

WATERBEACH PARISH COUNCIL

Minutes of the Parish Council zoom meeting held on **Tuesday 2 February 2021 at 7pm**

THOSE PRESENT/APOLOGIES FOR ABSENCE

Present: Cllrs Bavester, Bull, Gilzean, Grant, B Johnson, P Johnson, B Williams, J Williams, J Williamson, M Williamson, Wright

Apologies: Cllrs Howlett

Also in Attendance: S Mason – Clerk, S Thompson – Finance Officer, County & District Cllr Bradnam, and District Cllr Smith

20/166 OPEN FORUM

A representative from WAY attended to respond to any queries Councillors may have regarding the proposed refurbishment of the Tillage Hall kitchen (item20/174c). No queries were raised.

20/167 MEMBERS' INTERESTS

Item 20/174c. Cllrs J Williamson and M Williamson - non pecuniary interest as Trustees of the Tillage Hall

Item 20/178c – Cllr Wright as Chair of the Waterbeach Military Heritage Museum

Item 20/180 – Cllrs Bavester, B Johnson, Johnson, B Williams, J Williams – non pecuniary interest as members of the Beach Social Club

20/168 MINUTES OF THE LAST MEETING

The minutes of the meeting held on 26 January 2021 were **AGREED** subject to the correction of the planning reference given in item 20/164 which should read S/2075/18/OL.

Proposed: Cllr Wright Seconded: Cllr Gilzean In favour: 10 Abstention: 1

20/169 OFFICER & COUNCILLOR, COMMITTEE AND GROUP UPDATES

The Clerk presented her report which will be posted onto the website. Regarding the recent fatality A10/Car Dyke road junction, she was asked to copy the letter going to the County Highways and Transport Planning team to the Highway Assessment Team to note as they had a holding objection on the RLW planning application for Waterbeach New Town.

County Cllr Bradman had submitted a written report. The following issues were discussed:

Regarding the A10/Car Dyke junction, she had also raised serious concerns to County Council officers. While the cause of the accident was not yet known but as a short term measure she was suggesting that the section should have fully operable speed cameras with follow up action against those who broke the speed limit, as well as an immediate refresh of the junction lining markings.

Ditches – the level of ditches were a concern, high water table but are they kept free flowing? The SCDC drainage manager had confirmed that the District Council was not responsible for any award drains in Waterbeach so she would try to find out who was responsible for keeping them clear.

The District Officers had submitted a report. District Cllr Smith added that the SCDC precept figure will increase by £5 in the coming financial year.

The Library Officer encouraged members to visit the Community Library that had been given an internal facelift with fresh painting and new shelving. It had been concluded that the urgency of some of the external repairs needed meant that the Library had organised the work to be done. As a tenant it was felt the school should have done the work but they had not responded.

20/170 HIGHWAY SAFETY IMPROVEMENTS ON WAY LANE

- (a) Proposed raised table and double yellow lines on Way Lane, Waterbeach in the vicinity of its junction with Spurgeons Avenue.

The Clerk was asked to forward the following comments:

- It was felt that the properties close to the speed table could be adversely affected by vibration. Therefore County Council officers must consult those residents living in the vicinity.
- It was now understood that the school had not been sent the proposal and imperative they had time to review the plans and in particular know about construction (which would have to be outside term time)
- Would the proposal address the potential for water pooling at the ramp edges

- (b) Warning signs outside Box Tree Cottage

It was **AGREED** to commit up to £600 and the Clerk was asked to make a formal request to CCC Highways to get the work programmed in.

Proposed: Cllr Wright Seconded: Cllr J Williamson Unanimous

Item 20/174c was taken next but the discussion is recorded in numerical order below.

20/171 PLANNING APPLICATION

[20/05253/FUL](#) Hybrid application for the expansion of existing business park to create a sustainable campus comprising - (i) Full application for the erection of one office (Class E) building, together with landscaping, SuDS, earthworks and associated works; (ii) Outline application (matters of access and scale to be considered, all other matters reserved) for the erection of additional office (Class E) floorspace, together with landscaping, SuDS, earthworks, renewable energy generation/storage, new pedestrian and cycle routes, cycle and parking facilities and associated works
Cambridge Innovation Park Denny End Road Waterbeach.

Waterbeach Parish Council recommends **REFUSAL** of this application for the reasons outlined in the update report presented to the meeting subject to the addition to address concerns about lack of parking of the following text: “To guard against unsafe parking off-site on Denny End Road and the side roads off it, it asks that double yellow lines should be used to prevent parking that is a danger to other traffic and pedestrians.”

Proposed: Cllr Bull Seconded: Cllr J Williams Unanimous

20/172 MAJOR DEVELOPMENTS

- a. RLW Outline Planning permission for land East of the Barracks [S/2075/18/OL](#)

Cllrs expressed dismay and disappointment with the decision taken at the SCDC Planning Committee on 29 January 2021 to grant outline planning permission. The minutes were not yet available but meantime Philip Kratz would be asked to provide a report with his impressions of the way the meeting was conducted and its outcome. The Clerk was also asked to request from SCDC details of a number of planning conditions that were amended during the meeting.

- b. Urban and Civic planning application [S/0559/17/OL](#) – nothing to report.

- c. [Cambridge Waste Water Treatment Plant Relocation](#)

It had been announced that Honey Hill had been selected as the site for the new plant.

20/173 STREET TRADING LICENCES

Councillors had been asked for comments on two applications, both for Thursday evening licences by the Village green from Nanna Mexico and Gino’s Pizzas. The precise locations around the green were

not clear but any proposal to park in the layby outside the Post Office should not be permitted as it would be to the detriment of customers, while Greenside should also not be used as it was unsafe and unacceptably close to houses on the north side. It was therefore **AGREED** to object to both applications due to concerns about the impact on the local highway and residential properties, safety concerns and impact on existing food outlets close to the Green. It was pointed out that by contrast areas in the north of the village (e.g. on the Annington (ex MOD Married Quarters) Estate were poorly served by amenities such as this and the applicant could be encouraged to seek alternative sites around there.

Proposed: Cllr Wright Seconded: Cllr J Williamson Unanimous

20/174 S106 ISSUES

The Finance Officer presented a progress report outlining work to date and identifying next steps being worked on. The summary table of available balances in each main category was noted. There would be a further S106 discussion in March.

Tillage Hall kitchen refurbishment – the meeting thanked the Way representative for responding to questions raised previously. Three quotes had been presented to Councillors and Option C (Magnet) was selected. It was **AGREED** to use S106 community funding totalling £14, 083 to cover both purchase and installation.

Proposed: Cllr Bull Seconded: Cllr J Williams In favour: 8 Abstentions 3

Bowls Pavilion – item deferred to the next meeting

20/175 ACCOUNTS

a. The payments schedule for January was approved, subject to amending that the payment for additional shelving at Waterbeach Lending Library (WILL) should be shown as a reimbursement to the WILL who had already paid the invoice, rather than a payment direct to Herok.

Proposed: Cllr J Williamson Seconded: Cllr Bavester Unanimous

The following invoices were also approved (all figures exclude VAT):

- Broxap – 2 benches plus fixing bolts £1.014
- S Thompson (reimbursement) – 3 x lever arch files
- S Thompson (reimbursement) – file dividers
- Michael Scott – Bowls Pavilion project - £225/ Car Park project - £100
- East of England Ambulance Service – defibrillator pad- £43.50

Proposed: Cllr B Johnson Seconded: Cllr J Williamson Unanimous

c. The bank reconciliation for December was noted.

d. Council **AGREED** to ratify the payment schedule for [March 2020](#) – this had been circulated to all Councillors for approval at the time but with no meeting in April 2020 a decision had not been formally recorded in the minutes,

Proposed: Cllr Bull Seconded: Cllr Wright In favour: 10 Abstention: 2

20/176 SLCC MEMBERSHIP

It was **AGREED** to renew WPC corporate subscription to the Society of Local Council Clerks at a cost of £234.

Proposed: Cllr J Williamson Seconded: Cllr P Johnson Unanimous

20/177 TREE QUOTES

The Clerk was asked to obtain a further quote and bring the issue back to Council.

20/178 GRANTS

The following grant requests were approved

- Waterbeach Independent Lending Library - £2,900 to be accounted for as follows:
for Covid-proofing purchases: £900 from the Covid Community Fund cost centre

for summer reading challenge: £2,000 from the Grant and Donations cost centre
Proposed: Cllr Johnson Seconded: Cllr J Williams Unanimous

- Waterbeach Military Museum – for archiving-related expenditure - £709.40
Proposed: Cllr Gilzean Seconded: Cllr Wright In favour: 9 Abstentions: 2

20/179 HEALTH AND SAFETY

Councillors expressed their shock at the recent fatal accident at the Car Dyke junction. It recognised that speculation on the causes was inevitable but that it was important to wait for a formal report before a more informed discussion on improvements in the longer term would be possible.

It was agreed to extend the meeting for a further 15 minutes.

20/180 BEACH SOCIAL CLUB LEASE

A discussion on this item would be deferred to the next meeting. Meantime Councillors were asked to read through the document and forward any comments to the Clerk so they could be collated and presented to inform the discussion at the next meeting

20/181 EXCLUSION OF PUBLIC

It was unanimously agreed to exclude the public from the next item due to the confidential nature of the item

20/182 CONFIDENTIAL STAFFING MATTERS

The note of this item is recorded in the Council's confidential minutes book

The meeting closed at 9.10pm