

## WATERBEACH PARISH COUNCIL

Council meeting 5 December 2017

### Item 17/158a - **RISK REGISTER**

Note from the Clerk

The attached is a very early attempt at developing a register using the LCRS software which sets out a template for this activity. The risk areas shown below are ones that are pre-defined ones lifted from the software and are covered in the attached spreadsheet. . I think there are refinements that could be made to these as work progresses (e.g could gifts go into the financial management heading; does litter warrant a separate heading)?

The first stage is to get the framework established by capturing the hazards and proposing realistic controls, as well as suggest some rationalisation of what in the terminology of this software are Function areas.

If members would agree to take on particular areas then I can divide out the Function areas into separate sheets for people to work on. The actual assessment (the final 3 columns) can be tackled thereafter.

Bus Shelters  
Bye Laws  
cemeteries  
Code of Conduct  
Computing  
Council meetings  
Council property and documents  
CCTV  
Data protection  
Drainage  
Employment of staff  
Financial Management  
Gifts  
Land  
Litter  
Meeting of the Council  
Newsletters  
Open Spaces  
Play areas  
Provision of office accommodation  
Provision of internet access/website  
Public buildings/village hall  
Public conveniences  
Shelters and seats  
Skatepark  
Street/footway lighting  
Village Signs  
War Memorial  
Website