

Waterbeach Parish Council

Planning Committee

Terms of Reference – Adopted 5 April 2016

- Committee to comprise ALL elected members of the Parish Council including the Chair and Vice-Chair of the Council.
- Chairman of the Committee to be elected at the Annual Meeting of the Parish Council.
- Except where ordered otherwise by the Council, the quorum shall be one third of the committee members with a minimum of three.
- The committee shall normally meet monthly and at such additional times as the Committee Chairman shall require.
- The Parish Clerk will call a meeting of the Committee at such time as agreed by the Committee or the Committee Chairman and publish the Agenda following standard Council practice.

Areas of Responsibility

The Planning Committee has the delegated authority to:

- Make representations to the appropriate planning authority on applications for planning permission.
- Make representations in respect of appeals against the refusal of planning applications.
- Identify and make representations to the relevant authority in respect of enforcement action or any other matters considered to be breaches of planning regulations.
- Consider and make representations to the appropriate authorities on any planning related matter or documents that may affect the Parish from a planning perspective.
- Meet with affected planning applicants and to make group site visits if appropriate.