

# WATERBEACH PARISH COUNCIL

Minutes of the Parish Council Meeting held on Tuesday the 12<sup>th</sup> July 2022 at 7:30Pm in the Baptist Church, Waterbeach

## THOSE PRESENT / APOLOGIES FOR ABSENCE

Present: Chair - Cllr. Clive Rabbett (CR); Vice Chair - Cllr. Jane Williams (JW); Cllr. Brian Williams (BW); Michael Williamson (MW); Cllr. Mick Bavester (MB); Cllr. Cllr. Ivan Gilzean (IG); Cllr. Kate Grant (KG); Cllr. David Smart (DS) (8)

Apologies: Cllr. Martin Howlett (MH)

Also Present: Clerk - Belinda Westwood (BAW); Groundsman – Robert Pinion (RP) and three members of the public.

## 22/60 OPEN FORUM

No members wished to speak.

## 22/61 MEMBERS INTERESTS

No interests were declared.

## 22/62 E GENERAL HOUSEKEEPING – OFFICE & GROUNDS

1. To note that a booklet will be circulated via e-mail / booklet form containing standing orders, code of conduct, and any other relevant documentation, please familiarise yourself with these. Councillor training will soon be scheduled for all Councillors with CAPALC. Councillors are asked to adhere to office hours and request meetings with advance notice to assist with the continuous high workloads being experienced by officers. This booklet will be circulated after Councillor training encompassing the training for materials.

2. It is agreed that a paper will be sent out again with the costs of the remaining grounds equipment that is still needed, it was previously agreed that funding would be identified within the Budget to replace the equipment ahead of the insurance pay out, the funds have now been identified, and it was agreed that the Council allocate £ 40 000.00 from the reserves and will go ahead with the purchase the outstanding grounds equipment.

*Proposed: Cllr. BW; Seconded: Cllr. JW; In Favour: 5; Against: 3; Abstain: 0*

## 22/62 F GENERAL HOUSEKEEPING – VILLAGE GREEN

It was agreed that a tidy up, re-grass earth works, and removal of soil be undertaken in front of the Chinese take away on the village green.

*Proposed: Cllr. CR; Seconded: Cllr. MB; In Favour: 7; Against: 0; Abstain:1*

22/62 G GENERAL HOUSEKEEPING – OLD FIREHOUSE

It was agreed that the wooden door on the old fire house be replaced.

*Proposed: Cllr. CR; Seconded: Cllr. IG; In Favour: 8; Against: 0; Abstain:0*

22/62 H GENERAL HOUSEKEEPING – SPORTS CLUBS

1. It was agreed that the Rec Users Group would investigate the usage of the Sports equipment store, and ascertain the clubs currently using the facilities, along with investigating the rates that other Parishes charge for the facility use. The assistant Clerk will draw up a contract outlining rules for the use of the equipment store, specifically focussing on named key holders. Specifying that keys are no longer allowed to be passed on to any other person and only be held by the named member. Each named member will be required to sign a contract to outline the rules for the usage of the facilities, specifying that financial penalties will be applicable when breaking the rules.

2. It was proposed that the locks on the sports pavilion be changed asap. Only 4 keys will be made for the new locks.

*Proposed: Cllr. CR; Seconded: Cllr. MB; In Favour: 8; Against: 0; Abstain: 0*

3. It was agreed that the Rec Users group would investigate the situation around replacing the fridge required by the Colts and make a recommendation to Council in September on how to proceed.

22/62 I GENERAL HOUSEKEEPING – BOWLS

It was agreed that a new working group for the Bowls project would need to be established, new members are to be elected, the matter is therefore deferred until September.

22/62 J GENERAL HOUSEKEEPING – EMPLOYMENT

The employment panel has recently lost a member, a new member had to be elected, three Councillors were nominated: Cllrs. M Williamson, and Cllr Smart, and Cllr. Bavester who withdrew from the nomination. The nominations were thus: Cllrs. Michael Williamson & Cllr. David Smart

The votes were Cllr. D Smart – 3 Votes / Cllr. M W Williamson – 5 Votes

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#### CO-PTION

Two members of the Parish have applied to be Co-Opted Councillors, the Clerk has found out from South Cambs that the two positions due to recent resignations need to be advertised separately. It was agreed that the four vacant positions will be advertised on the Parish Council website and will be addressed at the September meeting.

*Proposed: Cllr. MW; Seconded: Cllr. CR; In Favour: 7; Against: 0; Abstain: 1*

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#### OFFICER & COUNCILLOR, COMMITTEE AND GROUP UPDATES

The Clerk read out her report, which is available on the website. The library officer gave an update on the reading challenge which starts on Friday the 15th July 2022, she would like to say a big thank you to all the volunteers who have worked so hard behind the scenes to make this happen, requesting that District Councillors show support for the library by providing resources needed, the Clerk has reached out to Cllr. AB to be in touch with Cllr. KG. for more details.

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#### HEALTH & SAFETY

The hedge outside Box tree cottage, and the hedge on Bannold road opposite the Chip shop need to be cut back, the clerk to send out a letter to the residents.

Meeting Closed: 21:17 Pm