. W. Saberton; Mr. A. Shipp; Mr. M. Williamson; Mr. A. Wright (Chairman);

In attendance: Mrs. J. Coston, CCC; Mrs. J. Williamson, SCDC, the Clerk, 1 member of the public. Mr. J. Belcham, SCDC, Planning Officer

Mr. Belcham discussed, and answered questions on the proposed development on the site of Bannold Nursery.

1. **Apologies:** Mrs. J. Cornwell; Mrs. S. Kay;
2. **To approve the minutes of the meeting held on 3rd August, 2004:**

Mr. N. Brown proposed, seconded by Mr. D. Benton and agreed the Minutes be signed.

3. **Matters arising from the Minutes of the meeting held on 3rd August, 2004:**

Perimeter marking on recreation ground. Further discussion it was agreed that the groundsman be asked to mark a line approximately 3 – 6 metres from the boundary of the recreation ground as a trial. The line would not impinge on any of the pitches.

Dogs off leads – an incident had occurred when a dog walker, with their dogs on leads, had been approached and frightened by dogs off leads. Mrs. J. Williamson agreed to contact the dog warden.

Waterbeach Brass Drum – this had not been removed from the disabled toilet at the library. Mr. Wright had tried unsuccessfully to contact the Chairman of the Band. Mr. Wright would pursue this.

Dog bin on tow path – Archer and Archer on behalf of Cam Conservators have requested written confirmation of a number of issues regarding emptying and siting permission of a bin. It was agreed that this matter be given further consideration.

School playground – the groundsmen had tried to clean the area with the billygoat. The debris had proved too small for the machine to be efficient.

War medals – the Clerk had made some enquiries regarding the donation of some medals.

4. **To approve the Minutes of the meeting held on 17th August, 2004:**

Mr. N. Brown proposed, seconded by Mr. D. Benton and agreed that the Minutes be signed.

5. **Matters arising from the Minutes of the meeting held on 17th August, 2004:**

The damage to the pavilion roof, weather vane and clock had been repaired and the insurance claim made.

6 Traffic Matters:

Mr. Williamson requested that the Council approve the Terms of Reference of the Highways Committee as circulated for the meeting held on 3rd August. Mr. A. Shipp proposed, seconded by Mr. W. Saberton that the Terms of Reference be agreed. It was agreed that Mrs. J. Coston, CCC, Mrs. J. Williamson, SCDC and Mr. J. Hockney, SCDC serve on the Highways Committee. For: 8, Against: 1, Abstain: 1.

M. M. Leeke proposed, seconded Mr. N. Brown and agreed that Mr. A. Shipp also serve on the committee.

Dr. C. Grant proposed, seconded by Mr. W. Grant and agreed that the Highways Committee attempt to find a representative from Pembroke Drive/Convent Drive to serve on the Committee.

i. Report of Traffic Committee site meeting held on 25th August

A meeting had been held with Mr. Sharpe, CCC Highways. The following areas in the village were looked at and suggestions made for improvements/alterations:

- Bus stop at entrance to Recreation Ground – white line the edge of the road to define bus stop lay-by and road edge.
- Lay by opposite Village Store and car park opposite garage – limited parking to one hour.

-1224-

- Greenside (east) junction with Chapel Street – double yellow line around bend, green side to manhole cover in road and then dotted yellow lines from manhole cover to seat on green opposite One Stop shop.
- Double yellow lines on chapel side of Chapel Street – remove lines across front of chapel and garage. Re-align centre white line road marking towards the car park and widen path possibly incorporating a parking bay.
- St. Andrews Hill – double yellow line across front of old cobblers shop into Rosemary Road.
- North end of green – Mr. Sharpe agreed to look into the possibility of widening the path at the junction of High Street and Greenside (east).
- Bus stop on High Street – the possibility of widening the path in order that a bus stop be installed was considered. It was agreed that there is insufficient room to

widen the path. Mr. Sharpe agreed to contact Mr. Bull regarding the offence of discharging water from his roof onto the highway

- Way Lane/Pieces Lane junction – an accident had recently occurred at this junction. Mrs. Coston and Mr. Sharpe would be meeting with some of the people involved. Mr. Sharpe agreed to contact the owners of 44 Way Lane regarding their hedge which is overgrowing their boundary.
- WayLane – the speed of traffic was discussed. It was suggested that the edge of Way Lane along the back of the school should be kerbed and a path installed. Mr. Sharpe considered that this would be an acceptable project for the jointly funded minor improvement scheme. This project would be more acceptable into the scheme if the school had joined up with the safer routes to school venture. Mrs. Williamson would find out this information. The Clerk would discuss with Mr. Hellingsworth, SCDC trees officer, the removing of the trees to accommodate a footpath.
- Station Road- the completion of the double yellow line marking is with the contractors who would be carrying out the work shortly.

Mr. Sharpe agreed to send sketches of proposed revised road lay-outs to the Council before he left his employment with CCC at the end of September.

It was agreed that the list of discussed highways matter be e.mailed to Mr. Sharpe.

ii Proposals for Jointly Funded Minor Improvement Scheme

Mr. M. Williamson proposed, seconded by Mr. A. Shipp that the installation of a path in Way Lane as above should be submitted into this scheme. For: 7, Abstain: 3. Mrs. Williamson agreed to discuss Safer Routes to School with the school head. Mr. Hellingsworth had inspected the trees along the Way Lane boundary and had indicated that he would have no objection to their removal. It was agreed that should the trees be removed in the event of a path being laid replacement trees of a suitable type should be planted along the school boundary.

7 Superannuation – Additional Voluntary Contributions:

A reply from CCC is awaited.

8 To amend account signatories:

The Clerk should check with Barclays if the correct form had been sent to the Council. Mr. W. Grant proposed, seconded Mr. N. Brown and agreed that Mr. M. Leeke, Mr. M. Williamson, and Mr. Wright be the council signatories until further information had been received.

9 Club agreements:

- i. To nominate councillors to sign agreements.

It was agreed that Mr. W. Grant and Mr. A. Wright sign the agreements with the Clubs on behalf of the Council.

Signed agreements and the required documents had been received from Waterbeach Football Club. The Clerk had met with the Bowls Club to discuss some issues.

-1225-

Waterbeach Colts Club had informed the Clerk that they were taking legal advice and that the agreements should be returned to the Council shortly. There had been a delay in the Cricket Club receiving their agreements.

10 Colts Football proposed beer festival and tournament:

The Clerk had contacted the Cricket Club who had no objections to the proposed beer festival and tournament provided that it did not clash with any of their fixtures. Written confirmation was needed regarding his matter. The Club should be reminded of the need to make sure that they consult with SCDC regarding the new licencing regulations. The Club would need to ensure that any re-seeded goal mouths were not interfered with.

11 To adopt Freedom of Information Act – information previously circulated:

The Clerk agreed to produce a list of the documents which the Council has an option whether to include or not, the list would also identify the documents which the Council actually have.

The Clerk would contact CALC regarding the format in which the documents had to be for publishing. The matter would be discussed further as an agenda item in October.

12. Consideration of implications of RPG14 for Waterbeach:

Mr. Williamson had taken advice from James Paice, M.P., and Michael Monk, SCDC Planning regarding the implications for Waterbeach. The advice given is that if any opposition is to be made it should be to support SCDC in opposition to the additional 18,000 dwellings in the whole of the area. CCC would be taking the same view as SCDC. It was agreed that at this stage any action taken by the Council should be low key so as not to cause alarm amongst the parishioners. It was agreed that a joint meeting with Landbeach Parish Council would not be arranged.

A Northern Fringe meeting is to be arranged in the near future.

13. Correspondence:

Waterbeach Community Primary School – request for a meeting to discuss role of Parish Council governor. It was agreed that the Clerk suggest 27th or 30th September for a meeting. Mr. W. Grant, Dr. C. Grant, Mr. P. Jones, Mr. A. Shipp, Mr. M. Williamson and Mr. A Wright expressed an interest in attending any meeting.

CCC – notification of change in Highways Supervisor – Mr. David Gilkes.

CCC – Speed Management Review Programme

SCDC – notification that planning application for an access road, School Lane/Denny Lodge Farm, Chittering was not a normal planning application. SCDC raised no objections to proposal.

SCDC – plastic recycling

SCDC – polling station. Consideration is being given to the polling station being held in the Salvation Army hall in future.

SCDC – Budget consultation Evening to be held on 22nd September at the Cambourne offices.

Mrs. Dant – request that tennis courts be remarked and netting repaired in order that the Dant Cup tournament could be played in Waterbeach on 12th September rather elsewhere. The Clerk had already asked the groundsmen to prepare the courts for this tournament and it was agreed that the wire would be temporarily repaired in order that the tournament could be played in Waterbeach.

S-Tech – damage caused to tennis netting by conifer trees – not covered by insurance and can not be covered by insurance. Mr. M. Williamson suggested that the matter be referred back to NALC

Cambridgeshire Police Authority – Local Consultation Group meeting on 26th October to be held in Waterbeach.

Brian Langley – PAT testing on old pavilion heater. Notification of one defective heater. To replace heater £131.70 – agreed.

CALC – bulletin etc.

Waterbeach Colts – notification of legal advice being sought on agreements.

-1226-

14 Approval of Accounts:

Mr. N. Brown proposed, seconded by Mr. A. Shipp and agreed that the accounts be paid.

15 Representatives Report.

i. County Councillor report

A presentation on the Guided Bus is to be held at Q.Ton on 16th and 17th September.

A meeting is being held with the owners of the Research Park to discuss the proposed cycleway along the A.10.

A meeting is being held with Cambridge Rowing Trust on 24th September.

ii. South Cambridgeshire District Councillor report – Mrs. Jane Williamson

Railway Passenger Committee are raising issues concerning the emptying of the cash machine at the end of the week, the car park and the repair of the announcer.

Licencing – there are new regulations regarding events of 500 plus people.

Local surgeries are being arranged – these will possibly be held in Denson Close every other month. Specific details are to be arranged.

16 Village Matters:

The ditches in Clayhithe Road should be cleared by mid-October.

Car Dyke kissing gate – the grass needs cutting. The Clerk would speak to CCC

Goal posts – these had been left down on the ground and there was concern that this is not a safe practise. The Clerk had obtained an estimate for a frame on which some of the goals could be stored and wheeled out by the groundsman. It was agreed that in the interests of safety this frame should be made as soon as possible.

Youth club – an agreement had not yet been drawn up with the youth club as the outstanding issues were to be discussed on 7th October.

17 Groundspersons.

Further discussions were held concerning the retirement of Arnold Scrivener. It was agreed that the Clerk would pursue the suggestions. It was also agreed that a meeting would be held with Kevin Stublely to discuss the first three months of his employment and his thoughts for the situation after Arnold Scrivener's retirement on 30th September. The Clerk considered that those on the interviewing panel should take part in this meeting.

The meeting ended at 10.30 p.m.

Chairman Date
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Minutes of the meeting of Waterbeach Parish Council held on Tuesday, 21st September, 2004 in the New Pavilion.

Present: Mr. D. Benton; Mrs. J. Cornwell; Dr. C. Grant; Mr. W. Grant; Mr. P. Jones;

In attendance: Mrs. J. Coston, CCC; Mrs. J. Williamson, SCDC, the Clerk, 1 member of the public.

It was agreed that Dr. C. Grant chair the meeting.

1. **Apologies:** Mr. N. Brown; Mr. D. Halsey; Mrs. S. Kay; Mr. M. Leeke; Mr. R. Lovett; Mrs. N. O'Horo; Mr. W. Saberton; Mr. A. Shipp; Mr. M. Williamson; Mr. A. Wright
2. **Planning Applications:**
 - a. Loxfield Developments Ltd., r/o 1 Cambridge Road – bungalow and garage. Refused. Concerns about vehicular access, turning space and visibility splays. Concern of close proximity to noisy area of existing recreation ground.
 - b. R. Colclough, r/o 91 Way Lane, dwelling. Amendment. Refused. The access

-1227-

road as shown on this application is the same as that marked on the planning application of the neighbouring property. Planning applications for 89 and 91 Way Lane should be considered together.

- c. Mr. Mrs. Parkins, Meadow Farm, Ely Road – extension. Approved.
- d. B. Hughes, 1 Denny Abbey Cottages – extension. Approve.
- e. B. Hughes, 1 Denny Abbey Cottages – extension. Approved provided that the accommodation is used as ancillary to the house and that the door on the north aspect is not permitted
- f. P. Munro, 48 Denny end Road, 2 houses – amendment. Refused. In view of additions to original plans before the dwelling is completed and that the original application for a 5 bedroom dwelling was refused and these application would allow two four bedroom dwellings.
- g. P. Munro, 48 Denny end Road, 2 houses – amendment. Refused
- h. C. Crickmore, Travellers Rest – erection of building to provide 8 guest rooms. Refused. Concerns about road lay-out and proposals for School Lane
- i. C. Crickmore, Travellers Rest Caravan Park – redevelopment of existing caravan park to comprise 39 touring pitches, new toilet/shower/laundry block. Reception building, internal road. Extension of season to 11 months from 6th February to 5th January. Refused as above and objection of extension of operating period at this stage.

Mrs. J. Coston agreed to arrange a meeting for residents of Chittering to discuss the above applications for the Travellers Rest.

- j. Miss S. Colclough, r/o 89 Way Lane – chalet bungalow and integral garage. Refused. No common turning areas for the property proposed at the r/o 91 Way Lane. Change in character and openness of Way Lane. See b. above also.
- k. Miss S. Colclough, 89 Way Lane. Refused. See b. above.

1. Mr. Mrs. Fisher, 4 Lode Avenue – conservatory. Approved subject to neighbours.

SCDC Replies:

Approvals:

Mr. S. Castle and Ms. L. Cramp, 31 Denny End Road – extension

Environment Agency, Whitmore Way – provision of flood defence barrier.

Refusal:

Mr. P. Mullins, land adjacent to 2 Cody Road – erection of dwelling

Mr. Mrs. T. Baxter, 19 Cattells Lane – replacement double garage.

3. Recreation Ground matters:

The Recreation Ground Users Committee would be making a presentation on 16th November, 2004 to the Council, for consideration, for a multi surface court. They would now be presenting their long term vision for the recreation ground on 18th January, 2005.

The tennis court wire surround had been temporarily repaired and the court lines re-marked as requested for the playing of the Dant Cup. It was noted that the tournament had been played elsewhere. Mr. W. Grant proposed, seconded by Mrs. J. Cornwell and agreed that the cost of temporary repair and permanent repair should be referred to the small claims court

A letter should be sent to the secretary of each club requesting that they make every effort to prevent the parking of cars in front of the emergency access.

The Minutes of the Recreation Ground Users Committee held on 13th September reflected that the parish council representatives on the committee were not giving one hundred per cent support to the decisions of the parish council. It was suggested that the parish set up a parish council sub committee to advise on the recreation ground. This sub committee could invite non-councillors to join which would enable clubs and recreation ground users to be consulted on

-1228-

recommendations being made to the council.

4. Any other matters:

Disability Discrimination Act - Directions Plus had carried out an access report with the Clerk on all aspects of the recreation ground.

A discussion regarding time and resources with Kevin Stublely is to be held on 17th September.

CALC had advised that Clerk on the correct procedure for marking a retirement. The Council are unable to make personal gifts or hold receptions unless donations have already been received to which they can match fund. The previously suggested items were approved and a fund started.

The meeting ended at 10.15 p.m.

Chairman

Date